

MINUTES
INDIAN TRAILS PUBLIC LIBRARY DISTRICT
355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090
MEETING OF THE BOARD OF LIBRARY TRUSTEES
TRUSTEE WORKSHOP
Wednesday, September 2, 2020 - 7:00 P.M. - Via Remote

The meeting of the Board of Library Trustees will be held without a quorum of Library Trustees physically present. The Library Trustees will conduct the Board meeting with Library Trustees attending remotely via electronic means in accordance with Public Act 101-640. Members of the public are invited to attend by going to www.indiantrailslibrary.org/BoardMeeting or by contacting Robyn Franklin at 847-279-2242 at least 1 hour in advance of the meeting.

CALL TO ORDER

President Barnett called the meeting to order at 7:00 p.m.

ATTENDANCE

On the roll call, the following trustees were present:

Present: Vicki Baba, Jamie Bulger (joined at 7:06 p.m.), Louise Barnett, John Chu, Henry Hackney, Jr., and Bruce Matthews

Absent: Donald Roalkvam

Also present were:

Staff: Executive Director Brian Shepard, Deputy Director Ryann Uden, Jennifer Wonsowicz and Robyn Franklin

Guests: None

ADDITIONS TO THE AGENDA

None

PUBLIC COMMENTS

None

FY 2020-2021 BUDGET DISCUSSION

Executive Director Shepard discussed the plan for not doing a merit-based increase for staff this year and instead using an across the board cost of living adjustment (COLA) increase. He also discussed that the goal will be to return to a merit-based system in the future.

SERVICE UPDATE

Deputy Director Uden discussed that we will be changing our Phase numbering to align with the Restore Illinois Phase numbering. We will be adjusting our phases beginning September 3rd. We will be going from Phase 3B to Phase 4. Phase 4 will likely have additional sub-phases as we gradually expand services.

EXECUTIVE DIRECTOR REVIEW PROCESS

Executive Director Shepard discussed modifying his performance review process. It would eliminate going into multiple closed sessions. Executive Director Shepard would write up his accomplishments and share them with the Trustees. Trustees would then use a feedback form to review the Executive Director. President Barnett and Trustee Baba would discuss the feedback

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with Executive Director Shepard. Trustees agreed that this would be a more efficient process due to the virtual nature of the meetings.

Trustee Hackney left the meeting at 7:28 p.m.

ADJOURNMENT

A motion was made by Trustee Chu to adjourn the meeting. Trustee Matthews seconded the motion.

On the roll call vote was:

AYES: 5: Baba, Bulger, Barnett, Chu, and Matthews
NAYES: 0
ABSTAIN: 0
ABSENT: 2: Hackney (left the meeting at 7:28 p.m.) and Roalkvam
There being 5 affirmative votes, the motion passed.

President Barnett adjourned the meeting at 7:30 p.m.