

INDIAN TRAILS PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
LIBRARY BOARD MEETING  
WEDNESDAY, DECEMBER 15, 2010

CALL TO ORDER

President Looft called the meeting to order at 7:15 p.m. in the library at 355 South Schoenbeck Road, Wheeling, Illinois.

ATTENDANCE

On the roll call, the following trustees were present:

Present: 7: Louise Barnett, Henry Hackney Jr., Earl Sabes, Wally Salganik,  
Patricia Murray, Doris Wagner, and W. Gene Looft

Absent: none

Also present were:

Director Thomas C. Simiele, Chris Gibson, Robin Smith, Shawn Erens, Greg Mueller and Susan Beal Swenson.

Guests: Helen Lobosco, Jamie Rachlin – Bank of Montreal

**CONSENT AGENDA** - All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

**APPROVAL OF THE CONSENT AGENDA**

Trustee Wagner requested that Item 2b be removed from the consent agenda.

A motion was made by Trustee Salganik and seconded by Trustee Sabes that the Consent Agenda be approved with the exception of item 2B.

On the roll call the vote was:

AYES: 7-Barnett, Hackney, Sabes, Salganik, Murray. Wagner, and Looft  
NAYES: 0  
ABSTAIN: 0  
ABSENT: 0

There being seven affirmative votes, the motion was approved.

**COMMENTS ON STAFF REPORTS**

The board asked for clarification on various reports, which was provided by staff.

**PUBLIC COMMENTS:**

Ms. Helen Lobosco stated that she wishes to hold recitals at the library, but that the piano was not of the quality needed and that meeting room availability was an issue. She asked when/if the Library would be replacing its piano. Director Simiele stated that he is seeking grant moneys to purchase a piano replacement, but that he has not been able to obtain enough funding at this time.

**ADDITIONS TO THE AGENDA**

None.

**TREASURER’S REPORT AND WARRANT**

**A. Treasurer’s Report:** Trustee Salganik reported that the funds were in balance with a total of \$5,630,264.55 in the various accounts.

**B. Warrant #739:** Trustee Murray requested further information on the two 3M invoices totaling \$93,202.00, and requested that the invoices be withheld from payment until the information was provided. After reviewing selected invoices, Trustee Salganik made a motion to approve Warrant #739 for \$917,381.99 less \$93,202.00 for a total of 824,179.99. Trustee Murray seconded the motion.

On the roll call the vote was:

AYES: 6-Barnett, Sabes, Salganik, Murray, Wagner, and Looft  
NAYES: 1 - Hackney  
ABSTAIN: 0  
ABSENT: 0

There being six affirmative votes, the motion was approved.

**C. Resolution to borrow funds from Corporate funds for Debt Services:** A resolution had been added to the agenda that, in the event that Cook County did not release enough tax funding to cover the bond payments, the funds could be moved from the Corporate Fund to the Debt Services fund to pay the obligations, and then be repaid upon receipt of tax payments. Cook County released enough funding as of December 14, 2010 to cover the obligation, and therefore the resolution was not brought forward.

**PRESIDENT’S ITEMS**

**New Sorter System:** The Board was given a demonstration of the new sorter system. Trustee Murray stated a concern she had regarding the security system’s interplay with the sorter. Director Simiele stated he would have the issue corrected.

**POLICY COMMITTEE;**

**Board Disbursement Policy:** The Committee moved to approve the updated Board Disbursement Policy.

On the voice vote, the vote was:

AYES: 7 – Barnett, Sabes, Salganik, Murray, Wagner, Hackney, and Looft  
NAYES: 0

There being seven affirmative votes, the motion was approved.

**ADMINISTRATOR’S ITEMS.**

- A. Ordinance 167 requiring the submission of a proposition to increase the extension limitation for levy year 2011 to the voters of the District at the April 5, 2011 consolidated election was discussed with Jamie Rachlin explaining different campaign strategies, and answering Trustee questions. Trustee Sabes made a motion to accept the Ordinance 167 as presented to the Board. Trustee Hackney seconded the motion. Please see attached detailed minutes of passage for this ordinance.

On the roll call the vote was:

AYES: 7-Barnett, Hackney, Sabes, Salganik, Murray, Wagner, and Looft  
NAYES: 0  
ABSTAIN: 0  
ABSENT: 0

There being seven affirmative votes, the motion was approved.

**FOUNDATION/FRIENDS/ADVOCATES UPDATES:**

The Foundation’s annual meeting will be January 27, 2011 at the library.

**ILA and NSLS UPDATES:**

The merger of the nine systems to two systems is progressing.

**UNFINISHED BUSINESS**

Trustees were asked to be prepared to set dates for Trustee in the Lobby at the January Board Meeting.

Trustee Wagner asked about the lack of speak out forms. Staff stated that there had been minimal numbers of speak-outs – often compliments or items that could be answered in an informal manner such as a phone call or email.

**NEW BUSINESS** for announcement, deliberation and /or discussion only; no official action will be taken.

An email from a patron to the Board regarding CD rom availability was brought to the table. Staff and Trustee Barnett stated that the issue had been resolved to the satisfaction of the patron.

**EXECUTIVE SESSION**

Executive Session: Pursuant to Illinois Compiled Statutes, Chapter 5, Act 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body... and (c) (2) ...deliberations concerning salary schedules for one or more classes of employees... and (c) (21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

A motion was made by Trustee Hackney and seconded by Trustee Murray to move to Executive Session after a short recess.

On the roll call the vote was:

AYES: 7- Sabes, Looft, Salganik, Barnett, Murray, Hackney & Wagner  
NAYES: 0  
ABSTAIN: 0  
ABSENT: 0

There being seven affirmative votes, the motion to move to Executive Session was approved at 9:46p.m.

The meeting moved to Executive Session at 9:59 p.m. after a short recess.

A motion was made by Trustee Murray and seconded by Trustee Hackney to return to the open meeting at 11:26 p.m.

On the roll call the vote was:

AYES: 7-Looft, Sabes, Salganik, Barnett, Hackney, Murray & Wagner  
NAYES: 0  
ABSTAIN: 0  
ABSENT: 0

There being seven affirmative votes, the motion to return to the open meeting was approved.

**ADJOURNMENT**

A motion was made by Trustee Hackney and seconded by Trustee Barnett to adjourn the meeting.

On the roll call the vote was:

AYES: 7-Barnett, Hackney, Sabes, Salganik, Murray, Wagner, & Looft  
NAYES: 0  
ABSTAIN: 0  
ABSENT: 0

There being seven affirmative votes, the motion was approved.

The meeting adjourned at 11:26 p.m.