

**INDIAN TRAILS PUBLIC LIBRARY DISTRICT
MINUTES – LIBRARY BOARD MEETING
WEDNESDAY, APRIL 15, 2015**

CALL TO ORDER

President Salganik called the meeting to order at 7:15 p.m. in the library at 355 Schoenbeck Road, Wheeling, Illinois.

ATTENDANCE

On the roll call, the following trustees were present:

Present: 7: Louise Barnett, Mary Battinus, Mary Christel, Henry Hackney Jr.
Gene Looft, Donald Roalkvam and Walter Salganik

Absent: 0

Also present were: Director Brian Shepard, Administrative Services Manager Susan Beal, and Maintenance Manager Greg Mueller

Guests: Bruce Matthews, Julia and Alex Ambrose

ADDITIONS TO THE AGENDA

The establishment of the nominating committee for Board officer positions, and setting of meeting date and time.

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

APPROVAL OF THE CONSENT AGENDA

A motion was made by Trustee Looft and seconded by Trustee Roalkvam to approve the Consent Agenda items.

On the roll call the vote was:

AYES: 7–Barnett, Battinus, Christel, Hackney, Looft, Roalkvam, and Salganik
NAYES: 0
ABSTAIN: 0
ABSENT: 0

There being seven affirmative votes, the motion passed.

COMMENTS ON STAFF REPORTS

The Board commented positively on:

- o The movement of the Spanish Language collection to the first floor.

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- o The roll-out of the kids' website
- o The continued usage of the book drop at the former Dominick's location
- o The program to be used to manage volunteer services
- o The number of ESL participants

Questions were asked and answers given by Director Shepard regarding:

- o Issues with the Sirsi/Dynix system
- o Use of headphones in the children's area
- o Continuation of the knitting group, which will now be led by a member/volunteer

PUBLIC COMMENTS :

- o Mr. Matthews stated that he was excited to be joining the Board and was looking forward to sharing his skills and insights.

TREASURER'S REPORT

Trustee Roalkvam requested that Director Shepard present the Treasurer's Report. Director Shepard reported that the funds were in balance with a total of \$11,839,083.65 at the end of March 2015 in the various accounts.

A motion was made by Trustee Roalkvam and seconded by Trustee Looft to accept the Treasurer's Report for March 2015.

On the roll call the vote was:

AYES: 7–Barnett, Battinus, Christel, Hackney, Looft, Roalkvam, and Salganik
NAYES: 0
ABSTAIN: 0
ABSENT: 0

There being seven affirmative votes, the motion passed.

TREASURER'S WARRANT #791

After reviewing selected invoices, Trustee Roalkvam made a motion to approve Warrant #791 for \$400,892.63. Trustee Barnett seconded the motion.

On the roll call the vote was:

AYES: 7–Barnett, Battinus, Christel, Hackney, Looft, Roalkvam, and Salganik
NAYES: 0
ABSTAIN: 0
ABSENT: 0

There being seven affirmative votes, the motion passed.

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PRESIDENT’S DISCUSSION

President Salganik:

- Reminded the Trustees of the following:
 - ILA elections
 - National Library Legislative Day on 05/05/2015
 - ALA Annual Conference in San Francisco on 06/25/2015-06/30/2015
 - ILA Annual Conference in Peoria on 1/022/2015-10/24/2015
- Reviewed the results of the April 7, 2015 election:
 - Don Roalkvam and Wally Salganik were reelected.
 - Bruce Matthews was elected to his first term.

DIRECTOR’S DISCUSSION:

Director Shepard updated the Board on:

- April 30, 2015, the Wheeling Park District will hold a meeting to update the public on the planned renovations to Horizon Park.
- Progress on recruiting for the Foundation Board:

UNFINISHED BUSINESS:

Selection of Construction Management Firm:

Discussion was held regarding the interviews with Featherstone and Shales McNutt Construction for the upcoming 355 Schoenbeck Road renovation held during the April 1, 2015 workshop

A motion was made by Trustee Looft to authorize Director Shepard to enter into negotiations with Shales McNutt Construction for a contract for the construction management of the 355 Schoenbeck Road renovations project. Trustee Christel seconded the motion.

On the roll call the vote was:

AYES: 7–Barnett, Battinus, Christel, Hackney, Looft, Roalkvam, and Salganik
NAYES: 0
ABSTAIN: 0
ABSENT: 0

There being seven affirmative votes, the motion passed.

A motion was made by Trustee Barnett to authorize Shales McNutt to begin pre-construction services on the 355 Schoenbeck Road renovations project, not to exceed \$20,000.00. Trustee Looft seconded the motion.

On the roll call the vote was:

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AYES: 7–Barnett, Battinus, Christel, Hackney, Looft, Roalkvam, and Salganik
NAYES: 0
ABSTAIN: 0
ABSENT: 0

There being seven affirmative votes, the motion passed

NEW BUSINESS

A Nominating Committee was created to establish the slate of officers for the Board for May 2015 to May 2017. Trustees Battinus, Christel, and Hackney volunteered and the meeting was set for May 6, 2015 at 6:30 p.m. in the large meeting room of the 355 Schoenbeck Road facility.

ADJOURNMENT

A motion was made by Trustee Battinus and seconded by Trustee Roakvam to adjourn the meeting.

On the roll call the vote was:

AYES: 7- Barnett, Battinus, Christel, Hackney, Looft, Roalkvam, and Salganik,
NAYES: 0
ABSTAIN: 0
ABSENT: 0

There being seven affirmative votes, the motion passed.
President Salganik adjourned the meeting at 8:38 p.m.