

Charity Collection Container

The Indian Trails Public Library District provides limited areas for charity collection containers sponsored by, or designed to benefit, not-for-profit community organizations to serve the needs of the Library's community.

Priority for Use

The primary purpose of the Library's charity collection containers is to provide a collection point for items that are deemed beneficial to the residents who live within the Library's boundaries. Priority for the containers is as follows:

- Organizations with which the Library has a partnership with.
- Organizations that reside within the Library's boundaries.
- Organizations that reside outside the Library's boundaries, but serve residents within the Library's service area.

Limits

The Executive Director may exercise reasonable discretion in determining what is considered an appropriate use for a collection container and is authorized to act accordingly.

- Only one charity collection container may be in use at any given time.
- Organizations are permitted to use the charity collection container once per year.
- If the Library is currently hosting a charity collection container for a particular item or organization, it will be at the discretion of the Executive Director to host additional charity collection containers for the same or similar type of items or organizations.
- Collection containers are limited to a maximum period of 30 days, unless otherwise approved by the Executive Director.
- The organization must use the collection container provided by the Library.
- The collection container will be housed in the vestibule of the Library, unless determined otherwise by the Library.

Endorsement

Hosting a container for a charity collection does not imply endorsement by the Library staff or the Board of Trustees of any product, service, activity, event or viewpoint.

Failure to Comply

Violation of the Charity Collection Container Policy may result in a loss of hosting privileges and removal of the charity collection container.

Damages and Liability

- Once deposited in the collection containers donated items will not be returned to the donator.
- The Library accepts no responsibility for the loss of or damage to any items deposited in any charity collection container.
- It is the responsibility of the charitable community organization collecting donated items to make arrangements for their pick-up from the Library.
- Any individual, group or organization picking up donated items will be held responsible for damage to Library property associated with said pick-up.