

**INDIAN TRAILS PUBLIC LIBRARY DISTRICT
MINUTES – LIBRARY BOARD MEETING
WEDNESDAY, NOVEMBER 18, 2015**

CALL TO ORDER

President Salganik called the meeting to order at 7:05 p.m. in the library at 355 Schoenbeck Road, Wheeling, Illinois.

ATTENDANCE

On the roll call, the following trustees were present:

Present: 5: Louise Barnett, Mary Battinus, Bruce D. Matthews, Donald Roalkvam and Walter Salganik

Absent: 2: Mary Christel and Henry Hackney Jr.

Trustee Hackney joined the meeting in progress at 7:28 p.m.

Also present were:

Staff: Director Brian Shepard, Susan Beal, and Susan Dennison

Guests: Product LLC: Dan Pohrte and Tiffany Nash

Shales McNutt Construction: Steve Hendrickson

Public: W. Gene Looft

ADDITIONS TO THE AGENDA

Summary of Foundation Meeting to be added to New Business.

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

APPROVAL OF THE CONSENT AGENDA

A motion was made by Trustee Barnett and seconded by Trustee Roalkvam to approve the Consent Agenda items.

AYES: 5- Barnett, Battinus, Matthews, Roalkvam, and Salganik

NAYES: 0

ABSTAIN: 0

ABSENT: 2- Christel, and Hackney,

There being five affirmative votes, the motion passed.

COMMENTS ON STAFF REPORTS

The Board commented positively on:

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- The “Big Read” map
- Susan Dennison’s presentation for the American Writers’ Museum.
- Blue Cloud mobile circulation
- Youth Services “skyping” with authors
- The amount of programs going on at the library
- The addition of Poe school to those using teacher cards
- The flyer from school storytimes
- Outreach services
- 1000 books before kindergarten and 100 books before high school programs
- Tag-a-long K-8 programs
- ESL classes and attendance

Questions were asked by the Board and answers given by Director Shepard regarding:

- Gimlet software

TREASURER’S REPORT

Treasurer Roalkvam presented the financial reports. The funds were in balance with a total of \$12,884,085.27 at the end of October in the various accounts. The reports were discussed and questions were answered.

TREASURER’S WARRANT #798

After reviewing selected invoices, Trustee Roalkvam made a motion to approve Warrant #798 for \$684,917.54. Trustee Matthews seconded the motion.

AYES: 6- Barnett, Battinus, Hackney, Matthews, Roalkvam, and Salganik
NAYES: 0
ABSTAIN: 0
ABSENT: 1- Christel

There being six affirmative votes, the motion passed.

PUBLIC COMMENTS:

None.

PRESIDENT’S DISCUSSION

President Salganik:

- Reminded the Trustees of the following:
 - PLA Bi-Annual Conference in Denver 04/05/2016-04/09/2016
 - ALA Midwinter Conference in Boston 01/08/2016-01/11/2016
 - ALA Annual Conference in Orlando 06/23/16 – 06/28/16

DIRECTOR’S DISCUSSION:

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Director Shepard

- Invited the Board to Staff Institute Day 11/20/15
- Shared positive feedback from “Connecting Our Communities;” a program the library hosted that brought together local service agencies to discuss public needs and how to service them.

UNFINISHED BUSINESS:

Ordinance 194: Levy and Appropriation for Fiscal Year 2015-2016

Director Shepard presented Levy and Appropriation Ordinance 194 for Fiscal Year 2015-2016.

Trustee Barnett made a motion to approve Ordinance 194: Levy and Appropriation for Fiscal Year 2015-201. Trustee Roalkvam seconded the motion.

AYES: 6- Barnett, Battinus, Hackney, Matthews, Roalkvam, and Salganik
NAYES: 0
ABSTAIN: 0
ABSENT: 1- Christel

There being six affirmative votes, the motion passed.

Renovation Planning Update:

Representatives from Product LLC and Shales McNutt presented the renderings of the planned 355 Schoenbeck Road construction. Discussion was held and questions were answered.

NEW BUSINESS

Recap of Illinois Library Association Conference:

Trustees Matthews and Hackney summarized the sessions they attended at the ILA conference in October.

ADJOURNMENT

A motion was made by Trustee Matthews and seconded by Trustee Barnett to adjourn the meeting

AYES: 6- Barnett, Battinus, Hackney, Matthews, Roalkvam, and Salganik
NAYES: 0
ABSTAIN: 0
ABSENT: 1-Christel

There being six affirmative votes, the motion passed.

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President Salganik adjourned the meeting at 9:08 p.m.