

**INDIAN TRAILS PUBLIC LIBRARY DISTRICT
MINUTES – LIBRARY BOARD MEETING
WEDNESDAY, NOVEMBER 19, 2014**

CALL TO ORDER

President Salganik called the meeting to order at 7:06 p.m. in the library at 355 Schoenbeck Road, Wheeling, Illinois.

ATTENDANCE

On the roll call, the following trustees were present:

Present: 6: Louise Barnett, Mary Battinus, Henry Hackney Jr, Gene Looft, Donald Roalkvam, and Walter Salganik

Absent: 1: Mary Christel

Also present were: Director Brian Shepard, and Administrative Services Manager Susan Beal

Guests: Ann Buxbaum (member of public) joined the meeting in progress at 7:26 p.m.

ADDITIONS TO THE AGENDA

None

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

APPROVAL OF THE CONSENT AGENDA

A motion was made by Trustee Looft and seconded by Trustee Barnett to approve the Consent Agenda items.

On the roll call the vote was:

AYES: 6– Barnett, Battinus, Hackney, Looft, Roalkvam, and Salganik
NAYES: 0
ABSTAIN: 0
ABSENT: 1 - Christel

There being six affirmative votes, the motion passed.

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PUBLIC COMMENTS

Ms. Buxbaum made the following comments:

- Stated that she liked the e-mail reminders, and asked if information regarding the service could be shared with the public in a more routine manner.
- Asked if the Library could use another gauge besides attendance to decide whether or not to continue programs.
- Requested the Library consider showing first-run movies.
- Suggested reaching out to the area high schools to see if any of their retired English teachers would be interested in re-starting and/or leading the library's poetry group.

TREASURER'S REPORT

Trustee Roalkvam reported that the funds were in balance with a total of \$11,642,130.83 at the end of October 2014 in the various accounts.

A motion was made by Trustee Roalkvam and seconded by Trustee Looft to accept the Treasurer's Report for October 2014.

On the roll call the vote was:

AYES: 6– Barnett, Battinus, Hackney, Looft, Roalkvam, and Salganik
NAYES: 0
ABSTAIN: 0
ABSENT: 1- Christel

There being six affirmative votes, the motion passed.

TREASURER'S WARRANT #786

After reviewing selected invoices, Trustee Roalkvam made a motion to approve Warrant #786 for \$583,898.43. Trustee Looft seconded the motion.

On the roll call the vote was:

AYES: 6– Barnett, Battinus, Hackney, Looft, Roalkvam, and Salganik
NAYES: 0
ABSTAIN: 0
ABSENT: 1- Christel

There being six affirmative votes, the motion passed.

PRESIDENT'S DISCUSSION

- President Salganik reminded the Board of:
 - April 7, 2015 elections

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- o ALA Midwinter January 30 to February 3, 2015 in Chicago.
- Asked for an update on the DCEO grants. Director Shepard stated that the Library had received \$50,000 to date. All requested paperwork has been submitted to the State at this time.

DIRECTOR’S DISCUSSION:

Director Shepard:

- Invited the Board to the Wheeling Park District’s Horizon Park Design meeting on December 11, 2014 at 6:30 p.m. in the Library’s large meeting room (the meeting is open to the public).
- Thanked the Board for allowing the staff to close the library for the full day for Staff Institute.
- Informed the Board that the staff has submitted a grant application for four 3D
- Suggested an overview of the Library’s ESL program for the December 3, 2014 workshop.
- Informed the Board of an upgrade to the Library’s computer network that will be taking place November 22 and 23, 2014 that will move the Library to fiber optic cable.
- Requested the members of the Policy Committee consider scheduling a meeting in December to discuss policies the staff have ready for the Committee to review. The Policy Committee consists of Trustees Barnett, Battinus, Christel, Hackney, and Salganik.

FOUNDATION, FRIENDS AND CHILDREN’S ADVOCATES UPDATE

Plans for the merger continue to move forward. Various committees have met to discuss mission, duties, and nomination of officer candidates.

UNFINISHED BUSINESS:

Ordinance 188: Levy and Appropriations for Fiscal Year July 1, 2014 to June 30, 2015

Trustee Barnett made a motion to approve Ordinance 188: Ordinance of Indian Trails Public Library District, Cook and Lake Counties, Illinois Levying Taxes for the Fiscal Year Beginning July 1, 2014 and ending June 30, 2014. Trustee Looft seconded the motion.

On the roll call the vote was:

AYES: 6– Barnett, Battinus, Hackney, Looft, Roalkvam, and Salganik
NAYES: 0
ABSTAIN: 0
ABSENT: 1- Christel

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There being six affirmative votes, the motion passed.

IMET Update:

Director Shepard updated the Board on the status of the First Farmers Financial LLC default that has affected the Library's investments in IMET. Discussion was held.

Trustee Barnett made a motion to move the unrestricted balance from IMET to Illinois Funds. Trustee Hackney seconded the motion.

On the roll call the vote was:

AYES: 6– Barnett, Battinus, Hackney, Looft, Roalkvam, and Salganik
NAYES: 0
ABSTAIN: 0
ABSENT: 1 - Christel

There being six affirmative votes, the motion passed.

Office Furniture Purchase:

Director Shepard presented a proposal for the purchase of furniture for 6 offices. This would replace the dilapidated furnishings in the management offices, many of which are not ergonomically correct and/or do not function. The proposal from Interior Investments is based on governmental pricing, and has an average cost per office of approximately \$4,500 each, for a total not to exceed \$27,000.00

Trustee Looft made a motion to accept the proposal for the purchase of replacement office furniture from Interior Investments not to exceed \$27,000.00. Trustee Roalkvam seconded the motion.

On the roll call the vote was:

AYES: 6– Barnett, Battinus, Hackney, Looft, Roalkvam, and Salganik
NAYES: 0
ABSTAIN: 0
ABSENT: 1 - Christel

There being six affirmative votes, the motion passed.

NEW BUSINESS

None

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ADJOURNMENT

A motion was made by Trustee Hackney and seconded by Trustee Barnett to adjourn the meeting.

On the roll call the vote was:

AYES: 6– Barnett, Battinus, Hackney, Looft, Roalkvam, and Salganik

NAYES: 0

ABSTAIN: 0

ABSENT: 1- Christel

There being six affirmative votes, the motion passed.
President Salganik adjourned the meeting at 8:29 p.m.