

MINUTES
INDIAN TRAILS PUBLIC LIBRARY DISTRICT
355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090
MEETING OF THE BOARD OF LIBRARY TRUSTEES
Wednesday, November 18, 2020
Immediately following Public Hearing - Via Remote

The meeting of the Board of Library Trustees will be held without a quorum of Library Trustees physically present. The Library Trustees will conduct the Board meeting with Library Trustees attending remotely via electronic means in accordance with Public Act 101-640. Members of the public are invited to attend by going to www.indiantrailslibrary.org/BoardMeeting or by contacting Robyn Franklin at 847-279-2242 at least 1 hour in advance of the meeting.

CALL TO ORDER

President Barnett called the meeting to order at 7:04 p.m.

ATTENDANCE

On the roll call, the following trustees were present:

Present: Vicki Baba, Louise Barnett, John Chu, Henry Hackney, Jr., Bruce Matthews and Donald Roalkvam

Absent: Jamie Bulger

Also present were:

Staff: Deputy Director Ryann Uden, Susan Beal, Matt Teske and Robyn Franklin

Guests: S. Stein (member of the public)

ADDITIONS TO THE AGENDA

None

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

APPROVAL OF ITEMS ON CONSENT AGENDA

A motion was made by Trustee Roalkvam to approve the Consent Agenda items. Trustee Baba seconded the motion.

On the roll call vote was:

AYES: 6: Baba, Barnett, Chu, Hackney, Matthews and Roalkvam

NAYES: 0

ABSTAIN: 0

ABSENT: 1: Bulger

There being 6 affirmative votes, the motion passed.

COMMENTS ON CONSENT AGENDA ITEMS

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The Board reviewed and commented on the various reports. Discussion was held and questions were answered.

PUBLIC COMMENTS

None

UNFINISHED BUSINESS

Ordinance #225 - Levy and Appropriation for Fiscal Year 2020-2021

Trustee Roalkvam made a motion to approve Ordinance # 225: Ordinance of Indian Trails Public Library District, Cook & Lake Counties, Illinois Levying Taxes for the Fiscal Year Beginning July 1, 2020 and Ending June 30, 2021. Trustee Matthews seconded the motion.

On the roll call vote was:

AYES: 6: Baba, Barnett, Chu, Hackney, Matthews, and Roalkvam
NAYES: 0
ABSTAIN: 0
ABSENT: 1: Bulger

There being 6 affirmative votes, the motion passed.

Policy Review

Trustee Roalkvam made a motion to approve updates to policies as presented. Trustee Baba seconded the motion.

On the roll call vote was:

AYES: 6: Baba, Barnett, Chu, Hackney, Matthews, and Roalkvam
NAYES: 0
ABSTAIN: 0
ABSENT: 1: Bulger

There being 6 affirmative votes, the motion passed.

Virtual Programs and Services Update

Deputy Director Uden discussed some of the virtual programs that staff have been working on. She highlighted the book talk presentations to grades K-3 and 4-5 that have been used by teachers at 4 different schools. She also discussed the virtual outreach services that have continued as a part of the Connecting Our Community Networking Group. Deputy Director Uden also gave an update on the progress of the new library app. She noted that it is estimated that the app will be available for members in early January, 2021.

NEW BUSINESS

Release of the Meeting Minutes from Closed Sessions

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A motion was made by Trustee Chu and seconded by Trustee Roalkvam to approve the release of the meeting minutes from the following closed session as discussed: 5/16/19.

On the roll call vote was:

AYES: 6: Baba, Barnett, Chu, Hackney, Matthews and Roalkvam
NAYES: 0
ABSTAIN: 0
ABSENT: 1: Bulger

There being 6 affirmative votes, the motion passed.

Resolution Authorizing the Destruction of Audio or Video Recordings of Closed Sessions

A motion was made by Trustee Matthews and seconded by Trustee Roalkvam to approve the Resolution Authorizing the Destruction of Audio or Video Recordings of Closed Sessions as discussed, including the recording of the following date: 5/16/19.

On the roll call vote was:

AYES: 6: Baba, Barnett, Chu, Hackney, Matthews and Roalkvam
NAYES: 0
ABSTAIN: 0
ABSENT: 1: Bulger

There being 6 affirmative votes, the motion passed.

TREASURER'S REPORT

Trustee Matthews presented the financial reports. The funds were in balance with a total of \$9,234,015.94 at the end of October, 2020 in the various accounts. The reports were discussed and questions were answered.

TREASURER'S WARRANT #858

After reviewing selected invoices, Trustee Matthews made a motion to approve Warrant #858 for \$578,556.27. Trustee Hackney seconded the motion.

On the roll call vote was:

AYES: 6: Baba, Barnett, Chu, Hackney, Matthews and Roalkvam
NAYES: 0
ABSTAIN: 0
ABSENT: 1: Bulger

There being 6 affirmative votes, the motion passed.

PRESIDENT'S DISCUSSION

President Barnett thanked staff for their continued efforts during this difficult time.

EXECUTIVE DIRECTOR'S DISCUSSION

Deputy Director Uden discussed that the State of Illinois will be moving to Tier 3 mitigation. Due to this, we will be moving to our own Tier 3 mitigation which will entail closing the

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building for in person services. We will continue to offer drive up services for members to pick up their materials. The library staff will continue working in the building and remotely to provide other services, including virtual programming, answering calls from members and processing holds and new materials.

ADJOURNMENT

A motion was made by Trustee Matthews to adjourn the meeting. Trustee Roalkvam seconded the motion.

On the roll call vote was:

AYES: 6: Baba, Barnett, Chu, Hackney, Matthews and Roalkvam

NAYES: 0

ABSTAIN: 0

ABSENT: 1: Bulger

There being 6 affirmative votes, the motion passed.

President Barnett adjourned the meeting at 7:54 p.m.