

MINUTES
INDIAN TRAILS PUBLIC LIBRARY DISTRICT
355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090
MEETING OF THE BOARD OF LIBRARY TRUSTEES
BOARD WORKSHOP
Wednesday, November 6, 2019, 7:00 P.M. - Lake Room

CALL TO ORDER

President Barnett called the meeting to order at 7:00 p.m.

ATTENDANCE

On the roll call, the following trustees were present:

Present: Vicki Baba, Louise Barnett, Jamie Bulger, Bruce Matthews, Donald Roalkvam

Absent: John Chu, Henry Hackney, Jr.

Also present were:

Staff: Executive Director Brian Shepard, Deputy Director Ryann Uden, Susan Beal, Susan Dennison and Robyn Franklin

Guests: Jamie Rachlin, Sheila Anderson, Gene Looft, Kalsoom Saleem

ADDITIONS TO THE AGENDA

Executive Director Shepard will make some announcements after the Prospect Heights Branch Discussion.

PUBLIC COMMENTS

None

Due to technical difficulties the Foundation Update was moved to after the Levy Process Review

LEVY PROCESS REVIEW

Jamie Rachlin, from Meristem Advisors, gave an overview of the levy process. Discussion was held and questions were answered.

FOUNDATION UPDATE

Sheila Anderson, Library Foundation President, gave an update on the Foundation. She discussed the different types of fundraising and goals of the Foundation. She also discussed the direction that the Foundation will follow in the coming year.

PROSPECT HEIGHTS BRANCH DISCUSSION

Executive Director Shepard discussed the logistics of a potential expansion of the Branch location. This included cost of rent, renovation and increase of staffing. Discussion was held and questions were answered by Executive Director Shepard and Deputy Director Uden.

MINUTES
INDIAN TRAILS PUBLIC LIBRARY DISTRICT
355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090
MEETING OF THE BOARD OF LIBRARY TRUSTEES
BOARD WORKSHOP
Wednesday, November 6, 2019, 7:00 P.M. - Lake Room

EXECUTIVE DIRECTOR ANNOUNCEMENTS

Executive Director Shepard noted that the library has been awarded a Reflejos Newspaper Reflecting Excellence Award for participating in a series of ads with other libraries stating that everyone is welcome here. The awards dinner will be held on November 13th. Executive Director Shepard also said that open enrollment is going smoothly and several staff members have elected to participate in the plan since the increase to the percentage that the library pays for staff members and their families. Also, the library will be closed on Friday, November 22nd for Staff Institute Day. Trustees are invited to attend all or part of the day.

ADJOURNMENT

A motion was made by Trustee Matthews and seconded by Trustee Roalkvam to adjourn the meeting.

On the voice vote all were in favor and the motion carried.

President Barnett adjourned the meeting at 8:35 p.m.