

AGENDA
INDIAN TRAILS PUBLIC LIBRARY DISTRICT
355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090
MEETING OF THE BOARD OF LIBRARY TRUSTEES
BOARD WORKSHOP
Wednesday, February 5, 2020, 7:00 P.M. - Lake Room

1. Call to order and Trustee Roll Call
2. Additions to the Agenda
3. Public Comments
4. FY 2019-2020 Activity Plan Progress Update*
5. Fire Radio Booster System*
6. Changes to the FY 2019-2020 Budget*
7. Adjournment

*attachment

To: Board of Library Trustees
From: Brian Shepard
Date: 1/31/2020
Re: 2019-2020 Strategic Plan Activities

Item 4. a.

The attached document contains a year end review of the library wide activities that we undertook in FY 2019-2020 to support the strategic plan. The list represents the activities that the Board of Library Trustees approved in July 2019 and have been the major focus of staff through the first half of the fiscal year.

The management team reviews the list of activities monthly during the management team meetings and all staff are updated on the progress periodically throughout the year. Overall, I am very pleased with the progress so far this year and feel we are in a good place to complete the majority of the items this fiscal year.



Strategic Plan Activities FY 2019-2020



Culture: We embrace all aspects of our community's culture.

Improve access to library services and materials by removing fines for overdue materials.

Goal: 1 Target End Date: Nov. 1, 2019 Principals: Rosa Lloyd/Matt Teske

Update - Feb 2020 - Completed

Completed as part of the migration to Polaris and joining the CCS Consortium in October 2019.

Evaluate and develop programs and services to children with special needs.

Goal: 1 Target End Date: March 31, 2020 Principal: Michele Fenton

Update - Feb 2020 - Ongoing

The Autism in Libraries grant was submitted and a response is expected by March 2, 2020.

Staff are working with the architects on the feasibility of adding a sensory wall to the Makery.

Sensory Bins are now available for use in the KidZone.

Implement recommendations to create a more welcoming space in Youth Services for students in grades 1-5.

Goal: 2 Target End Date: June 30, 2020 Principal: Michele Fenton

Update - Feb 2020 - Ongoing

Youth services staff are discussing ideas with the architect design team to develop the project

scope. Recommended changes will be presented at the March workshop meeting and proposed in the FY 2020-2021 budget.

Create a Community Creative Council of members to serve as a Digital and Maker Services advisory group.

Goal: 2 Target End Date: June 30, 2020 Principal: Jenn Hovanec

Update - Feb 2020 - Not Started

We did not start this goal prior to January 1, 2020 but it will be worked on in the first half of the year.



Strategic Plan Activities FY 2019-2020

Improve collection offerings by evaluating and updating the collection management process.

Goal: 3 Target End Date: June 30, 2020 Principal: Matt Teske

Update - Feb 2020 - Not Started

Materials staff are still working through the workflow issues that came about as a result of the CCS migration. Due to vendor supply issues along with other unforeseen complications, the acquisition and cataloging work of the department is still being refined.

Develop services to support members caring for loved ones at advanced stages of the aging process.

Goal: 3 Target End Date: June 30, 2020 Principal: Jenn Hovanec

Update - Feb 2020 - Ongoing

Staff are in the process of connecting with libraries that have existing collections, as well as planning to attend upcoming meetings through the RAILS Serving Members with Dementia networking group. We have also partnered to work with Buffalo Grove community partners to participate in the village's Memory Cafe program.

Evaluate the Culture Code and revise as needed to reflect current staff experiences.

Internal Target End Date: June 30, 2020 Principal: Ryann Uden

Update - Feb 2020 - Not Started

This process will begin in early 2020. Preliminary plans include creating a Culture Code committee to evaluate staff members' perceptions of the Culture Code and suggest revisions as needed.



Strategic Plan Activities FY 2019-2020



Connector: We connect our community by being a neutral, safe space for all.

Facilitate information and encourage community representation during Census 2020.

Goal: 1 Target End Date: May 1, 2020 Principal: Ryann Uden

Update - Feb 2020 - Ongoing

Staff have been working with various local organizations and count committees to prepare for the 2020 Census. Leading up to the Census, communication from the library will be more frequent via social media and signage in the library. A dedicated Census Response Area will be created in the ESL Lab and other activities will take place in various departments. Staff plan to participate at the Prospect Heights Census Block Party on April 18, 2020.

Complete an environmental scan of the local business market and develop services to meet their needs.

Goal: 2 Target End Date: June 30, 2020 Principal: Christina Stoll

Update - Feb 2020 - On hold

On hold until we fill the Business/Career Librarian position. Work around this activity was briefly started, but a large amount of the work requires developing relationships with this audience. It was felt that waiting for the new staff member to come on board to focus on this work was the best course of action.

