

**MINUTES**  
**INDIAN TRAILS PUBLIC LIBRARY DISTRICT**  
**355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090**  
**BOARD OF LIBRARY TRUSTEES WORKSHOP**  
**Wednesday, March 2, 2022**  
**7:00 p.m. - Lake Room**

**CALL TO ORDER**

Vice President Baba called the meeting to order at 7:00 p.m.

**ATTENDANCE**

On the roll call, the following trustees were present:

Present: Vicki Baba, John Chu, Henry Hackney, Jr., Bruce Matthews (via Zoom), Donald Roalkvam and Andrew Sitshela

Absent: Louise Barnett

Also present were:

Staff: Executive Director Brian Shepard, Deputy Director Ryann Uden, Susan Beal, Liz Poppenhouse and Robyn Franklin

Guests: Amanda Standerfer - Consultant (via Zoom)

**APPROVAL OF REMOTE ATTENDANCE**

A motion was made by Trustee Roalkvam and seconded by Trustee Sitshela to approve the attendance of Trustee Matthews via Zoom.

On the voice vote all were in favor and the motion carried.

**ADDITIONS TO THE AGENDA**

None

**PUBLIC COMMENTS**

None

**STRATEGIC PLAN PRESENTATION**

Amanda Standerfer presented updates to the Strategic Plan. She noted that we used what we learned during the pandemic to make some changes and updates. The main structure, vision and mission remain the same. Executive Director Shepard, Deputy Director Uden and Digital and Maker Services Manager, Liz Poppenhouse, gave more detailed explanations of each section. Trustees discussed the changes and suggested additional clarification in several areas. Additional updates will be made and presented at the March 16, 2022 Board meeting.

**2022 - 2023 BUDGET ASSUMPTIONS**

Executive Director Shepard discussed several areas drawing extra consideration in the preparation of the FY 2022 - 2023 budget. They include the return to pre-pandemic service, supply availability, staffing and inflation. He discussed several of the most pressing items to address prior to bringing a first draft of the budget to the Board in May.

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**ADJOURNMENT**

A motion was made by Trustee Hackney to adjourn the meeting. Trustee Roalkvam seconded the motion.

On the voice vote all were in favor and the motion carried.

Vice President Baba adjourned the meeting at 8:15 p.m.