

**INDIAN TRAILS PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
BOARD WORKSHOP  
Wednesday, December 2, 2015**

**CALL TO ORDER**

President Salganik called the meeting to order at 7:15 p.m. in the library at 355 South Schoenbeck Road, Wheeling, Illinois.

**ATTENDANCE**

On the roll call, the following trustees were present:

Present: 7: Louise Barnett, Mary Battinus, Mary Christel, Henry Hackney, Bruce D. Matthews, Donald Roalkvam and Wally Salganik,

Absent: 0

Also present were:

Staff: Brian Shepard, Susan Beal, Greg Mueller, and Matt Teske

Guests: None.

**ADDITIONS TO THE AGENDA:**

None

**MOVING/RELOCATION BID RESULTS**

Director Shepard updated the Board on the submitted bids for the relocation of materials and furnishings for the renovation. 4 companies submitted bids which were due November 24, 2015. Staff is following up with clarifications as needed. The Board asked questions and answers were given.

**POLICY MANUAL REVISIONS**

Director Shepard shared suggested changes to the following policies, which were then discussed:

- a. 3.21- Fines and Fees
- b. 3.40 – Collection Development

The revisions as discussed will be brought to the Board for a vote at the December 16, 2015 meeting.

**STRATEGIC PLANNING DISCUSSION:**

Director Shepard led a discussion regarding strategic planning, suggesting that the current plan be extended through 2017 with some adjustments. This would allow for the construction project to be completed and staff to analyze how the new space is working with the public's needs. A new set of strategic plans would then be created for

2018-2020. Questions were asked and discussion was held, with the Board being in favor of the extension.

**ADJOURNMENT**

A motion was made by Trustee Hackney and seconded by Trustee Christel to adjourn the meeting.

On the roll call the vote was:

AYES: 7– Barnett, Battinus, Christel, Hackney, Matthews, Roalkvam, and Salganik

NAYES: 0

ABSTAIN: 0

ABSENT: 0

There being seven affirmative votes, the motion passed.

President Salganik adjourned the meeting at 8:22 p.m