Develop intergenerational programs and services to celebrate makers of all ages.

Goal: 3 Target End Date: April 30, 2020 Principal: Jenn Hovanec

Update - Feb 2020 - Planned

DMS will be hosting its first ever STEAM Week March 23-29, 2020. This timeframe is during local school districts' Spring Break, so events and programs for all ages are planned. Partnerships between YS and DMS for programming are planned. DMS is working with Communications to set up a small incentive program for participating during the week. There will also be a collaborative art project conducted in the Launch Pad, Middle Ground and at the Branch.



Strategic Plan Activities FY 2019-2020

Develop and implement a library-wide volunteer tracking and scheduling system.

Internal Target End Date: June 30, 2020 Principal: Vicki Kirksey

Update - Feb 2020 - Ongoing

Creation of documentation including job descriptions for general, ESL, DMS and Adult Services specific volunteers has taken place. A volunteer handbook and a procedures sign-off document have also been created, and the volunteer application has been updated. These documents are currently under review by management to ensure appropriate departmental task descriptions, as well as legal compliance.



Curiosity: We ignite curiosity by providing unique programs, services and collections.

Improve member access to the library collection by migrating to a new integrated catalog system (ILS).

Goal: 1 Target End Date: Nov. 1, 2019 Principals: Matt Teske/Mike Jackiw

Update - Feb 2020 - Completed

The new system went online on October 21st. Based on the first two months circulation numbers it is clear that members are having success in locating items for checkout. November 2019 saw a 24.4% increase in overall circulation followed by a 22% increase in December 2019. Over the next several months we will be rolling our additional features to enhance our offerings through CCS.

Improve service to members by developing a library service philosophy across the public service departments.

Goal: 2 Target End Date: June 30, 2020 Principal: Ryann Uden

Update - Feb 2020 - Not Started

This initiative will begin in early 2020 with a preliminary meeting scheduled with Public Services managers to start the process.



Strategic Plan Activities FY 2019-2020

Encourage community dialogue by implementing civic engagement programs.
in support of the Longest Table initiative.

Goal: 3

Target End Date: June 30, 2020

Principal: Susan Dennison/
Stavroula Harississ

Update - Feb 2020 - Ongoing

The Longest Table will hold its next meeting on Wednesday, Feb. 12, 1 pm at the library. Last month's meeting was held at the Korean Cultural Center of Chicago so partner organizations could get a view of the venue. We will be meeting monthly now as final logistics are underway.

Stavroula has offered 6 civic engagement programs in support of this activity (7 if you count the one in June 2019). The programs have reached 95 members.



Strategic Plan Activities FY 2019-2020

Develop individual and team strengths by implementing CliftonStrengths with all staff members.

Internal Target End Date: June 30, 2020 Principal: Ryann Uden

Update - Feb 2020 - Ongoing

All staff members were invited to take the CliftonStrengths assessment and 38 additional staff members took the assessment to bring us to a total of 59 people. Managers and supervisors were encouraged to have 1-1 discussions with those staff members about their strengths and some departments have facilitated additional team discussions. Beginning in late 2019, we started focusing on the most frequent strengths at ITPLD to give staff members more insight into strengths and each other.

To: Board of Library Trustees
From: Brian Shepard
Date: 1/31/2020
Re: Fire Radio Booster System

Item 5. a.

Over the past several months, we have been working with the Wheeling Fire Department (WFD) to address an issue with emergency radio coverage inside our building. As background, when the building renovation took place in 2017, the WFD required a test of fire radio coverage in order to obtain final occupancy. At the time of the test, it was discovered that there were a few areas of the building that did not have full radio coverage. As a result the WFD notified our construction manager that we needed to install a distributed antenna system (DAS). Unfortunately, it was not clear in the communication whether it was a requirement or simply a request so no further action was taken.

In July 2019, WFD contacted the library and inquired on the status of installing a DAS. WFD shared all documentation from the project including the original specification that was detailed in the code review as well as the written ticket stating that the addition of a bi-directional amplifier (a component of the DAS) was required. It was clear that the DAS was required and should be addressed sooner rather than later. WFD has been very patient with us addressing this issue but have now given us a deadline of July 31, 2020 to comply with the code requirement.

Jeremy Peterson and I have discussed this project and he has worked with one of the recommended contractors to determine the system specifications. Representatives from the company, Xtivity, were onsite the week of January 27 for additional testing of police radio coverage. We knew that the fire radio coverage was needed but wanted to confirm that police radio coverage was acceptable so that the project scope was clearly defined. Based on the testing, police radio coverage has no issues in our building so the only DAS will be for the fire radios.

