

MINUTES
INDIAN TRAILS PUBLIC LIBRARY DISTRICT
355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090
MEETING OF THE BOARD OF LIBRARY TRUSTEES
Wednesday, July 15, 2020 - 7:00 P.M. - Via Remote

The meeting of the Board of Library Trustees was held without a quorum of Library Trustees physically present. The Library Trustees conducted the Board meeting with Library Trustees attending remotely via electronic means. This method of conducting the Board meeting is authorized by Executive Order of the Governor (Covid-19 Executive Order No. 5, March 16, 2020).

CALL TO ORDER

President Barnett called the meeting to order at 5:06 p.m.

ATTENDANCE

On the roll call, the following trustees were present:

Present: Vicki Baba, Louise Barnett, John Chu, Henry Hackney, Jr., Bruce Matthews and Donald Roalkvam

Absent: Jamie Bulger

Also present were:

Staff: Executive Director Brian Shepard, Deputy Director Ryann Uden and Robyn Franklin

Guests: 1 remote attendee

ADDITIONS TO THE AGENDA

None

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

APPROVAL OF ITEMS ON CONSENT AGENDA

A motion was made by Trustee Roalkvam to approve the Consent Agenda items. Trustee Hackney seconded the motion.

On the roll call vote was:

AYES: 6: Baba, Barnett, Chu, Hackney, Matthews and Roalkvam

NAYES: 0

ABSTAIN: 0

ABSENT: 1: Bulger

There being 6 affirmative votes, the motion passed.

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COMMENTS ON CONSENT AGENDA ITEMS

The Board reviewed and commented on the various reports. Discussion was held and questions were answered by Executive Director Shepard.

PUBLIC COMMENTS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

Virtual Programs and Services Update

Deputy Director Uden discussed reopening Phase 3A which began on July 6th. This phase allowed for browsing and checking out of library materials with a limit of 50 members in the building at a time. During this phase we have circulated 8,580 items with an average of 290 members per day and 27 members per hour. We will begin Phase 3B on July 27th, This phase will add computer usage by appointment for ITPLD cardholders.

TREASURER'S REPORT

Trustee Matthews presented the financial reports. The funds were in balance with a total of \$7,449,181.25 at the end of June, 2020 in the various accounts. The reports were discussed and questions were answered.

TREASURER'S WARRANT #854

After reviewing selected invoices, Trustee Matthews made a motion to approve Warrant #854 for \$570,168.87. Trustee Roalkvam seconded the motion.

On the roll call vote was:

AYES: 6: Baba, Barnett, Chu, Hackney, Matthews and Roalkvam

NAYES: 0

ABSTAIN: 0

ABSENT: 1: Bulger

There being 6 affirmative votes, the motion passed.

PRESIDENT'S DISCUSSION

President Barnett mentioned that she visited the library recently and wanted staff to know that they're doing a great job and she is very proud of them.

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EXECUTIVE DIRECTOR'S DISCUSSION

Executive Director Shepard noted that July is a lighter month as far as board meeting content. The coming months will include insurance renewal, policy review and budget discussion.

ADJOURNMENT

A motion was made by Trustee Hackney to adjourn the meeting. Trustee Roalkvam seconded the motion.

On the roll call vote was:

AYES: 6: Baba, Barnett, Chu, Hackney, Matthews and Roalkvam

NAYES: 0

ABSTAIN: 0

ABSENT: 1: Bulger

There being 6 affirmative votes, the motion passed.

President Barnett adjourned the meeting at 7:55 p.m.