

ORDINANCE # 160

**ANNUAL BUDGET AND APPROPRIATION ORDINANCE
FOR THE INDIAN TRAILS PUBLIC LIBRARY DISTRICT
FOR THE FISCAL YEAR COMMENCING JULY 1, 2009
AND ENDING JUNE 30, 2010**

**BE IT ORDAINED BY THE BOARD OF LIBRARY TRUSTEES OF THE INDIAN TRAILS PUBLIC LIBRARY
DISTRICT:**

SECTION I

It is found and determined by the Board of Library Trustees of the Indian Trails Public Library District
(the "District"):

- A. The Annual Budget and Appropriation Ordinance of the District for the Fiscal Year 2009/2010 has been made available for public inspection for at least 30 days.
- B. Pursuant to notice published at least 30 days in advance, a public hearing will be held on the Tentative Budget and Appropriation Ordinance on the 16th day of September 2009 at 7:15 PM at Indian Trails Public Library District.

SECTION II

The amount herein set forth, or so much thereof as may be authorized by law and as may be needed, are hereby budgeted and appropriated to defray the expenses and liabilities of the District, as set forth in Section III, for the Fiscal Year, 2009/2010.

SECTION III

The amounts budgeted and appropriated for each object or purpose are as follows:

1. GENERAL LIBRARY FUND

A. Receipts

1. Cash on Hand at the beginning of the Fiscal Year.	\$ 391,848.83
2. Estimated Property Tax Revenue:	
a. Cook County: \$3,202,927.59 (2007 taxes per Cook Cty)	
b. Lake County: \$1,213,051.65 (2008 taxes per Lake Cty)	4,415,979.24
c. Personal Property Replacement Tax	81,479.00
d. TIF Rebate	68,000.00
3. Interest on Investments	
a. on General Library Fund investments \$14,573.57	
b. on Bond Fund investments 716.94	15,290.51
4. Gifts	100.00
5. Fines	75,000.00
6. Grants	
a. Per Capita	79,638.00
b. Other	500.00
7. Public Copiers and Printers	13,800.00
8. Miscellaneous income	2,200.00

Total receipts	\$5,143,835.58
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SECTION III, PART 1, GENERAL LIBRARY FUND, cont'd

B. Expenditures

1. Personnel

	BUDGET	APPROPRIATION
a. Salaries		
101 Page I	\$95,408.69	\$ 200,000.00
Misc. page hours during construction	2,700.00	3,000.00
102 Page II	63,225.47	120,000.00
103 Clerk I	76,273.09	150,000.00
104 Clerk II	98,378.93	200,000.00
105 Library Specialist I	374,572.66	740,000.00
106 Library Specialist II	704,022.32	1,400,000.00
107 Librarian I/ Manager I	479,366.28	950,000.00
108 Librarian II/ Manager II	341,785.88	680,000.00
109 Librarian III/ Manager III	431,817.91	860,000.00
110 Librarian IV/ Manager IV	161,089.47	320,000.00
115 Director	101,500.00	200,000.00
120 Benefits	\$243,128.00	\$550,000.00
121 EAP	2,800.00	6,000.00
122 Relocation expenses (new director)	8,000.00	20,000.00

2. Library Materials

201 Books	\$302,705.00	\$ 600,000.00
202 Standing Orders	51,938.65	100,000.00
203 Serial Publications	21,620.20	40,000.00
204 Audio Materials	66,500.00	130,000.00
205 Video & DVD	93,500.00	200,000.00
206 Microforms	19,250.00	40,000.00
207 Realia (Puzzles, Puppets, etc.)	600.00	1,200.00
208 Electronic Resources	129,807.73	260,000.00
209 Software	16,220.00	35,000.00
211 Processing & Cataloging	99,308.00	200,000.00

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SECTION III, PART 1, GENERAL LIBRARY FUND EXPENDITURES, cont'd

3. Operating Expenses

	BUDGET	APPROPRIATION
301 Equipment Maintenance	\$ 15,772.00	\$ 100,000.00
302 Library Automation Maintenance	46,645.69	120,000.00
303 OCLC Cataloging	16,901.00	32,000.00
304 Binding	3,000.00	6,000.00
305 Library Supplies	90,025.20	180,000.00
306 Postage	36,455.00	70,000.00
307 Travel Expense	59,409.40	120,000.00
308 Staff Education	62,775.00	125,000.00
309 Memberships	6,135.00	10,000.00
310 Trustee Development	20,138.00	40,000.00
312 Publishing Fees	4,162.25	8,000.00
313 Printing	9,600.00	20,000.00
314 Program Expense	97,640.00	200,000.00
315 Newsletter	46,500.00	100,000.00
316 Legal Expense	20,000.00	100,000.00
317 Telephone	29,643.48	60,000.00
318 Contractual Services	96,476.75	145,000.00
320 Grounds Maintenance	30,720.00	50,000.00
321 Janitorial Supplies	13,250.00	26,000.00
322 Building Repairs	66,600.00	120,000.00
323 Contingency	20,000.00	100,000.00

SECTION III, PART 1, GENERAL LIBRARY FUND EXPENDITURES, con't

4. Capital Expenditures

	BUDGET	APPROPRIATION
401 Furniture	\$ 6,210.00	\$ 30,000.00
402 Equipment	0.00	50,000.00
403 Technology	53,750.00	106,000.00
5. Transfer to Working Cash	\$300,000.00	\$300,000.00
Total Expenditures	\$4,837,312.05	\$9,923,200.00
Cash on Hand at end of Fiscal Year	\$ 6,523.53	