We obtained three quotes from different companies and the lowest cost was from Xtivity in the amount of \$57,771. We have sought various alternative funding methods but the timeframes do not line up with the WFD deadline of July 31, 2020 implementation. As a result, we are recommending a budget amendment for the FY 2019-2020 budget to recognize the IMET funds that were recovered and use them towards the cost of this project. At the February Board Workshop, Jeremy Peterson will be in attendance to talk about more of the project details and answer any questions that the Trustees may have.



First Responder – DAS Fire System

Indian Trails Public Library District

Indian Trails Public Library

Jeremy Peterson

355 Schoenbeck Rd.

Wheeling, Illinois

Date: January 20, 2020



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Corporate Overview

Xtivity Solutions is a technology company founded in 2000 that provides unbiased solutions in designing, implementing, and supporting private communication networks. At the forefront in wireless integration, security systems and IT services, we are in the business of customizing vendor-neutral solutions. We integrate customized services with single source efficiency, regardless of the size or complexity of a project.

Our engineers are certified in a wide-array of product lines and our comprehensive portfolio of radio and networking products is unmatched. Our commitment to quality establishes Xtivity as the benchmark of excellence in the systems integration industry.

Our services include:

- Engineering/Design: Radio and IT Engineering services; design indoor and outdoor networks; Distributed Antenna Systems; Telecommunications back-haul designs; system configuration; site surveys and infrastructure audits; VoIP office and business solutions.
- Installation: IT and Wireless systems; data networks; security and surveillance systems; VoIP systems.
- Maintenance: Network monitoring; data center for storage of equipment and services; back-up systems (servers and power); hourly technicians; 24-hour response time for outages and troubleshooting; warranties on all work.

Markets

Xtivity Solutions, LLC's vast experience in the design, integration and installation of state-of-the-art communication networks has opened many doors, in multiple areas. From securing critical assets to building communications networks, we have the ability to serve our clients' total needs from concept to completion. Our clients get a team committed to helping you achieve your goals from working with integration engineers that has proven success in various areas of excellence, within the following markets.

- Enterprise
- Healthcare
- Government
- Industrial
- Municipal & County
- School/Campus

Qualifications

Xtivity Solutions, LLC is certified to sales, design, install and support the following third-party wireless technologies:

- Advanced RF
- Cambium
- Cisco
- Commscope
- Corning
- Comprod
- Ericcson
- Meraki
- Radwin
- Ruckus
- Siklu
- SOLID



Proposal:

Xtivity is proposing a digital VHF band **FIRE ONLY** DAS public safety system designed for Indian Trails Library District to protect the lives of first responders and building occupants. Through the use of digital filtering technology (DSP), the below repeater help eliminate adjacent channel interference to allow band selectivity and will support 150 -160 MHz frequency band to connect to the RED 911 dispatch.

Our proposed Distributed Antenna System (DAS) solution works by installing one (1) VHF repeater for receiving the closest 150MHz thru 160MHz signal utilizing a two donor antenna system that will be located on the roof-top of the library. A direct line of sight is preferred to provide the best performance of the equipment. The repeater will receive, filter, amplify and attenuate the 911 signal prior to being transmitted out to all the antennas on the system. A software GUI interface allows the repeater to properly set the gain and additional adjustments to provide the proper coverage and signal inside the library. This repeater from ADRF are FCC and UL approved and also comply with the NFPA codes, providing external alarms for fire panel dry contact connection. **Police coverage would require an independent UHF/800 DAS System.**

Public Safety Repeater for 150MHz - 160MHz

PSR-VU- 9537

VHF/UHF Channelized Digital Repeater



The PSR-VU -9537 is a new dual band (VHF) digital public safety repeater designed to protect the lives of first responders and building occupants.

Through the use of digital filtering technology (DSP), the PSR-VU-9537 helps eliminate adjacent channel interference to allow band selectivity and support VHF rebanding. Up to 1 wide band and up to 8 non-contiguous narrow bands can be simultaneously supported in each of the VHF Public Safety frequencies via ADRF's celebrated web-based GUI, which provides versatility and total control to the user.

