

MINUTES
INDIAN TRAILS PUBLIC LIBRARY DISTRICT
355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090
MEETING OF THE BOARD OF LIBRARY TRUSTEES
Wednesday, June 15, 2022
7:00 p.m. - via Zoom

CALL TO ORDER

President Barnett called the meeting to order at 7:00 p.m.

ATTENDANCE

On the roll call, the following trustees were present:

Present: Vicki Baba, Louise Barnett, John Chu, Henry Hackney Jr, Erin Hauck, Don Roalkvam
and Andrew Sitshela

Absent: None

Also present were:

Staff: Executive Director Brian Shepard, Deputy Director Ryann Uden, and Robyn Franklin

Guests: None

ADDITIONS TO THE AGENDA

None

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

APPROVAL OF ITEMS ON CONSENT AGENDA

A motion was made by Trustee Roalkvam to approve the Consent Agenda items. Trustee Sitshela seconded the motion.

On the roll call vote was:

AYES: 7: Baba, Barnett, Chu, Hackney, Hauck, Roalkvam and Sitshela

NAYES: 0

ABSTAIN: 0

ABSENT: 0

There being 7 affirmative votes, the motion passed.

COMMENTS ON CONSENT AGENDA ITEMS

The Board reviewed and commented on the various reports. Discussion was held and questions were answered.

PUBLIC COMMENTS

None

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UNFINISHED BUSINESS

Policies

Trustee Baba made a motion to approve updates to the policies listed below, as presented at the June 1, 2022 workshop. Trustee Hauck seconded the motion.

- i. 2.14 Launch Pad
- ii. 2.30 Meeting Room Rental Policy
- iii. 3.30 Internet and Computer Use
- iv. Appendix IV - Expense Reimbursement Request
- v. 1.10 Bylaws
- vi. 1.21 Library Trustee Ethics
- vii. 1.30 Public Comment
- viii. 2.21 Member Suspension
- ix. 2.31 Solicitation and Petitioning
- x. 3.11 Identity Protection
- xi. 3.52 Library Programming
- xii. 4.22 Outstanding Check Policy
- xiii. Human Resources Policies

On the roll call vote was:

AYES: 7: Baba, Barnett, Chu, Hackney, Hauck, Roalkvam and Sitshela

NAYES: 0

ABSTAIN: 0

ABSENT: 0

There being 7 affirmative votes, the motion passed.

Ordinance 232 : FY 2022-2023 Budget and Appropriation

Trustee Hauck made a motion to adopt Ordinance 232 Combined Annual Budget and Appropriation Ordinance for Library Purpose for the Fiscal Year 2022-2023. Trustee Roalkvam seconded the motion.

On the roll call vote was:

AYES: 7: Baba, Barnett, Chu, Hackney, Hauck, Roalkvam and Sitshela

NAYES: 0

ABSTAIN: 0

ABSENT: 0

There being 7 affirmative votes, the motion passed.

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NEW BUSINESS

Ordinance 230 : Authorizing Public Library District Non-Resident Cards

A motion was made by Trustee Hauck and seconded by Trustee Roalkvam to adopt Ordinance 230 : Annual Ordinance Authorizing Public Library District Non-Resident Cards by roll call vote.

On the roll call vote was:

AYES: 7: Baba, Barnett, Chu, Hackney, Hauck, Roalkvam and Sitshela
NAYES: 0
ABSTAIN: 0
ABSENT: 0

There being 7 affirmative votes, the motion passed.

TREASURER'S REPORT

Trustee Chu presented the financial reports. The funds were in balance with a total of \$9,394,720.22 at the end of May, 2022 in the various accounts. The reports were discussed and questions were answered.

TREASURER'S WARRANT #877

After reviewing selected invoices, Trustee Chu made a motion to approve Warrant #877 for \$554,021.48 Trustee Roalkvam seconded the motion.

On the roll call vote was:

AYES: 7: Baba, Barnett, Chu, Hackney, Hauck, Roalkvam and Sitshela
NAYES: 0
ABSTAIN: 0
ABSENT: 0

There being 7 affirmative votes, the motion passed.

PRESIDENT'S DISCUSSION

President Barnett congratulated Executive Director Shepard on the upcoming wedding of his daughter.

EXECUTIVE DIRECTOR'S DISCUSSION

Executive Director Shepard discussed that the remaining work to fix the asphalt and pavers from the water main repairs will be completed soon, with a total cost approximately \$26,000. This includes the plumbing, asphalt repair, sidewalk, curbs and pavers. Also, he mentioned that he will be on vacation June 16-20 and July 4-15. Deputy Director Uden will be available to handle any issues or questions while he's out.

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ADJOURNMENT

A motion was made by Trustee Roalkvam to adjourn the meeting. Trustee Hauck seconded the motion.

On the roll call vote was:

AYES: 7: Baba, Barnett, Chu, Hackney, Hauck, Roalkvam and Sitshela

NAYES: 0

ABSTAIN: 0

ABSENT: 0

There being 7 affirmative votes, the motion passed.

President Barnett adjourned the meeting at 7:51 p.m.