

INDIAN TRAILS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
LIBRARY BOARD MEETING
WEDNESDAY, OCTOBER 20, 2010

CALL TO ORDER

President Looft called the meeting to order at 7:15 p.m. in the library at 355 South Schoenbeck Road, Wheeling, Illinois.

ATTENDANCE

The following trustees were present:

Louise Barnett	Earl Sabes
Walter Salganik	Doris Wagner
W. Gene Looft	Henry Hackney, Jr.

Absent: Patricia Murray

Also present were:

Director Thomas C. Simiele, Chris Gibson, Robin Smith, Barry Gerth, Greg Mueller and Susan Beal Swenson.

Guests: Scott Termine of Wolf and Company LLP., and Lorayne Flodberg of Arthur J. Gallagher Risk Management Services, Inc.

CONSENT AGENDA - All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

APPROVAL OF THE CONSENT AGENDA

A motion was made by Trustee Salganik and seconded by Trustee Wagner that the Consent Agenda be approved.

On the roll call the vote was:

AYES:	6-Barnett, Hackney, Sabes, Salganik, Wagner, and Looft
NAYES:	0
ABSTAIN:	0
ABSENT:	1-Murray

There being six affirmative votes, the motion was approved.

COMMENTS ON STAFF REPORTS

The board asked for clarification on various reports.

ADDITIONS TO THE AGENDA

President Looft shared thank you notes addressed to the Board from Sheila Schultz.

Those Board members who attended the ILA conference shared the highlights of the classes they attended.

TREASURER’S REPORT AND WARRANT

A. Treasurer’s Report: Trustee Salganik reported that the funds were in balance with a total of \$6,353,873.69 in the various accounts.

B. Warrant #737: After reviewing selected invoices, Trustee Salganik made a motion to approve Warrant #737 for \$407,103.40. Trustee Wagner seconded the motion.

On the roll call the vote was:

- AYES: 6-Barnett, Hackney, Sabes, Salganik, Wagner, and Looft
- NAYES: 0
- ABSTAIN: 0
- ABSENT: 1-Murray

There being six affirmative votes, the motion was approved.

C. Presentation and Approval of the 2009-2010 Annual Financial Report by Wolf and Company. Scott Termine presented the audit of the Annual Financial Reports by Wolf and Company, LLC. for the 2009-2010 fiscal year, and addressed questions raised by the Board.

D. Presentation and Approval of Arthur J. Gallagher Liability Insurance Renewal:

Ms. Lorayne Flodberg, representatives of Arthur J. Gallagher, Inc., presented the Liability Insurance Renewal proposal and answered subsequent questions. After the presentation, Trustee Sabes made a motion to accept the Arthur J. Gallagher, Inc. Liability Insurance Renewal proposal including a \$2,500 deductible and the Volunteer coverage. Trustee Hackney seconded the motion.

On the roll call the vote was:

- AYES: 6-Barnett, Hackney, Sabes, Salganik, Wagner, and Looft
- NAYES: 0
- ABSTAIN: 0
- ABSENT: 1-Murray

There being six affirmative votes, the motion was approved.

PRESIDENT'S ITEMS

President Looft requested some changes to the standard agenda based on suggestions made at ILA sessions. Discussion was held regarding the possible changes. The Board agreed on the following changes:

1. A roll call of attending trustees at the beginning of the meeting.
2. An agenda item for public comment to come after the "comments to staff reports" and before "additions to the agenda"
3. For visitors to sign in and state their area of interest, with a time limit of 3 minutes for each member of the public to air their views.

ADMINISTRATOR'S ITEMS.

Director Simiele gave an overview of the initial meeting of the Facilities Committee. During the Facilities meeting the election of a chairman for the Committee was held, dates for future meetings were set, and the duties and expectations of the Committee were reviewed. The Committee will present its recommendations to the Board of Library Trustees at the December 1, 2010 Board Workshop.

FOUNDATION ACTIVITIES:

President Looft reported that the Foundation had met last week.

- A. The bake sale held during the October book sale resulted in revenues of \$515.
- B. There will be a reception for those who have purchased bricks for the readers garden on October 22, 2010 from 5 – 7 p.m. in the Front Room.
- C. The Foundation is looking for more members & directors.

NLS REPRESENTATIVE'S REPORT

Nothing to report.

UNFINISHED BUSINESS

Trustee Wagner requested an update on the Bookmobile. A motion was filed on the Library's behalf on March 22, 2010. Farber answered the filing on June 1, 2010. The case is set for trial on March 21, 2011. There are discovery motions pending which are being handled by the appropriate legal councils.

Trustee Wagner inquired to the amount that had been spent so far on the legal proceedings for the Bookmobile. So far, \$1,764.00 has been spent of the \$10,000 authorized by the Board.

NEW BUSINESS for announcement, deliberation and /or discussion only; no official action will be taken.

None.

EXECUTIVE SESSION

Executive Session: Pursuant to Illinois Compiled Statutes, Chapter 5, Act 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body... and (c) (2) ...deliberations concerning salary schedules for one or more classes of employees...and (c) (21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

A motion was made by Trustee Salganik and seconded by Trustee Wagner to move to Executive Session after a short recess.

On the roll call the vote was:

AYES: 6- Sabes, Looft, Salganik, Barnett, Hackney & Wagner
NAYES: 0
ABSTAIN: 0
ABSENT: 1-Murray

There being six affirmative votes, the motion to move to Executive Session was approved at 9:08 p.m.

The meeting moved to Executive Session at 9:15 p.m. after a short recess.

A motion was made by Trustee Salganik and seconded by Trustee Wagner to return to the open meeting at 9:40 p.m.

On the roll call the vote was:

AYES: 6-Looft, Sabes, Salganik, Barnett, Hackney & Wagner
NAYES: 0
ABSTAIN: 0
ABSENT: 1-Murray

There being six affirmative votes, the motion to return to the open meeting was approved.

ADJOURNMENT

A motion was made by Trustee Sabes and seconded by Trustee Barnett to adjourn the meeting.

On the roll call the vote was:

AYES: 6-Barnett, Hackney, Sabes, Salganik, Wagner, & Looft
NAYES: 0
ABSTAIN: 0
ABSENT: 1-Murray

There being six affirmative votes, the motion was approved.

The meeting adjourned at 9:40 p.m.