

**INDIAN TRAILS PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
LIBRARY BOARD MEETING  
WEDNESDAY, August 17, 2011**

**CALL TO ORDER**

President Salganik called the meeting to order at 7:15 p.m. in the library at 355 South Schoenbeck Road, Wheeling, Illinois.

**ATTENDANCE**

On the roll call, the following trustees were present:

Present: 7: Louise Barnett, Mary Christel, Henry Hackney Jr., W. Gene Looft,  
Donald Roalkvam, Doris Wagner, and Wally Salganik  
Absent: None

Also present were:

Director Michael Madden, Chris Gibson, Robin Smith, Mike Jackiw, Earl Sabes, Greg Mueller, Susan Beal, and Cherie Bott, Recorder of Minutes.

Guests: None

**CONSENT AGENDA** - All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

**APPROVAL OF THE CONSENT AGENDA**

A motion was made by Trustee Looft and seconded by Trustee Wagner that the Consent Agenda be approved.

On the roll call the vote was:

AYES: 7-Barnett, Christel, Hackney, Looft, Roalkvam, Wagner, and Salganik  
NAYES: 0  
ABSTAIN: 0  
ABSENT: 0

There being seven affirmative votes, the motion was approved.

**COMMENTS ON STAFF REPORTS**

The board asked for clarification on various reports, which was provided by staff.

**PUBLIC COMMENTS:** None

**ADDITIONS TO THE AGENDA:**

Unfinished Business: Public fax machine update.

New Business: Pay phone in the lobby.

**TREASURER’S REPORT AND WARRANT**

**A. Treasurer’s Report:** Trustee Roalkvam reported that the funds were in balance with a total of \$7,319,477.72 at the end of July in the various accounts.

**B. Warrant #747:** After reviewing selected invoices, Trustee Roalkvam made a motion to approve Warrant #747 for \$515,023.96. The motion was seconded by Trustee Looft.

On the roll call the vote was:

AYES:	7-Barnett, Christel, Hackney, Looft, Roalkvam, Wagner and Salganik
NAYES:	0
ABSTAIN:	0
ABSENT:	0

There being seven affirmative votes, the motion was approved.

**PRESIDENT’S ITEMS**

**A. Event Dates:**

1. Attendance by Trustees at the Wheeling/Prospect Heights area Chamber of Commerce banquet “Putting on the Ritz” on Thursday, September 8, 2011 at Atlantis Banquets in Prospect Heights, 5:00 to 8:00 PM was discussed. Six Board trustees will attend.
  
2. Harris Bank contribution check to the Foundation for sponsorship at the October 27, 2011 “Influentials” breakfast was received.
  
3. Buffalo Grove Days on Labor Day weekend: participation was discussed. Four or five trustees will march in the parade on Sunday, September 4, 2011.

**POLICIES**

A motion was made by Trustee Barnett to approve the Library Policies for the Patron Loan and Fine Policy, the Patron Behavior Policy, and the Patron Banning Policy, with amendments. Trustee Wagner seconded the motion.

On the roll call the vote was:

AYES: 7-Barnett, Christel, Hackney, Looft, Roalkvam, Wagner and Salganik  
NAYES: 0  
ABSTAIN: 0  
ABSENT: 0

There being seven affirmative votes, the motion was approved.

### **READERS GARDEN**

Groundbreaking ceremony for the Readers Garden is scheduled for Sunday, September 25, 2011 in the afternoon. The location for the garden will be moved more to the northwest; it will feature paver blocks, rocks, and seating. Contracts for the work will stipulate completion in October.

### **FOUNDATION/FRIENDS/ADVOCATES UPDATES**

Foundation: See Readers Garden update above.  
There was no Foundation meeting this month.

Friends: A meeting is scheduled for September 18, 2011 at 9:30 AM.

### **ILA and RAILS UPDATES:**

RAILS: Trustee Wagner advised that she attended a video conference on August 16, 2011. Information is available on the website. Video conferences are held on a regular basis, with signup in advance.

ILA: Trustee Roalkvam advised that he attended a meeting at the end of July. It focused on library funds. The ILA will get less from Federal and Illinois funding for 2012. A reduction in spending is necessary. ILA legislative day will take place in the spring, but no transportation will be provided.

### **UNFINISHED BUSINESS:**

IL Dept. of Labor presented a Freedom of Information request on behalf of an asphalt maintenance company. Director Madden has been cooperating with them.

The public fax machine issue is being handled by Mr. Jackiw. He has been making the phone line and installation arrangements, and expects completion in early September. Payment options will be available.

**NEW BUSINESS** for announcement, deliberation and /or discussion only; no official action will be taken.

Continuation of the public pay phone in the lobby was discussed. The hospitality desk staff will be asked to track usage of the pay phone for the Board.

### **EXECUTIVE SESSION**

**A: Executive Session:** Pursuant to Illinois Compiled Statutes, Chapter 5, Act 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body... and (c) (2) ...deliberations concerning salary schedules for one or more classes of employees... and (c) (21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06... and (c)(11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.

A motion was made by Trustee Hackney and seconded by Trustee Wagner to move to Executive Session after a short recess.

On the roll call the vote was:

AYES: 7- Barnett, Christel, Hackney, Looft, Roalkvam, Salganik & Wagner  
NAYES: 0  
ABSTAIN: 0  
ABSENT: 0

There being seven affirmative votes, the motion to move to Executive Session was approved at 8:42 p.m.

The meeting moved to Executive Session at 8:45 p.m. after a short recess.

A motion was made by Trustee Wagner and seconded by Trustee Looft to return to the open meeting at 9:04 p.m.

On the roll call the vote was:

AYES: 7-Barnett, Christel, Hackney, Looft, Roalkvam, Salganik & Wagner  
NAYES: 0  
ABSTAIN: 0  
ABSENT: 0

There being seven affirmative votes, the motion to return to the open meeting was approved.

**ACTION ON EXECUTIVE SESSION ITEMS:**

None

**ADJOURNMENT**

A motion was made by Trustee Barnett and seconded by Trustee Roalkvam to adjourn the meeting.

On the roll call the vote was:

AYES: 7-Barnett, Christel, Hackney, Looft, Roalkvam, Salganik & Wagner  
NAYES: 0  
ABSTAIN: 0  
ABSENT: 0

There being seven affirmative votes, the motion was approved.

The meeting adjourned at 9:05 p.m.