The PSR-VU -9537 is fully compliant with International Fire Code (IFC) and National Fire Protection Association (NFPA). This ensures that first responders have reliable radio communications in small to large building



PSR-VU -9537 Product Features:

- NEMA 4X compliant enclosure suitable for both indoor and outdoor environments
- High performance bandpass filter
- Alarming output to supervised circuits for: antenna failure, amplifier failure, AC failure, power supply, battery, and charger failure
- Supports up to 1 wideband and up to 8 non-contiguous narrow bands
- Center frequencies adjustable in 0.5 KHz step
- Bandwidths adjustable in 250 KHz step
- AC Power for 110 VAC/ 220 VAC

PSR-VU- 9537

LARGE BBU-24V FOR PSR78-9030



PSR-VU- 9537 Battery Backup features:

- NFPA 2016 compliant including 12 hour runtime, battery disconnect alarm, and NEMA 4 compliant enclosure
- Increase runtime by adding unit using parallel cable (ADRF-BBX-CBL-21P)
- Available in 24V, 48V
- Includes single cable between battery and DAS / repeater
- NEMA4 certified



Project Management

Xtivity's philosophy is to complete every project on time and to beat all expectations. In order to achieve this we have a best practice policy that needs to be followed. This includes a site survey, installation, configuration and testing of all hardware and software. Training, documentation, and support is provided.

Site Survey: Xtivity will perform a walk-through with a member of IT staff before installation begins.

Testing: Xtivity performs testing of wireless/network equipment.

Installation and Configuration: Xtivity will successfully install, configure all hardware and software as part of this project. During cabling installation, we may utilize existing cabling pathways.

Training: Xtivity training efforts are led by fully certified IT Technicians with experience in systems engineering, operations, customer support, and professional services. Xtivity will provide full onsite training and detailed instructions that trains end users on the administration of the installed wireless Network. After training is complete, end users will have all the skills necessary to operate, maintain, and troubleshoot your wireless network.

Documentation: Each installation will include provision of complete, current documentation necessary for effective and successful use of the solution by people such as system administrators, site support personnel, and teachers. Xtivity will include all manuals, guides, quick reference materials and as-built, drawings.

Contact Persons Responsible for this BID:

