

MINUTES
INDIAN TRAILS PUBLIC LIBRARY DISTRICT
355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090
MEETING OF THE BOARD OF LIBRARY TRUSTEES
Wednesday, April 18, 2018, 7:15 P.M. - Lake Room

CALL TO ORDER

President Barnett called the meeting to order at 7:15 p.m.

ATTENDANCE

On the roll call, the following trustees were present:

Present: Louise Barnett, Mary Battinus, Henry Hackney Jr., W. Gene Looft, Bruce Matthews
(*via phone*) and Donald Roalkvam

Absent: Wendy Present

Also present were:

Staff: Executive Director Brian Shepard, Deputy Director Ryann Uden and Andrea Donatoni

Guests: Lalit Jagtap

APPROVAL OF REMOTE ATTENDANCE

Trustee Matthews will be phoning in remotely. A motion is needed to formally approve Trustee Matthews' attendance via remote means. A motion was made by Trustee Looft and seconded by Trustee Roalkvam to approve the attendance of Trustee Matthews via electronic means.

On the roll call vote was:

AYES: 5: Barnett, Battinus, Hackney, Looft and Roalkvam

NAYES: 0

ABSTAIN: 1: Matthews

ABSENT: 1: Present

There being 5 affirmative votes, the motion passed.

ADDITIONS TO THE AGENDA

None

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

APPROVAL OF ITEMS ON CONSENT AGENDA

A motion was made by Trustee Looft and seconded by Trustee Roalkvam to approve the Consent Agenda items.

On the voice vote all were in favor and the motion carried.

MINUTES
INDIAN TRAILS PUBLIC LIBRARY DISTRICT
355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090
MEETING OF THE BOARD OF LIBRARY TRUSTEES
Wednesday, April 18, 2018, 7:15 P.M. - Lake Room

COMMENTS ON STAFF REPORTS

The Board reviewed and commented on a variety of staff reports. Discussion was held and questions were answered by Executive Director Shepard.

PUBLIC COMMENTS

None

UNFINISHED BUSINESS

NEW BUSINESS

Trustees Looft, Hackney Jr. and Barnett as well as Executive Director Shepard provided an update on the Library Foundation Fundraising Training session.

TREASURER'S REPORT

A motion was made by Trustee Roalkvam and seconded by Trustee Battinus to approve the FY 2018-2019 Budget Calendar.

On the voice vote all were in favor and the motion carried.

Treasurer Roalkvam presented the financial reports. The funds were in balance with a total of \$7,353,508.37 at the end of March, 2018 in the various accounts. The reports were discussed and questions were answered. Trustee Roalkvam stated the reports would be filed for audit.

TREASURER'S WARRANT #827

After reviewing selected invoices, Trustee Roalkvam made a motion to approve Warrant #827 for \$572,263.34. Trustee Hackney seconded the motion.

On the roll call vote was:

AYES: 6: Barnett, Battinus, Hackney, Looft, Matthews and Roalkvam

NAYES: 0

ABSTAIN: 0

ABSENT: 1: Present

There being 6 affirmative votes, the motion passed.

PRESIDENT'S DISCUSSION

The Library Foundation Fundraising Training session was a very worthwhile experience and was helpful in clarifying the unique roles that staff, foundation members and the Board of Trustees will play in future fundraising activities.

MINUTES
INDIAN TRAILS PUBLIC LIBRARY DISTRICT
355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090
MEETING OF THE BOARD OF LIBRARY TRUSTEES
Wednesday, April 18, 2018, 7:15 P.M. - Lake Room

EXECUTIVE DIRECTOR'S DISCUSSION

The Executive Director discussed current work being done by the library staff as well information on upcoming events.

ADJOURNMENT

A motion was made by Trustee Hackney and seconded by Trustee Battinus to adjourn the meeting.

On the voice vote all were in favor and the motion carried.

President Barnett adjourned the meeting at 8:13 p.m.