

MINUTES
INDIAN TRAILS PUBLIC LIBRARY DISTRICT
355 SCHOENBECK, WHEELING, IL 60090
BOARD OF LIBRARY TRUSTEES WORKSHOP
Wednesday, September 6, 2023
7:00 p.m. - Lake Room

CALL TO ORDER

President Barnett called the meeting to order at 7:00 p.m.

ATTENDANCE

On the roll call, the following trustees were present:

Present: Vicki Baba, Louise Barnett, Henry Hackney, Jr., Erin Hauck, Caitlyn Keenan,
Mary Moodhe and Andrew Sitshela

Absent: None

Also present were:

Staff: Executive Director Brian Shepard, Deputy Director Ryann Uden, Jennifer
Wonsowicz and Robyn Franklin

Guests: None

ADDITIONS TO THE AGENDA

Trustee Hackney wanted to discuss a conversation that he had with a member. It was discussed after the HR Policies Update.

PUBLIC COMMENTS

None

HR POLICIES UPDATE

Jennifer Wonsowicz, HR Manager, discussed that earlier this year, we began reviewing the Employee Handbook Policies. She said that as part of the review, we contracted with HRSource for a legal review of the entire handbook. She noted that these changes include policy clarifications, policy change/additions, grammatical corrections and suggestions for legal compliance. The substantial suggested changes are adding Floating holidays for part-time staff and a change in the reimbursement process for tuition in the tuition reimbursement policy.

CLOSED SESSION

A motion was made by Trustee Hackney to move to closed session pursuant to ILCS, Chapter 5, 120/2.(c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Trustee Baba seconded the motion.

On the voice vote all were in favor and the motion carried. The meeting moved to closed session at 8:10 p.m.

RETURN TO OPEN SESSION

A motion was made by Trustee Moodhe and seconded by Trustee Hauck to adjourn the closed session and return to open session.

On the voice vote all were in favor and the motion carried. The closed session adjourned at 9:05 p.m. and the Board returned to open session.

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ADJOURNMENT

A motion was made by Trustee Hauck to adjourn the meeting. Trustee Keenan seconded the motion.

On the voice vote all were in favor and the motion carried.

President Barnett adjourned the meeting at 9:05 p.m.