

**MINUTES**  
**INDIAN TRAILS PUBLIC LIBRARY DISTRICT**  
**355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090**  
**BOARD OF LIBRARY TRUSTEES WORKSHOP**  
**Wednesday, December 1, 2021**  
**7:00 p.m. - Remote**

**CALL TO ORDER**

President Barnett called the meeting to order at 7:00 p.m.

**ATTENDANCE**

On the roll call, the following trustees were present:

Present: Vicki Baba, Louise Barnett, John Chu, Henry Hackney, Jr. (joined the meeting at 7:04 pm), Donald Roalkvam and Andrew Sitshela

Absent: Bruce Matthews

Also present were:

Staff: Executive Director Brian Shepard, Deputy Director Ryann Uden and Robyn Franklin

Guests: Amanda Standerfer; Consultant, Fast Forward Libraries

**ADDITIONS TO THE AGENDA**

Executive Director Shepard will have an update on the annexation question after the Strategic Plan Refresh Update.

**PUBLIC COMMENTS**

None

**STRATEGIC PLAN REFRESH UPDATE**

Amanda Standerfer (Standerfer Consulting) noted that the original strategic plan was completed in 2017-2018 and that we are in the process of refreshing the existing plan. She discussed the community survey that was conducted in October that had 820 participants. She also discussed some of the comments made in focus groups that were held with 76 participants. The Management Team will be meeting to discuss the results and develop activities based on those findings in January. These activities and recommendations will be shared with the Board in February.

**UPDATE - ANNEXATION QUESTION**

Executive Director Shepard discussed the possibility of annexing property, with approximately 20 homes, from an unincorporated area with no library coverage. He will follow up with a more detailed email to Trustees. He noted that the soonest it would be on the ballot for the community to vote on would be November, 2022.

**ADJOURNMENT**

A motion was made by Trustee Roalkvam to adjourn the meeting. Trustee Sitshela seconded the motion.

**MINUTES**  
**INDIAN TRAILS PUBLIC LIBRARY DISTRICT**  
**355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090**  
**BOARD OF LIBRARY TRUSTEES WORKSHOP**  
**Wednesday, December 1, 2021**  
**7:00 p.m. - Remote**

On the roll call vote was:

AYES: 6: Baba, Barnett, Chu, Hackney, Roalkvam and Sitshela

NAYES: 0

ABSTAIN: 0

ABSENT: 1: Matthews

There being 6 affirmative votes, the motion passed.

President Barnett adjourned the meeting at 8:00 p.m.