PM: Tim Brennan

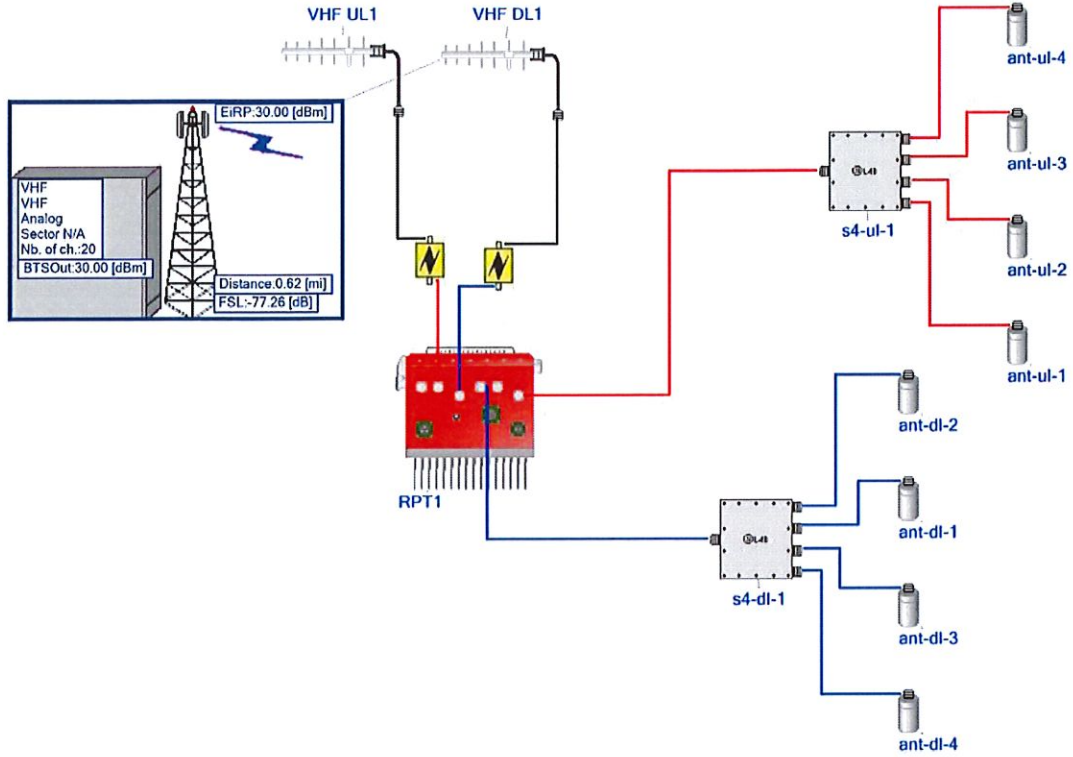
Email: tbrennan@xtivitysolutions.com

Office Phone: 630-832-5400

Mobile Phone: 847-384-9300



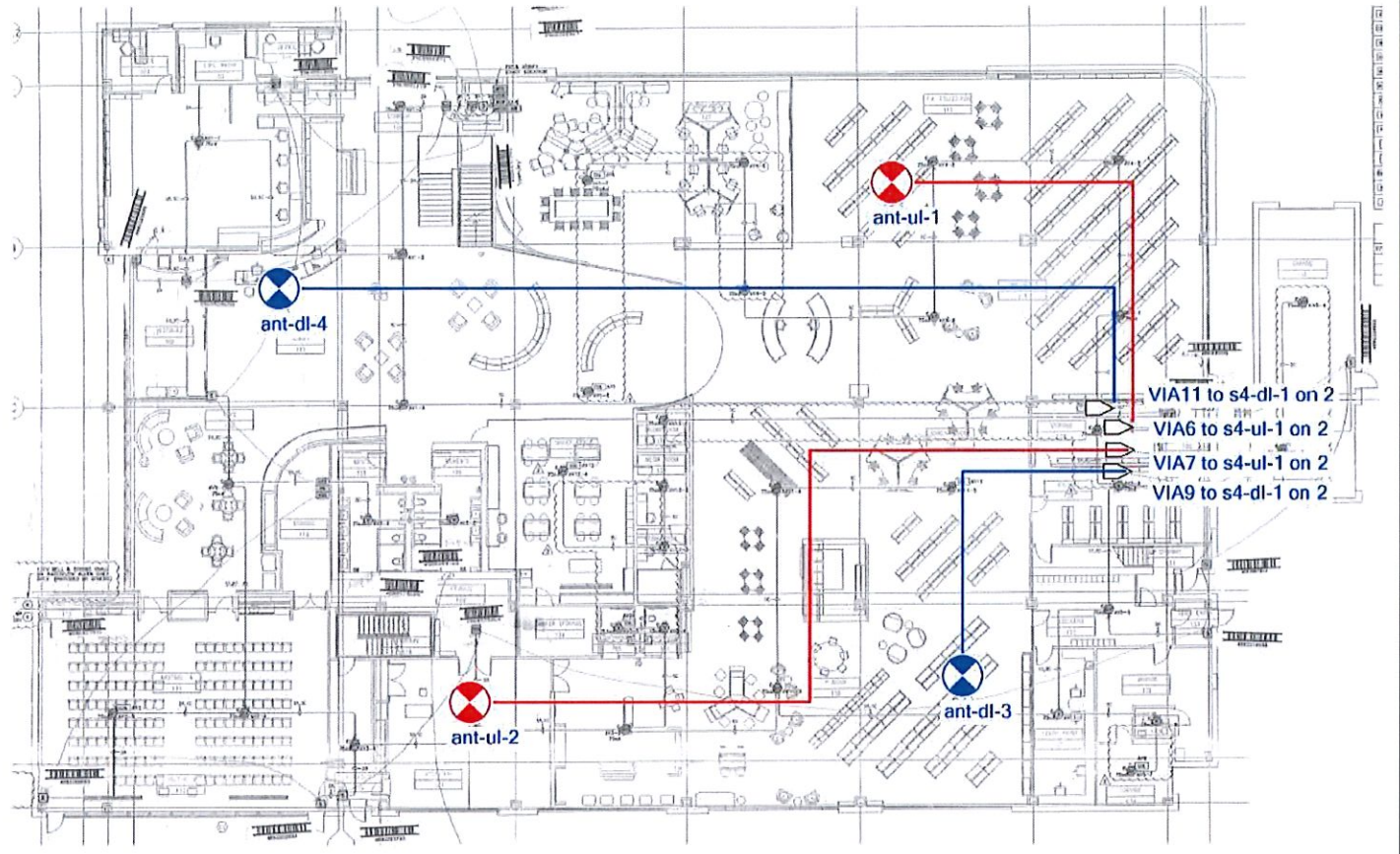
