

**MINUTES**  
**INDIAN TRAILS PUBLIC LIBRARY DISTRICT**  
**355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090**  
**MEETING OF THE BOARD OF LIBRARY TRUSTEES**  
**Wednesday, January 17, 2024**  
**7:00 p.m. - Lake Room**

**CALL TO ORDER**

President Barnett called the meeting to order at 7:00 p.m.

**ATTENDANCE**

On the roll call, the following trustees were present:

Present: Vicki Baba, Louise Barnett, Henry Hackney Jr., Erin Hauck, Caitlyn Keenan,  
Mary Moodhe and Andrew Sitshela

Absent: None

Also present were:

Staff: Executive Director Brian Shepard, Ryann Uden, Susan Beal and Robyn Franklin

Guests: None

**ADDITIONS TO THE AGENDA**

None

**CONSENT AGENDA**

All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

**APPROVAL OF ITEMS ON CONSENT AGENDA**

A motion was made by Trustee Keenan and seconded by Trustee Hauck to approve the Consent Agenda items.

On the voice vote all were in favor and the motion carried.

It was brought to the Trustees attention that a correction needed to be made to the December 20, 2023 board meeting minutes. The header was incorrect. Trustee Moodhe made a motion to correct the header on the December 20, 2023 minutes. Trustee Keenan seconded the motion.

On the voice vote all were in favor and the motion carried.

**COMMENTS ON CONSENT AGENDA ITEMS**

The Board reviewed and commented on the various reports. Discussion was held and questions were answered.

**PUBLIC COMMENTS**

None

**UNFINISHED BUSINESS**

None

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**NEW BUSINESS**

**Per Capita Grant Application**

Trustee Hauck made a **motion to approve the Fiscal Year 2024 Per Capita Grant application**. Trustee Keenan seconded the motion.

On the voice vote all were in favor and the motion carried.

**NIMEC Bid**

Executive Director Shepard noted that the Indian Trails Public Library District joined the Northern Illinois Municipal Electric Collaborative (NIMEC) in 2008. NIMEC serves as the Library's broker for electrical energy and serves over 100 municipalities in northern Illinois. The current electrical contract ends this spring. Trustee Moodhe made a **motion to approve a Resolution Authorizing the participation in the Northern Illinois Municipal Electric Collaborative (NIMEC) and authorize the Executive Director to approve a contract with the lowest cost electricity provider for a period up to 60 months**. Trustee Hauck seconded the motion.

On the roll call vote was:

AYES: 7: Baba, Barnett, Hackney, Hauck, Keenan, Moodhe, Sitshela

NAYES: 0

ABSTAIN: 0

ABSENT: 0

There being 7 affirmative votes, the motion passed.

**Furniture Disposal**

Executive Director Shepard discussed that we have some furniture that no longer works in our space or is showing signs of wear and tear. Based on Policy 4.30 - Disposal of Property, we would like to give the furniture to the Foundation to sell.

**TREASURER'S REPORT**

Trustee Hauck presented the financial reports. The funds were in balance with a total of \$11,597,841.92 at the end of December, 2023 in the various accounts. The reports were discussed and questions were answered.

**TREASURER'S WARRANT #896**

After reviewing selected invoices, Trustee Hauck made a motion to **Approve Warrant #896 for \$539,624.38**. Trustee Baba seconded the motion.

On the roll call vote was:

AYES: 7: Baba, Barnett, Hackney, Hauck, Keenan, Moodhe, Sitshela

NAYES: 0

ABSTAIN: 0

ABSENT: 0

There being 7 affirmative votes, the motion passed.

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**PRESIDENT'S DISCUSSION**

President Barnett had no comments to share.

**EXECUTIVE DIRECTOR'S DISCUSSION**

Executive Director Shepard noted that the Foundation Board will be attending the February 7, 2024 workshop. He also discussed the library closing and late opening due to snow on Friday, January 12th and Saturday, January 13<sup>th</sup>.

**ADJOURNMENT**

A motion was made by Trustee Hackney to adjourn the meeting. Trustee Hauck seconded the motion.

On the voice vote all were in favor and the motion carried.

President Barnett adjourned the meeting at 7:51 p.m.