

Member Use of Social Media

The library recognizes and respects differing opinions and welcomes comments on any of the library's social media sites or blogs, but does not endorse the opinions expressed in posts on its social media sites. All posts will be monitored regularly and reviewed for content and appropriateness. The Indian Trails Public Library District reserves the right to have its administration and staff charged with oversight of the library's social media sites, monitor and edit posts for space, and modify and remove any messages, tags or postings deemed to be in violation of this policy.

The library reserves the right to take action against any person posting any content that violates this policy or federal, state and local laws. Violations may result in actions including suspension or revocation of all library privileges.

In accordance with the Indian Trails Public Library District Internet and Computer Use Policy, the following are examples of the types of content that may not be posted and will be deleted before posting, removed by library staff and/or reported to authorities.

- Posts inconsistent with the Library's mission to “enhance the community and create opportunities through services, programs and material”
- Posts not topically related to a thread
- Obscene language or material
- Child pornography
- Libelous comments
- Specific and imminent threats
- Abusive, harassing, inflammatory, profane, threatening or violent language
- Duplicated posts from the same individual
- Images, deemed inappropriate in keeping with the library's social media policy
- Hate speech and comments or material that promote discrimination against legally protected classes of persons
- Plagiarized material
- Commercial material/spam
- Private and/or confidential information about oneself or others
- Comments or hyperlinks to material not connected to Library-related subjects or discussions
- Advertising or sale of merchandise or services, charitable solicitations, proselytizing or political campaigning
- Inducement or incitement to engage in any activity that violates federal, state and local laws, ordinances or regulations

- Violations of copyright, trademark, or other intellectual property rights

Section 1: Disclaimers

All contents of the Indian Trails Public Library District technology resources and communications systems are the property of the library. All content posted on library social media sites is subject to the Illinois Freedom of Information Act (FOIA) and the State of Illinois record retention laws. Therefore, users should have no expectation of privacy whatsoever in any message, files, data, document, facsimile, telephone conversation, social media post, conversation, or any other kind of information or communications transmitted to, received or printed from, or stored or recorded on the library's electronic information and communications systems. Users are expressly advised not to use the library's technology resources and communications systems for any matter that they desire to be kept private or confidential from the library.

Users consent to monitoring of their social media use by their use of the library's resources and systems. This might include, without limitation, the monitoring, interception, accessing, recording, disclosing, inspecting, reviewing, retrieving and printing of transactions, messages, communications, postings, log-ins, recordings and other uses of the systems as well as keystroke capturing and other network monitoring technologies. The library requires its employees to report all suspected violations of this policy to library administration or Person In-Charge.

The library reserves the right to reproduce posts submitted to its social media sites. Personally identifiable information may be removed. The library does not collect, maintain or otherwise use personally identifiable information stored on third party social media sites, other than to communicate with users on that site. Users should be aware that third party websites have their own privacy policies and should proceed accordingly. The library also may store copies of such data or communications for a period of time after they are created, and may delete such copies from time to time without notice.

The library, its employees and trustees assume no responsibility for any damages, direct or indirect, resulting from participation in library-sponsored social media services.