

MINUTES
INDIAN TRAILS PUBLIC LIBRARY DISTRICT
355 SCHOENBECK, WHEELING, IL 60090
BOARD OF LIBRARY TRUSTEES WORKSHOP
Wednesday, November 1, 2023
7:00 p.m. - Lake Room

CALL TO ORDER

President Barnett called the meeting to order at 7:00 p.m.

ATTENDANCE

On the roll call, the following trustees were present:

Present: Vicki Baba, Louise Barnett, Henry Hackney, Jr., Erin Hauck, Caitlyn Keenan,
Mary Moodhe and Andrew Sitshela

Absent: None

Also present were:

Staff: Executive Director Brian Shepard, Deputy Director Ryann Uden, and Robyn
Franklin

Guests: Tip Fallon, All in Consulting

ADDITIONS TO THE AGENDA

Executive Director Shepard changed the order of the agenda items and moved the Strategic Plan Activity Update ahead of the Resolutions and Ordinances Review.

PUBLIC COMMENTS

None

STRATEGIC PLAN ACTIVITY UPDATE

Executive Director Shepard discussed that one of our Strategic Plan activities for 2023-2024 is to finalize the Equity, Diversity, Inclusion and Access (EDIA) purpose statement document and implement the goals. He introduced Tip Fallon (All in Consulting), our EDIA consultant. Tip discussed the meaning of EDIA and discussed the results of a staff survey and staff focus groups. Tip will be presenting these findings at the staff in service day on November 17, 2023.

RESOLUTIONS AND ORDINANCES REVIEW

Executive Director Shepard discussed that there are several Resolutions and Ordinances that have been passed over the years that are not currently referenced anywhere in our existing documentation for the public. They will be added to the Appendix section of the Policy and Human Resources Manual. He also shared a video from the American Library Association – Trustee Shorts video series regarding the solicitation and acceptance of gifts by officers and employees for discussion.

CLOSED SESSION

A motion was made by Trustee Hauck to move to closed session pursuant to ILCS, Chapter 5, 120/2.(c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Trustee Moodhe seconded the motion.

On the voice vote all were in favor and the motion carried. The meeting moved to closed session at 8:23 p.m.

RETURN TO OPEN SESSION

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A motion was made by Trustee Hauck and seconded by Trustee Moodhe to adjourn the closed session and return to open session.

On the voice vote all were in favor and the motion carried. The closed session adjourned at 8:41p.m. and the Board returned to open session.

ADJOURNMENT

A motion was made by Trustee Hauck to adjourn the meeting. Trustee Keenan seconded the motion.

On the voice vote all were in favor and the motion carried.

President Barnett adjourned the meeting at 8:41p.m.