

**MINUTES**  
**INDIAN TRAILS PUBLIC LIBRARY DISTRICT**  
**355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090**  
**MEETING OF THE BOARD OF LIBRARY TRUSTEES**  
**TRUSTEE WORKSHOP**  
**Wednesday, August 5, 2020 - 7:00 P.M. - Via Remote**

The meeting of the Board of Library Trustees will be held without a quorum of Library Trustees physically present. The Library Trustees will conduct the Board meeting with Library Trustees attending remotely via electronic means in accordance with Public Act 101-640. Members of the public are invited to attend by going to <https://zoom.us/j/93790008708> or by contacting Robyn Franklin at 847-279-2242 at least 1 hour in advance of the meeting.

**CALL TO ORDER**

President Barnett called the meeting to order at 7:00 p.m.

**ATTENDANCE**

On the roll call, the following trustees were present:

Present: Vicki Baba, Jamie Bulger, Louise Barnett, John Chu, Henry Hackney, Jr., Bruce Matthews and Donald Roalkvam

Absent: None

Also present were:

Staff: Executive Director Brian Shepard, Deputy Director Ryann Uden and Robyn Franklin

Guests: None

**ADDITIONS TO THE AGENDA**

None

**PUBLIC COMMENTS**

None

**POLICY REVIEW - GOVERNANCE AND OPERATIONS/FACILITIES**

Executive Director Shepard discussed the changes to the policies that were up for review and referred to the memo that highlighted the revisions. Trustees discussed the changes and questions were answered by Executive Director Shepard. The suggested changes will be brought to the Board for approval at the August 19, 2020 board meeting.

**SERVICE UPDATE**

Deputy Director Uden discussed that CCS resource sharing has resumed as of July 21st with 20 of the 28 member libraries. This has increased library circulation. She also discussed that on July 27th the library moved to Phase 3B, which opened limited computer access to ITPLD members. Members are now able to reserve a computer for up to one hour a day. Deputy Director Uden also mentioned that staff are working to open the Branch for limited services on October 5th. This would include opening hours limited to 2 days a week with up to 3 members (or 1 household) at a time.

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**ADJOURNMENT**

A motion was made by Trustee Hackney to adjourn the meeting. Trustee Roalkvam seconded the motion.

On the roll call vote was:

AYES: 7: Baba, Bulger, Barnett, Chu, Hackney, Matthews and Roalkvam

NAYES: 0

ABSTAIN: 0

ABSENT: 0

There being 7 affirmative votes, the motion passed.

President Barnett adjourned the meeting at 7:38p.m.