

MINUTES
INDIAN TRAILS PUBLIC LIBRARY DISTRICT
355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090
MEETING OF THE BOARD OF LIBRARY TRUSTEES
Wednesday, October 12, 2022
7:00 p.m - Lake Room

CALL TO ORDER

President Barnett called the meeting to order at 7:00 p.m.

ATTENDANCE

On the roll call, the following trustees were present:

Present: Vicki Baba, Louise Barnett, John Chu, Henry Hackney Jr., Erin Hauck, Don Roalkvam
and Andrew Sitshela (arrived at 7:26 p.m.)

Absent: None

Also present were:

Staff: Executive Director Brian Shepard, Deputy Director Ryann Uden, Susan Beal and
Robyn Franklin

Guests: Jamie Wilkey and Laura Hunter (Lauterbach & Amen)

ADDITIONS TO THE AGENDA

None

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

APPROVAL OF ITEMS ON CONSENT AGENDA

A motion was made by Trustee Roalkvam and seconded by Trustee Baba to approve the Consent Agenda items.

On the voice vote all were in favor and the motion carried.

COMMENTS ON CONSENT AGENDA ITEMS

The Board reviewed and commented on the various reports. Discussion was held and questions were answered.

PUBLIC COMMENTS

None

UNFINISHED BUSINESS

None

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NEW BUSINESS

FY 2021 - 2022 Audit Presentation

Jamie Wilkey, of Lauterbach & Amen, presented the audited financial reports for the 2021-2022 fiscal year. Discussion was held and questions were answered. After reviewing the 2021-2022 Fiscal Year Reports, Trustee Hauck made a **motion to accept the 2021-2022 Fiscal Year Audited Financial Reports as presented.** Trustee Hackney seconded the motion.

On the roll call vote was:

AYES: 7: Baba, Barnett, Chu, Hackney, Hauck, Roalkvam and Sitshela
NAYES: 0
ABSTAIN: 0
ABSENT: 0

There being 7 affirmative votes, the motion passed.

TREASURER'S REPORT

Trustee Chu presented the financial reports. The funds were in balance with a total of \$8,920,579.14 at the end of September, 2022 in the various accounts. The reports were discussed and questions were answered.

TREASURER'S WARRANT #881

After reviewing selected invoices, Trustee Chu made a motion to **Approve Warrant #881 for \$528,798.47.** Trustee Roalkvam seconded the motion.

On the roll call vote was:

AYES: 7: Baba, Barnett, Chu, Hackney, Hauck, Roalkvam and Sitshela
NAYES: 0
ABSTAIN: 0
ABSENT: 0

There being 7 affirmative votes, the motion passed.

PRESIDENT'S DISCUSSION

President Barnett mentioned a two part webinar that Trustees might be interested in attending through RAILS (Reaching Across Illinois Library System) called *Keys to Being a Better Library Trustee.*

EXECUTIVE DIRECTOR'S DISCUSSION

Executive Director Shepard discussed:

- As we are required to do every 5 years, we will be putting out an RFP for a new auditor.
- At the November workshop, Trustees will tour the makerspace and receive outreach training.

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- Deputy Director Uden and Sarah Heismoth have been working on a poster presentation about our Culture Code for the Illinois Library Association's annual meeting next week.
- Executive Director Shepard, Deputy Director Uden and Molly Scheibler have met with the Principal of London Middle School to discuss working together to help coordinate efforts with area middle-schoolers.
- The Youth Services department is working on designing a sensory wall for the department. The Foundation will be funding part of the project.
- Executive Director Shepard discussed canceling the December 7th Board workshop and December 21st Board meeting. Trustees were in favor and the meetings have been canceled.
- Executive Director Shepard discussed that the levy would be included in the November workshop agenda and asked Trustees to send him any questions that they may have in advance.

CLOSED SESSION

A motion was made by President Barnett to move to closed session Per ILCS, Chapter 5, 120/2.(c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Trustee Baba seconded the motion.

The meeting moved to closed session at 8:21 p.m.

RETURN TO OPEN SESSION

A motion was made by Trustee Hauck and seconded by Trustee Sitshela to adjourn the closed session and return to open session.

On the voice vote all were in favor and the motion carried. The closed session adjourned at 8:45 p.m. and the Board returned to open session.

ADJOURNMENT

A motion was made by Trustee Hackney to adjourn the meeting. Trustee Hauck seconded the motion.

On the voice vote all were in favor and the motion carried.

President Barnett adjourned the meeting at 8:49 p.m.