

**MINUTES**  
**INDIAN TRAILS PUBLIC LIBRARY DISTRICT**  
**355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090**  
**MEETING OF THE BOARD OF LIBRARY TRUSTEES**  
**Wednesday, January 16, 2019, 7:15 P.M.**

**CALL TO ORDER**

President Barnett called the meeting to order at 7:15 p.m.

**ATTENDANCE**

On the roll call, the following trustees were present:

Present: Louise Barnett, Henry Hackney Jr., W. Gene Looft, Bruce Matthews, Wendy Present,  
and Donald Roalkvam

Absent: Jamie Bulger

Also present were:

Staff: Executive Director Brian Shepard, Deputy Director Ryann Uden and Andrea Donatoni

Guests: None

**ADDITIONS TO THE AGENDA**

None

**CONSENT AGENDA**

All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

**APPROVAL OF ITEMS ON CONSENT AGENDA**

A motion was made by Trustee Looft and seconded by Trustee Roalkvam to approve the Consent Agenda items.

On the voice vote all were in favor and the motion carried.

**COMMENTS ON CONSENT AGENDA ITEMS**

The Board reviewed and commented on the monthly highlights report. Discussion was held and questions were answered by Executive Director Shepard.

**PUBLIC COMMENTS**

None

**UNFINISHED BUSINESS**

None

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**NEW BUSINESS**

**ILA Trustee Forum Workshop Approval for the Board of Trustees**

Trustee Roalkvam made a motion to approve the travel expenses for the Board of Trustees to attend the ILA Trustee Forum Workshop in Oakbrook, IL as presented. Trustee Matthews seconded the motion.

On the roll call vote was:

AYES: 6: Barnett, Hackney, Looft, Matthews, Present, and Roalkvam  
NAYES: 0  
ABSTAIN: 0  
ABSENT: 1: Bulger

There being 6 affirmative votes, the motion passed.

**ALA Conference Approval for the Board of Trustees**

Trustee Looft made a motion to approve the travel expenses for the Board of Trustees to attend the ALA Conference in Washington, D.C. as presented. Trustee Roalkvam seconded the motion.

On the roll call vote was:

AYES: 6: Barnett, Hackney, Looft, Matthews, Present, and Roalkvam  
NAYES: 0  
ABSTAIN: 0  
ABSENT: 1: Bulger

There being 6 affirmative votes, the motion passed.

**TREASURER'S REPORT**

Treasurer Roalkvam presented the financial reports. The funds were in balance with a total of \$6,583,194.29 at the end of December, 2018 in the various accounts. The reports were discussed and questions were answered. Trustee Roalkvam stated the reports would be filed for audit.

**TREASURER'S WARRANT #836**

After reviewing selected invoices, Trustee Roalkvam made a motion to approve Warrant #836 for \$512,299.42. Trustee Looft seconded the motion.

On the roll call vote was:

AYES: 6: Barnett, Hackney, Looft, Matthews, Present, and Roalkvam  
NAYES: 0  
ABSTAIN: 0  
ABSENT: 1: Bulger

There being 6 affirmative votes, the motion passed.

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**PRESIDENT'S DISCUSSION**

President Barnett informed the Board that she will not be present at the February 20, 2019 Board Meeting.

**EXECUTIVE DIRECTOR'S DISCUSSION**

The Executive Director discussed current work being done by the library staff as well information on upcoming events.

**ADJOURNMENT**

A motion was made by Trustee Hackney and seconded by Trustee Present to adjourn the meeting.

On the voice vote all were in favor and the motion carried.

President Barnett adjourned the meeting at 8:07 p.m.