

MINUTES
INDIAN TRAILS PUBLIC LIBRARY DISTRICT
355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090
MEETING OF THE BOARD OF LIBRARY TRUSTEES
Wednesday, January 19, 2022
7:00 p.m. - via remote

CALL TO ORDER

President Barnett called the meeting to order at 7:00 p.m.

ATTENDANCE

On the roll call, the following trustees were present:

Present: Vicki Baba, Louise Barnett, John Chu, Henry Hackney Jr, Bruce Matthews, Don Roalkvam and Andrew Sitshela (joined the meeting at 7:18 pm)

Absent: None

Also present were:

Staff: Executive Director Brian Shepard, Deputy Director Ryann Uden and Robyn Franklin

Guests: None

ADDITIONS TO THE AGENDA

None

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

APPROVAL OF ITEMS ON CONSENT AGENDA

A motion was made by Trustee Roalkvam to approve the Consent Agenda items. Trustee Hackney seconded the motion.

On the roll call vote was:

AYES: 6: Baba, Barnett, Chu, Hackney, Matthews and Roalkvam

NAYES: 0

ABSTAIN: 0

ABSENT: 1: Sitshela

There being 6 affirmative votes, the motion passed.

COMMENTS ON CONSENT AGENDA ITEMS

The Board reviewed and commented on the various reports. Discussion was held and questions were answered.

PUBLIC COMMENTS

None

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UNFINISHED BUSINESS

Potential Annexation Discussion

Executive Director Shepard discussed the possibility of annexing a piece of property after a resident contacted the library with the request. Trustees do not want to pursue this further at this time but are interested in discussing the option further at a later date.

Programs and Services Update

Deputy Director Uden discussed that with the food related vaccine mandate in effect, we have closed the vending machines in order to be in compliance. She also noted that in-person programs have been suspended through February. This includes homebound deliveries and reopening the ESL lab. The Middle Ground has opened and will remain open. In addition, library staff have updated the internal Covid protocols for staff.

NEW BUSINESS

Medical Insurance Updates

Executive Director Shepard updated the board on the medical insurance plan changes from 2019. He noted that there has been an increase of staff participation since 2019 from 65.2% participation from eligible staff to 76% participation in 2022.

TREASURER'S REPORT

Trustee Matthews presented the financial reports. The funds were in balance with a total of \$9,005,007.20 at the end of December, 2021 in the various accounts. The reports were discussed and questions were answered.

TREASURER'S WARRANT #871

After reviewing selected invoices, Trustee Matthews made a motion to approve Warrant #871 for \$553,922.76. Trustee Roalkvam seconded the motion.

On the roll call vote was:

AYES: 7: Baba, Barnett, Chu, Hackney, Matthews, Roalkvam and Sitshela

NAYES: 0

ABSTAIN: 0

ABSENT: 0

There being 7 affirmative votes, the motion passed.

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TREASURER’S WARRANT #872

After reviewing selected invoices, Trustee Matthews made a motion to approve Warrant #872 for \$526,987.25. Trustee Roalkvam seconded the motion.

On the roll call vote was:

AYES: 7: Baba, Barnett, Chu, Hackney, Matthews, Roalkvam and Sitsshela

NAYES: 0

ABSTAIN: 0

ABSENT: 0

There being 7 affirmative votes, the motion passed.

PRESIDENT’S DISCUSSION

President Barnett discussed the Illinois Library Association’s virtual Legislative Meet-Up on February 21st at 9:00am. She encouraged Trustees to attend.

EXECUTIVE DIRECTOR’S DISCUSSION

Executive Director Shepard discussed a memo that he received from Illinois State Representative Daniel Didech that discussed an initiative that he is working on that will allow local governments to utilize a new “best value bidder” standard when awarding competitively bid contracts. The new standard would be an alternative to the “lowest responsible bidder” standard. Executive Director Shepard also discussed that library staff are working on a process of auto-renewal of library cards that is targeted to begin in March.

ADJOURNMENT

A motion was made by Trustee Hackney to adjourn the meeting. Trustee Roalkvam seconded the motion.

On the roll call vote was:

AYES: 7: Baba, Barnett, Chu, Hackney, Matthews, Roalkvam and Sitsshela

NAYES: 0

ABSTAIN: 0

ABSENT: 0

There being 7 affirmative votes, the motion passed.

President Barnett adjourned the meeting at 7:57 p.m.