

**MINUTES**  
**INDIAN TRAILS PUBLIC LIBRARY DISTRICT**  
**355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090**  
**MEETING OF THE BOARD OF LIBRARY TRUSTEES**  
**Rescheduled to Wednesday, November 14, 2018**  
**To begin immediately following the 7:15 pm Public Hearing**

**CALL TO ORDER**

President Barnett called the meeting to order at 7:17 p.m.

**ATTENDANCE**

On the roll call, the following trustees were present:

Present: Louise Barnett, Henry Hackney Jr., W. Gene Looft, Wendy Present and Don Roalkvam

Absent: Jamie Bulger and Bruce Matthews

Also present were:

Staff: Executive Director Brian Shepard, Deputy Director Ryann Uden, Susan Beal, Matt Teske and Andrea Donatoni

Guests: None

**ADDITIONS TO THE AGENDA**

None

**CONSENT AGENDA**

All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

**APPROVAL OF ITEMS ON CONSENT AGENDA**

Trustee Looft asked to remove the Meeting Minutes from the October 17th, 2018 Board meeting from the consent agenda for further discussion. A motion was made by Trustee Looft and seconded by Trustee Roalkvam to approve the remaining Consent Agenda items.

On the voice vote all were in favor and the motion carried.

**COMMENTS ON CONSENT AGENDA ITEMS**

The Board reviewed and commented on consent agenda items. Discussion was held and questions were answered by Executive Director Shepard.

**PUBLIC COMMENTS**

None

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**UNFINISHED BUSINESS**

**Intellectual Freedom Discussion**

Matt Teske, Materials Services Manager, has been presenting information at departmental staff meetings about intellectual freedom and our work in a public library. He gave a general overview of his training to the Trustees and answered questions.

**NEW BUSINESS**

**Ordinance #216: Ordinance Of Indian Trails Public Library District, Cook & Lake Counties, Illinois Levying Taxes For The Fiscal Year beginning July 1, 2018 and ending June 30, 2019**

The proposed Ordinance #216: Ordinance of Indian Trails Public Library District, Cook & Lake Counties, Illinois Levying Taxes for the Fiscal Year beginning July 1, 2018 and ending June 30, 2019 was presented. Trustee Hackney made a motion to adopt Ordinance #216: Ordinance of Indian Trails Public Library District, Cook & Lake Counties, Illinois Levying Taxes for the Fiscal Year beginning July 1, 2018 and ending June 30, 2019 as presented. Trustee Roalkvam seconded the motion.

On the roll call vote was:

AYES: 5: Barnett, Hackney, Looft, Present, and Roalkvam

NAYES: 0

ABSTAIN: 0

ABSENT: 2: Bulger and Matthews

There being 5 affirmative votes, the motion passed.

**Amended Minutes of the October 17th, 2018 Meeting of the Board of Library Trustees**

Trustee Looft recommended adding verbiage indicating that Trustee Matthews was attending remotely due to an out of state work commitment. Additional wording was added to the meeting minutes. Trustee Looft made a motion to approve the amended Minutes of the October 17th, 2018 Meeting of the Board of Library Trustees. Trustee Roalkvam seconded the motion.

On the voice vote all were in favor and the motion carried.

**TREASURER'S REPORT**

Treasurer Roalkvam presented the financial reports. The funds were in balance with a total of \$7,440,997.14 at the end of October, 2018 in the various accounts. The reports were discussed and questions were answered. Trustee Roalkvam stated the reports would be filed for audit.

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**TREASURER'S WARRANT #834**

After reviewing selected invoices, Trustee Roalkvam made a motion to approve Warrant #834 for \$512,555.80. Trustee Looft seconded the motion.

On the roll call vote was:

AYES: 5: Barnett, Hackney, Looft, Present, and Roalkvam

NAYES: 0

ABSTAIN: 0

ABSENT: 2: Bulger and Matthews

There being 5 affirmative votes, the motion passed.

**PRESIDENT'S DISCUSSION**

None

**EXECUTIVE DIRECTOR'S DISCUSSION**

The Executive Director discussed current work being done by the library staff as well information on upcoming events.

**CLOSED SESSION**

A motion was made by Trustee Looft to move to closed session pursuant to ILCS, Chapter 5, 120/2.(c)(21): Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Trustee Present seconded the motion.

On the voice vote all were in favor and the motion carried.

The meeting moved to closed session at 8:36 p.m.

**RETURN TO OPEN SESSION**

A motion was made by Trustee Roalkvam and seconded by Trustee Looft to adjourn the closed session and return to open session.

On the voice vote all were in favor and the motion carried.

The closed session adjourned at 8:38 p.m. and the Board returned to open session.

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**ACTION ON CLOSED SESSION ITEMS**

**Release of the Meeting Minutes from Closed Sessions**

A motion was made by Trustee Looft and seconded by Trustee Roalkvam to approve the release of the meeting minutes from the following closed sessions as discussed: 01/18/2017.

On the roll call vote was:

AYES: 5: Barnett, Hackney, Looft, Present, and Roalkvam

NAYES: 0

ABSTAIN: 0

ABSENT: 2: Bulger and Matthews

There being 5 affirmative votes, the motion passed.

**Resolution Authorizing the Destruction of Audio or Video Recordings of Closed Sessions**

A motion was made by Trustee Looft and seconded by Trustee Roalkvam to approve the Resolution Authorizing the Destruction of Audio or Video Recordings of closed sessions as discussed including the recordings of the following dates: 01/18/2017.

On the roll call vote was:

AYES: 5: Barnett, Hackney, Looft, Present, and Roalkvam

NAYES: 0

ABSTAIN: 0

ABSENT: 2: Bulger and Matthews

There being 5 affirmative votes, the motion passed.

**ADJOURNMENT**

A motion was made by Trustee Hackney and seconded by Trustee Present to adjourn the meeting.

On the voice vote all were in favor and the motion carried.

President Barnett adjourned the meeting at 8:40 p.m.