

MINUTES
INDIAN TRAILS PUBLIC LIBRARY DISTRICT
355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090
MEETING OF THE BOARD OF LIBRARY TRUSTEES
Wednesday, February 21, 2018, 7:15 P.M. - Lake Room

CALL TO ORDER

Vice President Battinus called the meeting to order at 7:15 p.m.

ATTENDANCE

On the roll call, the following trustees were present:

Present: Mary Battinus, Henry Hackney Jr., W. Gene Looft, Bruce Matthews, Wendy Present, and Donald Roalkvam

Absent: Louise Barnett

Also present were:

Staff: Executive Director Brian Shepard, Deputy Director Ryann Uden, Susan Beal, Jennifer Wonsowicz and Andrea Donatoni

Guests: Richard Rosen

ADDITIONS TO THE AGENDA

None

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

APPROVAL OF ITEMS ON CONSENT AGENDA

A motion was made by Trustee Roalkvam and seconded by Trustee Matthews to approve the Consent Agenda items.

On the voice vote all were in favor and the motion carried.

COMMENTS ON STAFF REPORTS

The Board reviewed and commented on a variety of staff reports. Discussion was held and questions were answered by Executive Director Shepard.

PUBLIC COMMENTS

Richard Rosen of the Wheeling Park District expressed his appreciation for the collaborative discussions between the Park District and the Library. He was also very excited about the potential ITPLD participation in a Summer Lunch Program that will be a collaborative project with the local Rotary Clubs, churches and Fire and Police Departments.

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UNFINISHED BUSINESS

2018-2020 Strategic Plan

A motion was made by Trustee Looft and seconded by Trustee Present to adopt the 2018-2020 Strategic Plan as presented.

On the voice vote all were in favor and the motion carried.

NEW BUSINESS

Policy Manual Updates

Trustee Roalkvam made a motion to rescind Policy 2.11 - High School Area as presented. Trustee Looft seconded the motion.

On the voice vote all were in favor and the motion carried.

Trustee Roalkvam made a motion to approve revised policies 3.21 - Fines and Fees and 3.22 - Interlibrary Loan as presented. Trustee Looft seconded the motion.

On the voice vote all were in favor and the motion carried.

Trustee Looft made a motion to approve revised policy 3.40 - Collection Development as presented. Trustee Roalkvam seconded the motion.

On the voice vote all were in favor and the motion carried.

Compensation Study

Jennifer Wonsowicz presented information from a compensation study. Discussion was held and questions were answered.

TREASURER'S REPORT

Treasurer Roalkvam presented the financial reports. The funds were in balance with a total of \$5,853,207.81 at the end of January, 2018 in the various accounts. The reports were discussed and questions were answered. Trustee Roalkvam stated the reports would be filed for audit.

TREASURER'S WARRANT #825

After reviewing selected invoices, Trustee Roalkvam made a motion to approve Warrant #825 for \$529,780.94. Trustee Looft seconded the motion.

On the roll call vote was:

AYES: 6: Battinus, Hackney, Looft, Matthews, Present, and Roalkvam
NAYES: 0
ABSTAIN: 0

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ABSENT: 1: Barnett

There being 6 affirmative votes, the motion passed.

PRESIDENT'S DISCUSSION

None

EXECUTIVE DIRECTOR'S DISCUSSION

The Executive Director discussed current work being done by the library staff as well information on upcoming events, including the cancellation of the March 7, 2018 Board Workshop in lieu of a Board Finance Committee Meeting that evening beginning at 6:15 p.m. and the reminder that the next full Board Meeting is scheduled for a week later than usual on March 28, 2018.

ADJOURNMENT

A motion was made by Trustee Hackney and seconded by Trustee Roalkvam to adjourn the meeting.

On the voice vote all were in favor and the motion carried.

Vice President Battinus adjourned the meeting at 8:37 p.m.