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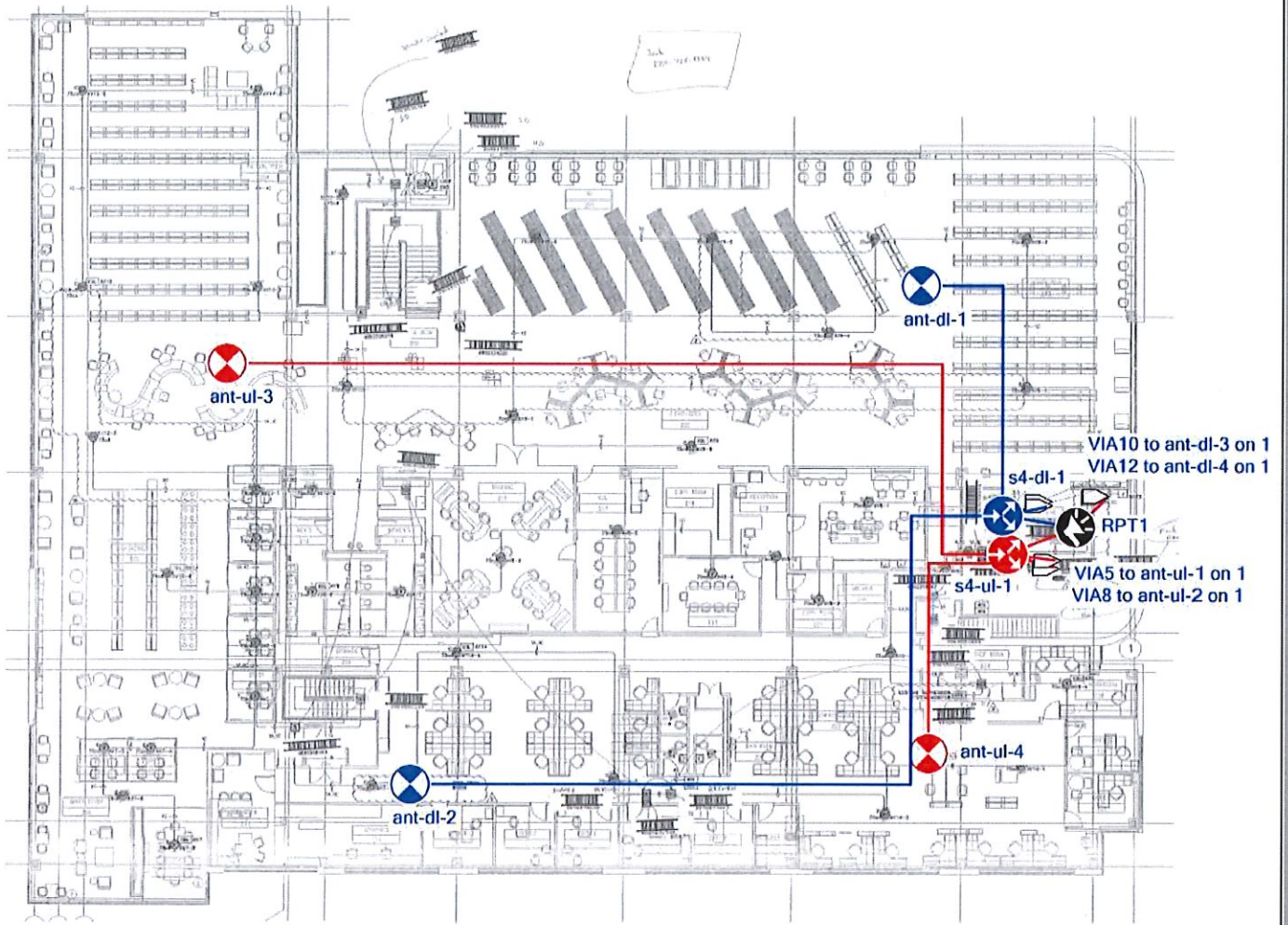
TITLE	Design plan	DESIGNER
	Indian Trail Public Library	
COMPANY	Xtivity Solutions	DATE
		6/13/2018



