

**MINUTES**  
**INDIAN TRAILS PUBLIC LIBRARY DISTRICT**  
**355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090**  
**MEETING OF THE BOARD OF LIBRARY TRUSTEES**  
**Wednesday, November 16, 2022**  
**Immediately following Public Hearing - Lake Room**

**CALL TO ORDER**

President Barnett called the meeting to order at 7:03 p.m.

**ATTENDANCE**

On the roll call, the following trustees were present:

Present: Vicki Baba, Louise Barnett, John Chu, Henry Hackney Jr., and Erin Hauck

Absent: Don Roalkvam and Andrew Sitshela

Also present were:

Staff: Executive Director Brian Shepard, Susan Beal and Robyn Franklin

Guests: None

**ADDITIONS TO THE AGENDA**

None

**CONSENT AGENDA**

All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

**APPROVAL OF ITEMS ON CONSENT AGENDA**

A motion was made by Trustee Hauck and seconded by Trustee Hackney to approve the Consent Agenda items.

On the voice vote all were in favor and the motion carried.

**COMMENTS ON CONSENT AGENDA ITEMS**

The Board reviewed and commented on the various reports. Discussion was held and questions were answered.

**PUBLIC COMMENTS**

None

**UNFINISHED BUSINESS**

**Ordinance #233 - Levy and Appropriation for Fiscal Year 2022-2023**

Trustee Hauck made a motion for the **adoption of Ordinance 233 Ordinance of Indian Trails Public Library District, Cook & Lake Counties, Illinois Levying Taxes for the fiscal year beginning July 1, 2022 and ending June 30, 2023** by Roll Call vote. Trustee Baba seconded the motion.

**MINUTES**  
**INDIAN TRAILS PUBLIC LIBRARY DISTRICT**  
**355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090**  
**MEETING OF THE BOARD OF LIBRARY TRUSTEES**  
**Wednesday, November 16, 2022**  
**Immediately following Public Hearing - Lake Room**

On the roll call vote was:

AYES: 5: Baba, Barnett, Chu, Hackney and Hauck

NAYES: 0

ABSTAIN: 0

ABSENT: 2: Roalkvam and Sitshela

There being 5 affirmative votes, the motion passed.

**NEW BUSINESS**

**FY2023 Per Capita Grant Application**

Trustee Baba made a motion to approve the fiscal year 2023 Per Capita Grant application.

Trustee Chu seconded the motion.

On the roll call vote was:

AYES: 5: Baba, Barnett, Chu, Hackney and Hauck

NAYES: 0

ABSTAIN: 0

ABSENT: 2: Roalkvam, Sitshela

There being 5 affirmative votes, the motion passed.

**Youth Services Early Learning Activity Remodel**

Executive Director Shepard discussed the new sensory pathway that will be added to the Youth Services Department. He explained that a Sensory Pathway is designed to incorporate a variety of interactive elements that provide sensory experiences and outlets for exploration. It provides children with the opportunity to move around the library in a positive way and engage in self directed play at their own pace. He noted that the Foundation will be covering \$15,000 of the cost and the remainder will be paid for by the library. The project was included as part of the FY 2022-2023 budget. It is anticipated that construction will begin in 2023.

**TREASURER'S REPORT**

Trustee Chu presented the financial reports. The funds were in balance with a total of \$8,628,442.81 at the end of October, 2022 in the various accounts. The reports were discussed and questions were answered.

**TREASURER'S WARRANT #882**

After reviewing selected invoices, Trustee Chu made a motion to **Approve Warrant #882 for \$648,057.88**. Trustee Hackney seconded the motion.

On the roll call vote was:

AYES: 5: Baba, Barnett, Chu, Hackney and Hauck

NAYES: 0

**MINUTES**  
**INDIAN TRAILS PUBLIC LIBRARY DISTRICT**  
**355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090**  
**MEETING OF THE BOARD OF LIBRARY TRUSTEES**  
**Wednesday, November 16, 2022**  
**Immediately following Public Hearing - Lake Room**

ABSTAIN: 0

ABSENT: 2: Roalkvam, Sitshela

There being 5 affirmative votes, the motion passed.

**PRESIDENT'S DISCUSSION**

President Barnett thanked her fellow Trustees for a great year at the library and for their service. She also noted that the Board will not be meeting again until the January 18, 2023 meeting.

**EXECUTIVE DIRECTOR'S DISCUSSION**

Executive Director Shepard mentioned that the All Staff meeting will be held on Friday, November 18th and he welcomed Trustees to attend. He discussed that staff were being recognized for their yearly service awards. He also mentioned that he, Deputy Director Uden and Digital and Maker Services Manager, Liz Poppenhouse would be visiting a local robotics company to discuss a partnership with the library.

**ADJOURNMENT**

A motion was made by Trustee Hackney to adjourn the meeting. Trustee Hauck seconded the motion.

On the voice vote all were in favor and the motion carried.

President Barnett adjourned the meeting at 7:41 p.m.