

MINUTES
INDIAN TRAILS PUBLIC LIBRARY DISTRICT
355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090
MEETING OF THE BOARD OF LIBRARY TRUSTEES
Wednesday, June 19, 2019, 7:00 P.M.

CALL TO ORDER

President Barnett called the meeting to order at 7:03 p.m.

ATTENDANCE

On the roll call, the following trustees were present:

Present: Vicki Baba, Louise Barnett, Jamie Bulger, John Chu, Henry Hackney Jr., Bruce Matthews (via phone) and Donald Roalkvam

Absent: None

Also present were:

Staff: Executive Director Brian Shepard, Deputy Director Ryann Uden and Robyn Franklin

Guests: None

APPROVAL OF REMOTE ATTENDANCE

A motion was made by Trustee Roalkvam and seconded by Trustee Hackney to approve the attendance of Trustee Matthews via electronic means.

On the voice vote all were in favor and the motion carried.

ADDITIONS TO THE AGENDA

Trustee Roalkvam will make an announcement during the President's Discussion.

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

APPROVAL OF ITEMS ON CONSENT AGENDA

A motion was made by Trustee Roalkvam and seconded by Trustee Bulger to approve the Consent Agenda items.

On the voice vote all were in favor and the motion carried.

COMMENTS ON CONSENT AGENDA ITEMS

The Board reviewed and commented on the monthly highlights report. Discussion was held and questions were answered by Executive Director Shepard.

PUBLIC COMMENTS

None

MINUTES
INDIAN TRAILS PUBLIC LIBRARY DISTRICT
355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090
MEETING OF THE BOARD OF LIBRARY TRUSTEES
Wednesday, June 19, 2019, 7:00 P.M.

UNFINISHED BUSINESS

Ordinance 219: Tentative FY 2019-2020 Budget and Appropriation

Executive Director Shepard noted that the tentative budget has not changed since it was presented and discussed with the Board at the May 29th workshop.

Trustee Roalkvam made a motion to approve the working Budget and Appropriations Ordinance 219. Trustee Hackney seconded the motion.

On the roll call vote was:

AYES: 6: Baba, Barnett, Bulger, Hackney, Matthews and Roalkvam
NAYES: 0
ABSTAIN: 1: Chu
ABSENT: 0

There being 6 affirmative votes, the motion passed.

Fine-Free Discussion

Trustee Chu made a motion to approve the proposal to change to a fine free policy to be implemented per the timeline presented. Trustee Hackney seconded the motion.

On the voice vote all were in favor and the motion carried.

NEW BUSINESS

Ordinance 217: Authorizing Public Library District Non-Resident Cards

A motion was made by Trustee Baba to approve Ordinance 217: Authorizing Public Library District Non-Resident Cards as presented. Trustee Roalkvam seconded the motion.

On the roll call vote was:

AYES: 7: Baba, Barnett, Bulger, Chu, Hackney, Matthews and Roalkvam
NAYES: 0
ABSTAIN: 0
ABSENT: 0

There being 7 affirmative votes, the motion passed.

FY 2019-2020 Activity Plan

Executive Director Shepard presented the proposed Activity Plan for FY 2019-2020. A motion was made by Trustee Hackney to accept the FY 2019-2020 Activity Plan as presented. Trustee Roalkvam seconded the motion.

On the voice vote all were in favor and the motion carried.

MINUTES
INDIAN TRAILS PUBLIC LIBRARY DISTRICT
355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090
MEETING OF THE BOARD OF LIBRARY TRUSTEES
Wednesday, June 19, 2019, 7:00 P.M.

Travel Expense Reimbursement Requests

ILA Conference, Tinley Park, IL October 22-24, 2019

Trustee Hackney made a motion to approve travel expense reimbursement requests for the 2019 ILA Annual Conference for an amount not to exceed \$825.00 for Trustees: Vicki Baba, Louise Barnett, Jamie Bulger, John Chu, Henry Hackney, Jr., Bruce Matthews and Donald Roalkvam by a single roll call vote. Trustee Baba seconded the motion.

On the roll call vote was:

AYES: 7: Baba, Barnett, Bulger, Chu, Hackney, Matthews and Roalkvam
NAYES: 0
ABSTAIN: 0
ABSENT: 0

There being 7 affirmative votes, the motion passed.

TREASURER'S REPORT

Executive Director Shepard presented the financial reports. The funds were in balance with a total of \$6,221,630.12 at the end of May, 2019 in the various accounts. The reports were discussed and questions were answered.

TREASURER'S WARRANT #841

After reviewing selected invoices, Trustee Hackney made a motion to approve Warrant #841 for \$612,281.11. Trustee Roalkvam seconded the motion.

On the roll call vote was:

AYES: 7: Baba, Barnett, Bulger, Chu, Hackney, Matthews and Roalkvam
NAYES: 0
ABSTAIN: 0
ABSENT: 0

There being 7 affirmative votes, the motion passed.

PRESIDENT'S DISCUSSION

Trustee Roalkvam announced that he will be moving as of July 1st. He will continue to reside in-district. President Barnett reiterated that it would be beneficial to Trustees to attend all or part of the Illinois Library Association's Annual Conference October 22-24, 2019.

EXECUTIVE DIRECTOR'S DISCUSSION

Executive Director Shepard noted that as of June 19th there have been 1,707 registrations for the Summer Reading Adventure program. This is very close to the total at the same time last year. The expectation is that total participation will be similar to last year, which was 2,500 participants.

MINUTES
INDIAN TRAILS PUBLIC LIBRARY DISTRICT
355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090
MEETING OF THE BOARD OF LIBRARY TRUSTEES
Wednesday, June 19, 2019, 7:00 P.M.

The library is again participating in a summer lunch program. This year the library is partnering with School District 21 to provide lunches to anyone under the age of 18. The lunches are provided 5 days a week at the main library and the branch. The average is 110-120 lunches served per day. Executive Director Shepard also mentioned that the new Facilities and Safety Manager, Jeremy Peterson, started on Monday, June 17th.

ADJOURNMENT

A motion was made by Trustee Hackney and seconded by Trustee Roalkvam to adjourn the meeting.

On the voice vote all were in favor and the motion carried.

President Barnett adjourned the meeting at 8:10 p.m.