

# Libby, by OverDrive E-reader/Magazine App

**Libby, by OverDrive** is an app that allows you to use the OverDrive eresource to download e-books, audiobooks and magazines to your smartphone and tablet. Some key information to note before you begin is:

- You must have a valid Indian Trails Library card to use this resource.
- Each registered cardholder has access to 15 checkouts at one time.
- Each item can be checked out for two weeks. After the two-week period is up, the item will automatically be returned, unless someone is waiting for the item.
- Some items may be able to be renewed.
- You must have an internet connection to check out and download ebooks and audiobooks but once downloaded you can read books offline.

## Using the App

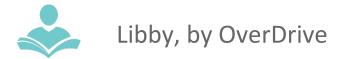
The Libby, by OverDrive App is available for iOS and Android.

- 1. Download the Libby by Overdrive app from the Google Play Store (Android), the Apple App Store (iOS), or Kindle Fire Store.
- 2. Install and open the app. Press the I'll Search for a Library button.
- 3. Search for Indian Trails Public Library and select the North Suburban Library Consortium.
- 4. Add your library card number and PIN.

## Downloading Books/Magazines

- 1. You can use Libby to browse suggested titles, new titles or browse through popular collections and magazines sorted by genre.
- 2. You can also use the **Search** function to search by title, author, or magazine.
- 3. Click the Magnifying Glass to search for a book or magazine.
- Select the item you wish to borrow and press the **Borrow** button to borrow the material. If the item is checked out, you can press **Place Hold** to place a hold on the item.
- 5. Press the **Borrow** button to download the item. You can then **Open** the item to read it right away, go back to **Browse** to search for more items, or go to **Shelf** to view your bookshelf of books and magazines you have already borrowed.





### **Recommending Titles**

It is possible to recommend titles to the library, however, it is rare that Overdrive/Libby purchases titles that are recommended to them. If you cannot find the book you are looking for, you can search in our other e-book/e-audiobook app, CloudLibrary and there is also a Suggest a Purchase option there that gets looked at frequently.

## Returning Books/Magazines Early

- Books/Magazines that you have checked out will automatically be returned after 7 or 14 days. You do not need to return items early; however, some people choose to do so. If you are reaching your 15 checkout limit, you may return another item early.
- 2. To return a book or magazine early, go to your **Shelf** on the Libby app.
- 3. Press the book or magazine you wish to return. An information page about the book appears.
- 4. Press the option to **Return**.

For more assistance:

- Call us at 847-459-4100 ext. 3 to set up a free one-on-one session.
- Email us at adult@itpld.org
- Stop by the Adult Services Desk for a quick in-person tutorial of our eResources.
- Also, be sure to visit: <u>http://www.indiantrailslibrary.org/booksandmedia/downloadables.html</u> to keep up-to-date with our latest eResources.

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