

**INDIAN TRAILS PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
MINUTES – REGULAR MEETING
WEDNESDAY, JUNE 15, 2016**

CALL TO ORDER

Treasurer Roalkvam called the meeting to order at 7:15 p.m. in the library at 70 West Dundee Road, Buffalo Grove, Illinois 60089

ATTENDANCE

On the roll call, the following trustees were present:

Present: 4: Mary Christel, W. Gene Looft, Bruce D. Matthews, and Donald Roalkvam

Absent: 2: Louise Barnett, Henry Hackney and Mary Battinus

Trustee Henry Hackney joined the meeting in progress at 7:25 p.m.

Also present were:

Staff: Director Brian Shepard, and Susan Dennison

Guests: A member of the public was present.

President Barnett and Vice-President Battinus were both absent from the meeting so election of a president pro-tempore was required.

A motion was made by Trustee Christel and seconded by Trustee Matthews to elect Trustee Roalkvam as president pro-tempore for the June 15, 2016 meeting.

On the voice vote was:

AYES: 4: Christel, Looft, Matthews, and Roalkvam

NAYES: 0

ABSTAIN: 0

ABSENT: 3: Barnett, Battinus, and Hackney

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

APPROVAL OF THE CONSENT AGENDA

A motion was made by Trustee Looft and seconded by Trustee Christel to approve the Consent Agenda items.

On the voice vote was:

AYES: 4: Christel, Looft, Matthews, and Roalkvam

**INDIAN TRAILS PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
MINUTES – REGULAR MEETING
WEDNESDAY, JUNE 15, 2016**

NAYES: 0
ABSTAIN: 0
ABSENT: 3: Barnett, Battinus, and Hackney

There being four affirmative votes, the motion passed.

PUBLIC COMMENTS

A member commented regarding an item they had requested. Director Shepard stated he would look into the matter and respond to the individual.

UNFINISHED BUSINESS:

Ordinance 201: Tentative FY 2016/17 Budget and Appropriation

A motion was made by Trustee Christel to approve the tentative Budget Ordinance 201 as presented. Trustee Looft seconded the motion.

On the roll call vote, the vote was:

AYES: 5- Christel, Looft, Hackney, Matthews, and Roalkvam.
NAYES: 0
ABSTAIN: 0
ABSENT: 2- Barnett and Battinus

There being five affirmative votes, the motion passed.

NEW BUSINESS

Prevailing Wage Ordinance 198:

Director Shepard introduced the yearly re-affirmation of the Indian Trails Public Library District's adherence to the prevailing wage rates. Discussion was held and questions were answered.

A motion was made by Trustee Looft to approve Ordinance 198: Ordinance Adopting Prevailing Wage Rates. Trustee Matthews seconded the motion.

On the roll call, the vote was:

AYES: 5- Christel, Looft, Hackney, Matthews, and Roalkvam.
NAYES: 0
ABSTAIN: 0
ABSENT: 2- Barnett, and Battinus,

There being five affirmative votes, the motion passed

Non Resident Card Holder Fee Ordinance 199:

**INDIAN TRAILS PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
MINUTES – REGULAR MEETING
WEDNESDAY, JUNE 15, 2016**

Director Shepard introduced the yearly Non-Resident Card Holder Fee Ordinance. Discussion was held and questions were answered.

A motion was made by Trustee Matthews to approve Ordinance 199: The Annual Ordinance Authorizing Public Library District Non-Resident Cards. Trustee Christel seconded the motion.

On the roll call, the vote was:

AYES: 5- Christel, Looft, Hackney, Matthews, and Roalkvam.
NAYES: 0
ABSTAIN: 0
ABSENT: 2- Barnett and Battinus.

There being five affirmative votes, the motion passed.

Cancellation of the July 6, 2016 Workshop:

Trustee Matthews made a motion for the cancellation of the July 6, 2016 Board Workshop. Trustee Christel seconded the motion.

On the roll call, the vote was:

AYES: 4- Christel, Looft, Matthews, and Roalkvam.
NAYES: 1 - Hackney
ABSTAIN: 0
ABSENT: 2- Barnett and Battinus.

There being four affirmative votes, the motion passed.

TREASURER’S REPORT

Treasurer Roalkvam presented the financial reports. The funds were in balance with a total of \$11,612,503.25 at the end of May, 2016 in the various accounts. The reports were discussed and questions were answered. Treasurer Roalkvam stated the reports would be filed for audit.

TREASURER’S WARRANT #805

After reviewing selected invoices, Trustee Matthews made a motion to approve Warrant #805 for \$1,132,456.13. Trustee Looft seconded the motion.

On the roll call vote was:

AYES: 5- Christel, Looft, Hackney, Matthews, and Roalkvam.
NAYES: 0

**INDIAN TRAILS PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
MINUTES – REGULAR MEETING
WEDNESDAY, JUNE 15, 2016**

ABSTAIN: 0
ABSENT: 2- Barnett and Battinus.

There being five affirmative votes, the motion passed.

COMMENTS ON STAFF REPORTS

The Board reviewed and commented on a variety of staff reports. Discussion was held and questions were answered by Director Shepard.

DIRECTOR'S DISCUSSION:

Director Shepard reviewed and commented on a few projects happening at the library. Discussion was held and questions were answered by Director Shepard.

ADJOURNMENT

A motion was made by Trustee Hackney and seconded by Trustee Matthews to adjourn the meeting.

On the roll call vote was:

AYES: 5- Christel, Looft, Hackney, Matthews, and Roalkvam.
NAYES: 0
ABSTAIN: 0
ABSENT: 2- Barnett and Battinus.

There being five affirmative votes, the motion passed.

Trustee Roalkvam adjourned the meeting at 8:35 p.m.