

## Donation of Items

The acceptance of a work of art, artifact or gift for the library's permanent collection will be subject to the approval of the Board of Library Trustees. Organizations or individuals wishing to donate or support the acquisition of artwork for the library are requested to communicate their interest to the Executive Director, who will bring the proposal to the Board for action.

When an item is approved for inclusion, it will be for the purpose of display. Permanent display of a piece is not guaranteed. The length of time a work is displayed may be affected by available space, appropriateness of the piece to the changing use of the library, the condition of the piece, and/or the library's interest in introducing new work to the community.

When the Board of Library Trustees accepts or acquires a significant physical gift, all ownership rights must transfer to the library. The Board reserves the right to withdraw the gift from the collection, transfer ownership or sell the item if it will no longer be displayed.

### **Section 1:** Donation of books, printed or digital material

Donations of books and printed or digital material are accepted on behalf of the Foundation of the Indian Trails Public Library District, for the sole purpose of reselling to benefit the library. Once accepted, the library or Foundation reserves the right to dispose of the item in a manner that serves the library's best interests.

Due to the volume of donations received, these items can not be returned to the donor.