LAYOUT:



TITLE	1	DESIGNER	
	Indian Trail Public Library		
COMPANY	Xtivity Solutions	DATE	6/13/18



TITLE	2	DESIGNER	
	Indian Trail Public Library		
COMPANY		DATE	6/13/18
	Xtivity Solutions		



BOM

Bill of Materials

Quantity	Model	Product Description	Lead Time
2	295-70	OD YAGI ANTENNA 132-174MHZ 7dB	4 weeks
2	IS-50NX-C2	LIGHTING PROTECTOR NF-NM	2 weeks
2	245173	COLD SHRINK KIT FOR 1/2 " - 3/8"	in stock
2	SG12-12B2U	GROUNDING KIT FOR 1/2 COAX	in stock
2	FRM225	NON-PENETRATING ROOF MOUNT - 60" Height	in stock
2	FRM-MAT	RUBBER MAT FOR ALL FRM & PRM	in stock
1	PSR-VU-9537	PUBLIC SAFETY VHF CHANNELIZED DIGITAL REPEATER	3 weeks
4	J-SF141-64MSNMS	JUMPER 6FT 4.3-10 MALE STRAIGHT NM	in stock
8	F-3749B	IN-BUILDING ANTENNA FEQ VHF 132-174 MHz	4 weeks
2	D4-41FN	138-960 MHz 4-Way Splitter	in stock
250 ft	LCF12-50J	1/2" CELLFLEX LOW LOSS FOAM DIELECTRIC COAX	in stock
1300 ft	ICA12-50JPL	1/2" AIR DIELECTRIC PLENUM COPPER SHIELD	in stock
26	NM-LCF12-D01	N MALE CONNECTOR FOR 1/2" COAX STRAIGHT	in stock
2	ADRF-BBLN4-24	LARGE BBU-24V FOR SDR, AXM-ICS, ADXV-RU, PSR78-9030	4 weeks
1	ADRF-BBX-CBL215	4 PIN SERIAL CABLE FROM 2 BBL to 1 ADRF	in stock
2	FN-3125WLL	HIGH PASS FILTER 138mhZ	5 weeks

Pricing

Equipment, Materials, Engineering Design, and Configuration	\$37,671
Installation of System, Testing, Inspection & Turn-up	\$17,720
Installation and Testing of BDA Alarms to Fire Alarm Panel	\$2,380
Total	\$57,771



Project Notes:

- Xtivity start date will be scheduled after all of the components for the system are delivered.
- Completion date is approximately 3-4 weeks after delivery of materials. Testing will follow.
- Xtivity Solutions shall put out its best effort to stay within the schedule. In the event that schedule slippage is expected beyond Xtivity Solutions control, we will notify the Library District and do its best to remedy the situation and minimize scheduled delivery delays.

Terms and Conditions

- Quote is valid for 60 Days. (Quote may be extended upon request)
- 25% down payment due before project start date
- Orders can be emailed to tbrennan@xtivitysolutions.com
- All invoices are due based on a Net30 payment.
- Project Down payment of 25% is due before the project start date.
- Police Communications are not included in this quote.

Limitation of Remedies and Liabilities.

The parties acknowledge that the following provisions have been negotiated by them and reflect a fair allocation of risk:

(a) *Remedies.* Company's sole and exclusive remedies for XTIVITY SOLUTIONS's default hereunder shall be to obtain the repair, replacement or correction of the defective services to the extent warranted under Section 10.

(b) *Liabilities.* XTIVITY SOLUTIONS SHALL NOT BE LIABLE, WHETHER IN CONTRACT, TORT, FOR ANY INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES (INCLUDING LOST SAVINGS, LOST PROFIT OR BUSINESS INTERRUPTION EVEN IF NOTIFIED IN ADVANCE OF SUCH POSSIBILITY) ARISING OUT OF OR PERTAINING TO THE WEBSITE.

Disputes, Choice of Law.

THIS AGREEMENT SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE SUBSTANTIVE LAWS OF THE UNITED STATES AND THE STATE OF ILLINOIS, AND ANY ACTION SHALL BE INITIATED AND MAINTAINED IN A FORUM OF COMPETENT JURISDICTION IN SUCH DESIGNATED STATE.

Independent Contractor Status.

Each party and its employees are and shall remain independent contractors in relation to the other party with respect to all matters arising under this Agreement. Nothing herein shall be deemed to establish a partnership, joint venture, association or employment relationship between the parties. Except as may be explicitly provided in this Agreement, neither party shall have the authority to bind or otherwise obligate the other party in any manner whatsoever. Each party shall remain responsible, and shall indemnify and hold harmless the other party, for the withholding and payment of all Federal, state and local personal income, wage, earnings, occupation, social security, worker's compensation, unemployment, sickness and disability insurance taxes, payroll levies or employee benefit requirements (under ERISA, state law or otherwise) now existing or hereafter enacted and attributable to themselves and their respective employees.



Insurance; Indemnity.

Each party shall maintain adequate insurance protection covering its respective activities hereunder, including coverage for statutory worker's compensation, comprehensive general liability for bodily injury and tangible property damage, as well as adequate coverage for vehicles. Each party shall indemnify and hold the other harmless from liability for bodily injury, death and tangible property damage resulting from the acts or omissions of its officers, agents, employees or representatives acting within the scope of their work.

