

MINUTES
INDIAN TRAILS PUBLIC LIBRARY DISTRICT
355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090
MEETING OF THE BOARD OF LIBRARY TRUSTEES
Wednesday, December 20, 2023
7:00 p.m. - Lake Room

CALL TO ORDER

President Barnett called the meeting to order at 7:00 p.m.

ATTENDANCE

On the roll call, the following trustees were present:

Present: Vicki Baba, Louise Barnett, Henry Hackney Jr., Erin Hauck, Mary Moodhe

Absent: Caitlyn Keenan, Andrew Sitshela

Also present were:

Staff: Executive Director Brian Shepard, Ryann Uden, Sarah Heimsoth, Liz

Poppenhouse, Christina Stoll and Robyn Franklin

Guests: None

ADDITIONS TO THE AGENDA

None

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

APPROVAL OF ITEMS ON CONSENT AGENDA

A motion was made by Trustee Hackney and seconded by Trustee Hauck to approve the Consent Agenda items.

On the voice vote all were in favor and the motion carried.

COMMENTS ON CONSENT AGENDA ITEMS

The Board reviewed and commented on the various reports. Discussion was held and questions were answered.

PUBLIC COMMENTS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

Summer Library Adventure Mission, Goals and Program Update

Sarah Heimsoth, Liz Poppenhouse and Christina Stoll Discussed the theme for Summer Library Adventure 2024. The theme is Conservation Quest: Wild about Summer Library Adventure.

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They discussed changes to the program structure in response to member and staff feedback. They noted that the new mission statement supports our strategic plan. They also discussed the internal and external program goals.

Serving Our Public: Illinois Library Standards Review

Executive Director Shepard reviewed the Illinois Per Capita grant, which is due on January 30, 2024. He noted that the grant application requires the library and board to review the Serving Our Public 4.0 core standards and checklists. He noted that the library meets or exceeds virtually all of the standards listed. Items that have been mentioned previously that have now been addressed are: obtaining a Narcan kit on-site and a staff work group viewing and addressing accessibility related issues in the building.

Find More Illinois

Trustee Moodhe made a motion to **approve ITPLD's participation in Find More Illinois**. Trustee Hauck seconded the motion.

On the voice vote all were in favor and the motion carried.

TREASURER'S REPORT

Trustee Hauck presented the financial reports. The funds were in balance with a total of \$10,307,215.05 at the end of November, 2023 in the various accounts. The reports were discussed and questions were answered.

TREASURER'S WARRANT #895

After reviewing selected invoices, Trustee Hauck made a motion to **Approve Warrant #895 for \$627,436.24**. Trustee Baba seconded the motion.

On the roll call vote was:

AYES: 5: Baba, Barnett, Hackney, Hauck, Moodhe

NAYES: 0

ABSTAIN: 0

ABSENT: 2: Keenan, Sitshela

There being 5 affirmative votes, the motion passed.

PRESIDENT'S DISCUSSION

President Barnett said that she enjoyed the portion of Staff Institute Day that she was able to attend. She thanked staff for their work this year and wished them a happy new year.

EXECUTIVE DIRECTOR'S DISCUSSION

Executive Director Shepard updated the Trustees on a few outstanding projects.

CLOSED SESSION

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At 8:04 p.m. a motion was made by Trustee Hauck and seconded by Trustee Moodhe to **move to closed session per ILCS, Chapter 5, 120/2.(c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.** On the voice vote all were in favor and the motion carried.

RETURN TO OPEN SESSION

A motion was made by Trustee Hackney and seconded by Trustee Hauck to adjourn the closed session and return to open session.

On the voice vote all were in favor and the motion carried. The closed session adjourned at 8:14 p.m. and the Board returned to open session.

ADJOURNMENT

A motion was made by Trustee Hauck to adjourn the meeting. Trustee Baba seconded the motion.

On the voice vote all were in favor and the motion carried.

President Barnett adjourned the meeting at 8:14 p.m.