

ORDINANCE # 169

**ANNUAL BUDGET AND APPROPRIATION ORDINANCE
FOR THE INDIAN TRAILS PUBLIC LIBRARY DISTRICT
FOR THE FISCAL YEAR COMMENCING JULY 1, 2011
AND ENDING JUNE 30, 2012**

BE IT ORDAINED BY THE BOARD OF LIBRARY TRUSTEES OF THE INDIAN TRAILS PUBLIC LIBRARY DISTRICT:

SECTION I

It is found and determined by the Board of Library Trustees of the Indian Trails Public Library District (the "District"):

- A. The Annual Budget and Appropriation Ordinance of the District for the Fiscal Year 2011/2012 has been made available for public inspection for at least 30 days.
- B. Pursuant to notice published at least 30 days in advance, a public hearing will be held on the Tentative Budget and Appropriation Ordinance on the 21st day of September 2011 at 7:15 PM at Indian Trails Public Library District.

SECTION II

The amount herein set forth, or so much thereof as may be authorized by law and as may be needed, are hereby budgeted and appropriated to defray the expenses and liabilities of the District, as set forth in Section III, for the Fiscal Year, 2011/2012.

SECTION III

The amounts budgeted and appropriated for each object or purpose are as follows:

1. GENERAL LIBRARY FUND

A. Receipts

1. Cash on Hand at the beginning of the Fiscal Year.	\$ 1,403,886.59
2. Estimated Property Tax Revenue:	
a. Cook County: \$3,049,787.74 (estimated)	
b. Lake County: \$1,090,203.97 (2010 taxes per Lake Cty)	4,139,991.71
c. Personal Property Replacement Tax	73,587.00
d. TIF Rebate	0.00
3. Interest on Investments	6,830.44
4. Gifts	1,600.00
5. Fines	88,000.00
6. Grants	
a. Per Capita	0.00
b. Other	3,000.00
7. Public Copiers and Printers	14,750.00
8. Miscellaneous income	4,700.00
9. Transfer of Bond Fund balance	99,565.72

Total receipts	\$5,835,911.46
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INDIAN TRAILS PUBLIC LIBRARY DISTRICT
 ANNUAL BUDGET AND APPROPRIATION ORDINANCE, FY 2011/2012, ORDINANCE # 169
 SECTION III
 PAGE 3 OF 12

SECTION III, PART 1, GENERAL LIBRARY FUND, cont'd

B. Expenditures

1. Personnel

	BUDGET	APPROPRIATION
a. Salaries		
101 Page I	\$115,026.30	\$ 230,000.00
102 Page II	61,547.44	120,000.00
103 Clerk I	66,343.50	150,000.00
104 Clerk II	241,881.12	480,000.00
105 Library Specialist I	233,151.72	400,000.00
106 Library Specialist II	672,611.65	1,200,000.00
107 Librarian I/ Manager I	497,969.98	900,000.00
108 Librarian II/ Manager II	226,478.90	450,000.00
109 Librarian III/ Manager III	266,662.23	500,000.00
110 Librarian IV/ Manager IV	239,180.87	465,000.00
115 Director	114,000.00	175,000.00
120 Benefits	\$261,929.00	\$500,000.00
121 EAP	2,750.00	6,000.00

2. Library Materials

201 Books	\$282,850.00	\$ 600,000.00
202 Standing Orders	51,938.65	100,000.00
203 Serial Publications	25,330.00	40,000.00
204 Audio Materials	51,250.00	130,000.00
205 Video & DVD	114,500.00	230,000.00
206 Microforms	19,200.00	40,000.00
207 Realia (e-readers, games, puppets)	3,300.00	7,000.00
208 Electronic Resources	166,468.00	400,000.00
209 Software	19,400.00	40,000.00
211 Processing & Cataloging	95,900.00	200,000.00

INDIAN TRAILS PUBLIC LIBRARY DISTRICT
ANNUAL BUDGET AND APPROPRIATION ORDINANCE, FY 2011/2012, ORDINANCE # 169

SECTION III
PAGE 4 OF 12

SECTION III, PART 1, GENERAL LIBRARY FUND EXPENDITURES, cont'd

3. Operating Expenses

	BUDGET	APPROPRIATION
301 Equipment Maintenance	\$ 6,050.00	\$ 100,000.00
302 Library Automation Maintenance	97,800.00	160,000.00
303 OCLC Cataloging	20,000.00	32,000.00
304 Binding	1,500.00	4,000.00
305 Library Supplies	87,455.00	170,000.00
306 Postage	37,925.00	70,000.00
307 Travel Expense	43,494.00	60,000.00
308 Staff Education	48,348.00	80,000.00
309 Memberships	5,840.00	10,000.00
310 Trustee Development	20,138.00	40,000.00
312 Publishing Fees	5,690.00	10,000.00
313 Printing	6,900.00	15,000.00
314 Program Expense	96,304.00	150,000.00
315 Newsletter	19,700.00	40,000.00
316 Legal Expense	100,000.00	300,000.00
317 Telephone	26,824.00	54,000.00
318 Contractual Services	141,652.00	200,000.00
320 Grounds Maintenance	26,220.00	50,000.00
321 Janitorial Supplies	15,350.00	30,000.00
322 Building Repairs	50,500.00	120,000.00
323 Contingency	20,000.00	100,000.00

SECTION III, PART 1, GENERAL LIBRARY FUND EXPENDITURES, con't

4. Capital Expenditures

	BUDGET	APPROPRIATION
401 Furniture	\$ 34,270.00	\$ 60,000.00
403 Technology	43,000.00	106,000.00
Total Expenditures	\$4,784,629.36	\$9,324,000.00
Cash on Hand at end of Fiscal Year	\$ 1,051,282.10	

