

MINUTES
INDIAN TRAILS PUBLIC LIBRARY DISTRICT
355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090
MEETING OF THE BOARD OF LIBRARY TRUSTEES
Wednesday, July 17, 2019, 7:00 P.M.

CALL TO ORDER

President Barnett called the meeting to order at 7:10 p.m.

ATTENDANCE

On the roll call, the following trustees were present:

Present: Vicki Baba, Louise Barnett, Jamie Bulger, John Chu, Bruce Matthews and Donald Roalkvam

Absent: Henry Hackney Jr.

Also present were:

Staff: Executive Director Brian Shepard, Deputy Director Ryann Uden, Susan Beal and Robyn Franklin

Guests: None

ADDITIONS TO THE AGENDA

President Barnett congratulated Executive Director Brian Shepard on being named Librarian of the Year by the Illinois Library Association. Executive Director Shepard thanked the board and the entire library staff for their support.

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

APPROVAL OF ITEMS ON CONSENT AGENDA

A motion was made by Trustee Matthews and seconded by Trustee Roalkvam to approve the Consent Agenda items.

On the voice vote all were in favor and the motion carried.

COMMENTS ON CONSENT AGENDA ITEMS

The Board reviewed and commented on the monthly highlights report. Discussion was held and questions were answered by Executive Director Shepard.

PUBLIC COMMENTS

None

UNFINISHED BUSINESS

Review FY 2018-2019 Strategic Planning Activities

Executive Director Shepard presented an overview of the FY 2018-2019 strategic plan activities that have been completed. Discussion was held and questions were answered. He reminded the

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board that they were presented with activities for FY 2019-2020 to approve at the last meeting. He noted that this shows a great deal of work happening in the library and that these are only activities that have been approved by the board - not all activities and projects that are being completed. Executive Director Shepard noted that in a few years an overall review of strategic plan activities will be reviewed.

NEW BUSINESS

None

TREASURER'S REPORT

Trustee Matthews presented the financial reports. The funds were in balance with a total of \$6,679,971.61 at the end of June, 2019 in the various accounts. The reports were discussed and questions were answered.

TREASURER'S WARRANT #842

After reviewing selected invoices, Trustee Matthews made a motion to approve Warrant #842 for \$538,790.42. Trustee Roalkvam seconded the motion.

On the roll call vote was:

AYES: 6: Baba, Barnett, Bulger, Chu, Matthews and Roalkvam
NAYES: 0
ABSTAIN: 0
ABSENT: Hackney

There being 6 affirmative votes, the motion passed.

PRESIDENT'S DISCUSSION

President Barnett noted that she met State Representative Dan Didech at the library last week. She told him that Executive Director Shepard received the Librarian of the Year Award from the Illinois Library Association. President Barnett later received a handwritten note from Representative Didech. President Barnett also discussed the recent trend with publishers to change the way they are charging for digital materials. Trustee Matthews presented a written report of his time attending the American Library Association conference in Washington, DC last month.

EXECUTIVE DIRECTOR'S DISCUSSION

Executive Director Shepard discussed his time at the American Library Association conference, as well as his attendance at the Public Library Association Leadership reception. He discussed the possibility of working on legislative issues regarding net neutrality. He also noted that the Summer Reading Adventure has approximately the same number of registrations as last year, although completions are down. The summer lunch program participation is up this year. The preschool story time is also seeing record participation. Executive Director Shepard mentioned

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that the new website is up and running and the problems with the HVAC system seem to have finally been resolved.

Trustee Hackney joined the meeting at 8:14 p.m.

ADJOURNMENT

A motion was made by Trustee Roalkvam and seconded by Trustee Hackney to adjourn the meeting.

On the voice vote all were in favor and the motion carried.

President Barnett adjourned the meeting at 8:15 p.m.