A. Receipts

1. Cash on Hand at beginning of Fiscal Year	\$979,048.21
2. Interest	\$ 1,643.69

Total receipts \$980,691.90

B. Expenditures

	BUDGET	APPROPRIATION
1. 408 Remodeling for RFID and of Lobby	\$ 312,000.00	\$800,000.00
Cash on Hand at end of Fiscal Year	\$ 668,691.90	

7. LIABILITY INSURANCE FUND

A. Receipts

1. Cash on Hand at beginning of Fiscal Year	\$88,650.58
2. Property tax revenues: Cook County, \$ 35,243.48 Lake County, \$ 9,704.41	44,947.89
3. Interest	\$ 247.79
Total receipts	\$ 133,846.26

B. Expenditures

	BUDGET	APPROPRIATION
1. Payment of liability insurance premiums \$50,000.00		\$100,000.00
2. Security Staff Wages 46,770.68	47,000.00	
Total Expenditures	\$96,770.68	147,000.00
Cash on Hand at end of Fiscal Year	\$ 37,075.58	

8. WORKER'S COMPENSATION FUND

A. Receipts

1. Cash on Hand at beginning of Fiscal Year	\$ 40,517.54
2. Property tax revenues: Cook County \$ 7,084.70 Lake County \$ 4,852.21	\$ 11,900.91

SECTION IV

The following determinations have been made and are hereby made a part of the aforesaid budget:

- (a.) The Cash on Hand at the beginning of the Fiscal Year from all sources is: \$ 3,668,013.34
- (b.) An estimate of the cash expected to be received during the Fiscal year is : \$ 6,083,876.93
- (c.) An estimate of the expenditures contemplated for the Fiscal Year is: \$ 6,832,796.68
- (d.) An estimate of the cash expected to be on hand at the end of the Fiscal Year is: \$ 2,619,116.83
- (e.) An estimate of the amount of taxes to be received during the Fiscal Year is:

Real Estate Tax	\$ 5,741,536.68
Property Replacement Tax	81,479.00
Total Taxes	\$ 5,823,015.68

SUMMARY OF BUDGET AND APPROPRIATIONS BY FUNDS

FUND	BUDGET	APPROPRIATION
1. General Library	\$4,837,312.05	\$9,923,200.00
2. Sites and Building	351,686.00	627,000.00
3. Special Reserve Fund	335,000.00	400,000.00
4. Illinois Municipal Retirement	239,405.21	680,000.00
5. Social Security	224,153.99	500,000.00
6. Working Cash	312,000.00	800,000.00
7. Public Liability	96,770.68	147,000.00
8. Worker's Compensation Insurance	15,000.00	30,000.00
9. Unemployment Compensation Insurance	3,100.00	6,000.00
10. Audit	10,000.00	20,000.00
11. Bond Fund	408,368.75	600,000.00
	\$6,832,796.68	\$13,733,200.00.00

SECTION V

Unexpended balances in the General Library Fund for the Fiscal Year may be transferred to and accumulated in the Special Reserve Fund and/or the Working Cash Fund. The balance in the Working Cash Fund of the District is
\$ 979,364.42

This Ordinance shall be in full force and effect immediately upon its passage, as provided by law.

YEAS: W. Gene Looft, Walter Salganik, Doris Wagner, Henry Hackney Jr., Patricia Murray, Earl Sabes, and Louise Barnett.

NAYS: None

ABSTENTIONS: None

ABSENT: None

Date of Enactment: September 16, 2009

Effective Date: September 16, 2009

Date of Posting: September 16, 2009

Attest:

/s/Doris Wagner, Secretary
Board of Library Trustees
Indian Trails Public Library District
Cook and Lake Counties, Illinois

/s/ W. Gene Looft, President
Board of Library Trustees
Indian Trails Public Library District
Cook and Lake Counties, Illinois

ESTIMATE OF REVENUES FOR FISCAL YEAR 2009/2010
OF THE INDIAN TRAILS PUBLIC LIBRARY DISTRICT

The following is an estimate of revenues, by source, anticipated to be received by the Indian Trails Public Library District, Cook and Lake Counties, Illinois, during the Fiscal Year 2009/2010:

SOURCE	AMOUNT
1. Cash on Hand at beginning of Fiscal Year	\$3,668,013.34
2. Estimated Property Tax Revenue	5,741,536.68
3. Bond Revenue	428,169.10
4. Personal Property Replacement Tax	81,479.00
5. Tax Increment Financing Rebate	68,000.00
6. Interest on Investments	21,623.25
7. Gifts	100.00
8. Fines	75,000.00
9. Grants	80,138.00
10. Public Copy Machines	13,800.00
11. Miscellaneous income	2,200.00
Total receipts	\$10,180,059.37

The undersigned, being the Chief Fiscal Officer of the Board of Library Trustees, hereby certifies that the foregoing is an estimate of revenues to be received by the Indian Trails Public Library District during the Fiscal Year, 2009/2010.

Dated: 09/19/09

/s/ Walter Salganik, Treasurer
Board of Library Trustees
Indian Trails Public Library District
Cook and Lake Counties, Illinois

Reminder: Per voter approval in 1995, the library issued General Obligation Bonds, Series 1996, and were refinanced in October, 2005 to Series 2005, that will continue to be levied until 2011. The amount to be levied this year is \$408,368.75.