A. Receipts		
1. Cash on Hand at beginning of Fiscal Year		\$996,092.20
2. Interest		\$ 876.08
	Total receipts	\$996,968.28
	BUDGET	APPROPRIATION
B. Expenditures	\$ 0.00	\$800,000.00
Cash on Hand at end of Fiscal Year	\$ 996,968.28	

7. LIABILITY INSURANCE FUND

A. Receipts		
1. Cash on Hand at beginning of Fiscal Year		\$90,862.00
2. Property tax revenues: Cook County, \$ 35,934.10		
Lake County, \$ 13,514.93		49,449.03
3. Interest		\$ 91.92
	Total receipts	\$ 140,402.95
B. Expenditures	BUDGET	APPROPRIATION
1. Payment of liability insurance premiums	\$70,000.00	\$140,000.00
Total Expenditures	\$70,000.00	140,000.00
Cash on Hand at end of Fiscal Year	\$ 70,402.95	

8. WORKER'S COMPENSATION FUND

A. Receipts		
1. Cash on Hand at beginning of Fiscal Year		\$35,883.33
2. Property tax revenues: Cook County \$ 0.00		
Lake County \$ 0.00		\$ 0.00
3. Interest		\$ 34.71
	Total receipts	\$35,918.04

10. AUDIT FUND

A. Receipts

1. Cash on Hand at beginning of Fiscal Year		\$ 38,969.51
2. Property tax revenues: Cook County,	\$ 6,648.41	
Lake County,	\$ 4,504.98	\$11,153.39
3. Interest		\$ 34.34
	Total receipts	\$50,157.24

B. Expenditures

	BUDGET	APPROPRIATION
1. Payment of audit expenses	\$10,900.00	\$20,000.00

Cash on Hand at end of Fiscal Year \$ 39,257.24

11. BOND FUND

A. Receipts

1. Cash on Hand at beginning of Fiscal Year		\$100,097.23
2. Property tax revenues: Cook County	\$ 298,159.04	
Lake County	\$ 99,109.45	\$397,268.49
3. Interest (moved to General Library Fund per Resolution)		\$0.00
	Total receipts	\$497,365.72

B. Expenditures

	BUDGET	APPROPRIATION
1. Payment of bond expenses	\$397,800.00	\$600,000.00
2. Transfer of bond fund balance to Corp.	99,565.72	
Total Expenditures	\$497,365.72	

Cash on Hand at end of Fiscal Year \$0.00

SECTION IV

The following determinations have been made and are hereby made a part of the aforesaid budget:

- (a.) The Cash on Hand at the beginning of the Fiscal Year from all sources is: \$ 4,614,971.14
- (b.) An estimate of the cash expected to be received during the Fiscal year is : \$ 5,694,487.34
- (c.) An estimate of the expenditures contemplated for the Fiscal Year is: \$ 6,179,761.19
- (d.) An estimate of the cash expected to be on hand at the end of the Fiscal Year is: \$ 4,129,697.29
- (e.) An estimate of the amount of taxes to be received during the Fiscal Year is:

Real Estate Tax	\$ 5,497,850.34
Property Replacement Tax	73,587.00
Total Taxes	\$ 5,571,437.34

SUMMARY OF BUDGET AND APPROPRIATIONS BY FUNDS

FUND	BUDGET	APPROPRIATION
1. General Library	\$4,784,629.36	\$9,324,000.00
2. Sites and Building	381,066.00	661,000.00
3. Special Reserve Fund	16,937.48	440,000.00
4. Illinois Municipal Retirement	288,174.66	600,000.00
5. Social Security	212,553.69	425,000.00
6. Working Cash	0.00	800,000.00
7. Public Liability	70,000.00	140,000.00
8. Worker's Compensation Insurance	8,700.00	30,000.00
9. Unemployment Compensation Insurance	9,000.00	25,000.00
10. Audit	10,900.00	20,000.00
11. Bond Fund	397,800.00	600,000.00
	\$6,179,761.19	\$13,065,000.00

ESTIMATE OF REVENUES FOR FISCAL YEAR 2011/2012
OF THE INDIAN TRAILS PUBLIC LIBRARY DISTRICT

The following is an estimate of revenues, by source, anticipated to be received by the Indian Trails Public Library District, Cook and Lake Counties, Illinois, during the Fiscal Year 2011/2012:

SOURCE	AMOUNT
1. Cash on Hand at beginning of Fiscal Year	\$4,614,971.14
2. Estimated Property Tax Revenue	5,497,850.34
3. Bond Revenue	397,268.49
4. Personal Property Replacement Tax	73,587.00
5. Tax Increment Financing Rebate	0.00
6. Interest on Investments	11,000.00
7. Gifts	1,600.00
8. Fines	88,000.00
9. Grants	3,000.00
10. Public Copy Machines	14,750.00
11. Miscellaneous income	4,700.00
Total receipts	\$10,706,726.97

The undersigned, being the Chief Fiscal Officer of the Board of Library Trustees, hereby certifies that the foregoing is an estimate of revenues to be received by the Indian Trails Public Library District during the Fiscal Year, 2011/2012.

Dated: September 21, 2011

/s/ Donald Roalkvam, Treasurer
Board of Library Trustees
Indian Trails Public Library District
Cook and Lake Counties, Illinois

Reminder: Per voter approval in 1995, the library issued General Obligation Bonds, Series 1996, and were refinanced in October, 2005 to Series 2005, that will continue to be levied until 2011. The amount to be levied this year is \$405,600.00.

