



INDIAN TRAILS PUBLIC LIBRARY DISTRICT

My Account

Web Quick Reference

What You Need

- Your valid library card.
- Your four-digit personal identification number (PIN).
- Access to the Internet.

Access Your Account

- www.indiantrailslibrary.org
- Click the "My Account" link
- Enter your full barcode number without spaces.
- Enter your four-digit personal identification number (PIN).
- Click the "Login" button.
- Click the link for any of the following options for more information.
- The options are:
 1. Overview
 2. Checked Out
 3. Holds
 4. Fines/Blocks
 5. Profile

Option 1: Overview

- An account overview that includes the number of items out, hold requests, Fines, blocks, and account messages.

Option 2: Checked Out

- Details items checked out, overdue, and lost.

Option 3: Holds

- Details requested items ready for pickup as well as items not yet available also includes an option for canceling requests.

Option 4: Fines/Blocks

- Details the number of blocks and the fines owed on items.

Option 5: Profile

- Verify personal information and update your email address as well as change your PIN. If your personal information is incorrect please see the Checkout Desk staff.

My Account Questions?

- Please contact the Circulation Department.