

MINUTES
INDIAN TRAILS PUBLIC LIBRARY DISTRICT
355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090
MEETING OF THE BOARD OF LIBRARY TRUSTEES
BOARD WORKSHOP
Wednesday, December 6, 2017, 7:15 P.M. - Lake Room

CALL TO ORDER

President Barnett called the meeting to order at 7:15 p.m.

ATTENDANCE

On the roll call, the following trustees were present:

Present: Louise Barnett, Mary Battinus, Henry Hackney Jr., W. Gene Looft, and Donald Roalkvam

Absent: Bruce Matthews and Wendy Present

Also present were:

Staff: Executive Director Brian Shepard, Deputy Director Ryann Uden, Susan Dennison, Jennifer Wonsowicz, Matt Teske and Andrea Wojciechowski

Guests: None

ADDITIONS TO THE AGENDA

Closed Session pursuant to Illinois Compiled Statute, Chapter 5, ILCS 120/2.(c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Trustee Hackney joined the meeting in progress at 7:17 p.m.

PUBLIC COMMENTS

None

STRATEGIC PLANNING UPDATE

Executive Director Shepard and Amanda Standerfer updated the Board on Strategic Planning progress. The focus of the discussion was finalizing the Mission Statement to be used in the Strategic Plan. Discussion was held and questions were answered.

POLICY UPDATES

Discussion was held and questions were answered about proposed changes to the following policies:

- 2.10 - Hours of Service
- 2.14 - Launch Pad
- 2.31 - Solicitation and Petitioning
- 2.35 - Conference Room Use (NEW)
- 3.52 - Library Programming
- Meeting Room Policy Discussion

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HR POLICY UPDATES

Discussion was held and questions were answered about proposed changes to the following HR policies:

- 2.5 - Recruitment
- 4.7 - Attendance and Punctuality
- 4.11 - Professional Appearance
- Parental Leave Policy Discussion (NEW)

CLOSED SESSION

A motion was made by Trustee Roalkvam to move to closed session pursuant to:

Illinois Compiled Statute, Chapter 5, ILCS 120/2.(c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Trustee Looft seconded the motion.

On the voice vote all were in favor and the motion carried.

The meeting moved to closed session at 8:39 p.m.

RETURN TO OPEN SESSION

A motion was made by Trustee Looft and seconded by Trustee Battinus to adjourn the closed session, and return to open session.

On the voice vote all were in favor and the motion carried.

The closed session adjourned at 8:54 p.m. and the Board returned to open session.

ADJOURNMENT

A motion was made by Trustee Roalkvam and seconded by Trustee Looft to adjourn the meeting.

On the voice vote all were in favor and the motion carried.

President Barnett adjourned the meeting at 8:54 p.m.