Agreed to and Accepted on behalf of _____ on _____ (date)

By

Printed Name

Signature

Title

Agreed to and Accepted on behalf of Xtivity Solutions LLC on _____ (date)

By

Printed Name

Signature

Title

Thank you,

Terry Crowley
Managing Partner
Xtivity Solutions
630-832-5400
tcrowley@xtivitysolutions.com

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CONFIDENTIAL & PROPRIETARY



To: Board of Library Trustees
From: Brian Shepard
Date: February 1, 2020
Re: Ordinance 221 and Budget changes

Item 6

As we are now half way through the fiscal year, staff conducted a review of anticipated income and expenses. While we don't typically recommend budget amendments, we feel that there are a few items this year that warrant action. We are recommending a total of 3 changes as outlined below.

1. Income. In December, the Library received \$100,186.24 from IMET which was a partial repayment of the First Farmer fraud loss. The entire original restricted IMET balance of \$228,084.45 was written off in June 2015, as it was unknown when or if any of the funds would be returned to the library. The \$100,186 received has been recorded as miscellaneous receipts in account 4949 misc. revenue in the 2019-2020 actuals, but was not expected, and therefore not budgeted for, resulting in actual receipts of \$100,086.24 greater than budget.

Due to the unexpected increase in revenue, it is felt prudent to amend the budget to reflect the increased income with Ordinance 221, specifically:

"Line item for "Other Income" shall be increased from \$22,388 to \$122,388"

2. Expenses: During the 2016-2017 renovation, the Wheeling Fire Department required a radio booster to be added to the building to enhance Fire Department communications within the building. While the construction project was completed without the booster, it has remained on the checklist of enhancements for the building. Staff have been working with our State Representative, Dan Didech, on securing funds from the recent capital bill for the booster, but have been told it may be a while until money would be awarded and/or received. The Wheeling Fire Department has been very patient with us working to address the issue but have set a deadline of July 31, 2020 for the project to move forward.

With the receipt of the IMET money, staff would like to move forward with the booster project, increasing the budgeted capital expense line (account code 6401) by \$65,000, specifically:

"Line item for "Capital Expenses" shall be increased from \$74,500 to \$139,500"

3. Expenses: The original FY 2019-2020 Ordinance 219 does not list Building and Sites fund spending in separate account code categories, the documentation that staff shared with the Board does. \$50,000 was set aside in account code 6610 (PHB Building

Expenses) for a possible expansion of the Prospect Heights Branch. As staff will be reviewing overall use and possible expansion of the branch facility this spring, it is clear that the full amount will not be utilized this fiscal year. In the meantime, with the movement of facilities maintenance from contract service to in-house management, it has become prudent to enter into several equipment service contracts which were not budgeted for. These include service contracts for the hardware and software for the HVAC equipment, the elevator, and the generator, among others.

Due to the change in needs, staff have requested that \$40,000 be moved from account code 6994 (PHB Building Expenses) to 6603 (Building Maintenance). This would decrease the total for code 6994 (PHB Building Expenses) from \$100,088.00 to \$60,088.00 and increase 6603 (Building Maintenance) from \$50,825.00 to \$90,825.00. This would not change the total amount budgeted from the Building and Sites Fund, rather it would align the funds more realistically with current needs.

Ordinance No 221

AN ORDINANCE AMENDING THE ANNUAL BUDGET AND
APPROPRIATIONS ORDINANCE FOR THE FISCAL YEAR 2019-2020

Whereas, The Board of Library Trustees of the Indian Trails Public Library District, by Ordinance 219, adopted a Budget and Appropriation Ordinance for the fiscal year beginning July 1, 2019 and ending June 30, 2020; and

Whereas, the Trustees have reconsidered the amount budgeted and appropriated for certain line items in said Ordinance; and

Whereas, the Illinois Public Library District Act permits amendments to the Budget and Appropriations Ordinance; and

Whereas, the Trustees have determined that said Budget and Appropriation Ordinance should be amended in accordance with the fiscal needs of the Library District;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF LIBRARY TRUSTEES OF THE INDIAN TRAILS PUBLIC LIBRARY DISTRICT AS FOLLOWS:

Section 1: Ordinance 221 (the Budget and Appropriations Ordinance for the Fiscal Year 2019-2020) be and is amended in the following respects:

Line item for "Other Income" shall be increased from \$22,388 to \$122,388
Line item for "Capital Expenses" shall be increased from \$74,500 to \$139,500

Section 2: All portions of the Budget and Appropriation Ordinance inconsistent with the foregoing are amended in the same manner and to the same extent.

Section 3: The foregoing adjustments to line items do not affect the total amount appropriated.

Section 4: This Ordinance shall be in full force and effect from and after its passage and approval as required by law.

Passed and approved pursuant to a roll call vote as follows:

Ayes:

Nays:

Abstain:

Absent:

PASSED AND APPROVED this 19th day of February, 2020.

President, Board of Library Trustees

ATTEST:

Secretary, Board of Library Trustees