

**AGENDA**  
**INDIAN TRAILS PUBLIC LIBRARY DISTRICT**  
**355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090**  
**MEETING OF THE BOARD OF LIBRARY TRUSTEES**  
**Wednesday, December 20, 2017, 7:15 P.M. - Lake Room**

1. Call to order and Trustee Roll Call
2. Approval of Remote Attendance\* Vote to Approve
3. Additions to the Agenda
4. Approval of Items on Consent Agenda Vote to Approve  
 (Any item may be moved to the Action Agenda for discussion or revision by request)
  - a. Minutes
    - i. Board Workshop - November 15, 2017\*
    - ii. Public Hearing - November 15, 2017\*
    - iii. Board Meeting - November 15, 2017\*
    - iv. Board Workshop - December 6, 2017\*
  - b. Staff Reports\*
5. Comments on Staff Reports
6. Public Comments
7. Unfinished Business
8. New Business
  - a. Ordinance #210 - Policy Prohibiting Harassment, Discrimination, and Retaliation\* Vote to Approve
  - b. Per Capita Grant Application\* Vote to Approve
  - c. Policy Updates\* Vote to Approve
    - i. 2.10 - Hours of Service\*
    - ii. 2.14 - Launch Pad\*
    - iii. 2.31 - Solicitation and Petitioning\*
    - iv. 2.35 - Conference Room Use (NEW)\*
    - v. 3.52 - Library Programming\*
  - d. HR Policy Updates\* Vote to Approve
    - i. 2.5 - Recruitment\*
    - ii. 4.7 - Attendance and Punctuality\*
    - iii. 4.11 - Professional Appearance\*
  - e. Cancellation of the January 3, 2018 Board Workshop\* Vote to Approve
  - f. Planned Late Opening January 10, 2018 due to ComEd transformer replacement\* Vote to Approve
9. Treasurer's Report - November, 2017
  - a. Fund Balance\*
  - b. Budget vs. Actual\*
  - c. Balance Sheet\*

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10. Treasurer's Warrant #823\*

Vote to Approve

11. President's Discussion

12. Executive Director's Discussion

13. Adjournment

\*attachments