

MINUTES
INDIAN TRAILS PUBLIC LIBRARY DISTRICT
355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090
MEETING OF THE BOARD OF LIBRARY TRUSTEES
Wednesday, March 20, 2019, 7:15 P.M.

CALL TO ORDER

President Barnett called the meeting to order at 7:15 p.m.

ATTENDANCE

On the roll call, the following trustees were present:

Present: Louise Barnett, Jamie Bulger, Henry Hackney Jr., W. Gene Looft, Bruce Matthews and Donald Roalkvam

Absent: Wendy Present

Also present were:

Staff: Executive Director Brian Shepard, Deputy Director Ryann Uden, Susan Beal and Andrea Donatoni

Guests: John Chu and Vicki Baba

ADDITIONS TO THE AGENDA

None

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

APPROVAL OF ITEMS ON CONSENT AGENDA

A motion was made by Trustee Looft and seconded by Trustee Roalkvam to approve the Consent Agenda items.

On the voice vote all were in favor and the motion carried.

COMMENTS ON CONSENT AGENDA ITEMS

The Board reviewed and commented on the monthly highlights report. Discussion was held and questions were answered by Executive Director Shepard.

PUBLIC COMMENTS

None

UNFINISHED BUSINESS

None

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NEW BUSINESS

FY 2019-2020 Budget Assumptions

Discussion was held and questions were answered about the proposed FY 2019-202 Budget Assumptions.

Middle School Program - After Hours

Trustee Matthews made a motion to approve the Middle School Graduation - After Hours Program, taking place on Sunday, August 11, 2019, as presented. Trustee Hackney seconded the motion.

On the voice vote all were in favor and the motion carried.

Policy Manual Updates

Trustee Roalkvam made a motion to approve Policy Manual updates to Policies 3.21 - Fines and Fees and 3.22 - Interlibrary Loan as presented. Trustee Hackney seconded the motion.

On the voice vote all were in favor and the motion carried.

TREASURER'S REPORT

Treasurer Roalkvam presented the financial reports. The funds were in balance with a total of \$6,266,922.57 at the end of February, 2019 in the various accounts. The reports were discussed and questions were answered. Trustee Roalkvam stated the reports would be filed for audit.

TREASURER'S WARRANT #838

After reviewing selected invoices, Trustee Roalkvam made a motion to approve Warrant #838 for \$517,346.66. Trustee Looft seconded the motion.

On the roll call vote was:

AYES: 6: Barnett, Bulger, Hackney, Looft, Matthews and Roalkvam

NAYES: 0

ABSTAIN: 0

ABSENT: 1: Present

There being 6 affirmative votes, the motion passed.

PRESIDENT'S DISCUSSION

President Barnett informed the Board that she attended the Trustee Forum and was pleased to confirm that the Indian Trails Board of Trustees is in compliance with standard practices. President Barnett told the Board that ILA Trustee day is October 24, 2019 in Tinley Park, IL and encouraged Trustees to attend.

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EXECUTIVE DIRECTOR'S DISCUSSION

The Executive Director discussed current work being done by the library staff as well information on upcoming events.

ADJOURNMENT

A motion was made by Trustee Hackney and seconded by Trustee Matthews to adjourn the meeting.

On the voice vote all were in favor and the motion carried.

President Barnett adjourned the meeting at 8:29 p.m.