

**INDIAN TRAILS PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
LIBRARY BOARD MEETING  
WEDNESDAY, July 20, 2011**

**CALL TO ORDER**

President Salganik called the meeting to order 7:15 p.m. in the library at 355 South Schoenbeck Road, Wheeling, Illinois.

**ATTENDANCE**

On the roll call, the following trustees were present:

Present:           6: Louise Barnett, Mary Christel, W. Gene Looft,  
                          Donald Roalkvam, Doris Wagner, and Wally Salganik

Henry Hackney Jr. joined the meeting in progress at 7:28 p.m.

Absent:           None

Also present were:

Director Michael Madden, Chris Gibson, Robin Smith, Mike Jackiw, Earl Sabes, Greg Mueller , Susan Beal, and Cherie Bott, Recorder of Minutes.

Guests: Ms. Pat Greedan

**CONSENT AGENDA** - All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

**APPROVAL OF THE CONSENT AGENDA**

A motion was made by Trustee Looft and seconded by Trustee Barnett that the Consent Agenda be approved.

On the roll call the vote was:

AYES:           7-Barnett, Christel, Hackney, Looft, Roalkvam, Wagner, and Salganik  
NAYES:         0  
ABSTAIN:       0  
ABSENT:        0

There being seven affirmative votes, the motion was approved.

**COMMENTS ON STAFF REPORTS**

The board asked for clarification on various reports, which was provided by staff.

**PUBLIC COMMENTS:** None.

**ADDITIONS TO THE AGENDA:** None.

**TREASURER’S REPORT AND WARRANT**

**A. Treasurer’s Report:** Trustee Roalkvam reported that the funds were in balance with a total of \$7,643,208.56 at the end of June in the various accounts.

**B. Warrant #746:** After reviewing selected invoices, Trustee Roalkvam made a motion to approve Warrant #746 for \$390,856.46. Trustee Looft seconded the motion.

On the roll call the vote was:

AYES: 7-Barnett, Christel, Hackney, Looft, Roalkvam, Wagner and Salganik  
NAYES: 0  
ABSTAIN: 0  
ABSENT: 0

There being seven affirmative votes, the motion was approved.

**C. Ordinance # 168 .02% Building & Sites Levy**

Trustee Roalkvam made a motion to approve Ordinance #168 .02% Levy for Building and Sites. Motion was seconded by Trustee Wagner.

On the roll call the vote was:

AYES: 7-Barnett, Christel, Hackney, Looft, Roalkvam, Wagner and Salganik  
NAYES: 0  
ABSTAIN: 0  
ABSENT: 0

There being seven affirmative votes, the motion was approved.

**PRESIDENT’S ITEMS**

**A. Committee Dates:**

- 1. Finance Committee:** a meeting will be scheduled to review the audit. Site work for the audit is scheduled for the end of August, with the report to be

produced approximately a month later. A long range financial plan was also suggested, and may be considered at a later date.

**2. Policy Committee:** a meeting will be scheduled at a later date.

**B. Referendum update:** Trustee Salganik advised that a hearing is scheduled for July 26, 2011.

**C Survey of Library Grounds:** The Village of Wheeling will be out by the end of July to examine the site, and then will be returning in August and September.

**D. WIFI Security Issue:** Mr. Jackiw reported that it is a very tight system. He recommended that an outside consultant be brought in to verify the security.

#### **ADMINISTRATOR'S ITEMS.**

##### **A. IPLAR Annual Report:**

Mr. Madden reviewed the IPLAR report. Trustee Roalkvam made a motion to accept the IPLAR report with the recommended changes to the report. Trustee Wagner seconded the motion.

On the roll call the vote was:

AYES: 7-Barnett, Christel, Hackney, Looft, Roalkvam, Wagner and Salganik

NAYES: 0

ABSTAIN: 0

ABSENT: 0

There being seven affirmative votes, the motion was approved.

**B. Fence repair update:** Trustee Hackney requested that close contact remain with the neighbors.

**C. Reader Garden donation limits:** A more modest approach is being taken. The Board hopes to secure use of 700 bricks. Project target date is latter part of September.

#### **FOUNDATION/FRIENDS/ADVOCATES UPDATES:**

Foundation: Please see Reader Garden information.

Friends: The book sale last weekend brought in over \$3,000, an increase over past sales.

#### **ILA and NSLS UPDATES:**

NSLS/RAILS: Board members received an update memo today. There are now 1500 members covering 27,000 square miles.

ILA: August 22, 2011 is the deadline for early bird conference registration.

**UNFINISHED BUSINESS.** None.

**NEW BUSINESS** for announcement, deliberation and /or discussion only; no official action will be taken. None.

**EXECUTIVE SESSION**

**A: Executive Session:** Pursuant to Illinois Compiled Statutes, Chapter 5, Act 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body... and (c) (2) ...deliberations concerning salary schedules for one or more classes of employees...and (c) (21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

A motion was made by Trustee Hackney and seconded by Trustee Christel to move to Executive Session after a short recess.

On the roll call the vote was:

AYES:	7- Barnett, Christel, Hackney, Looft, Roalkvam, Wagner and Salganik
NAYES:	0
ABSTAIN:	0
ABSENT:	0

There being seven affirmative votes, the motion to move to Executive Session was approved at 8:27 p.m.

The meeting moved to Executive Session at 8:38 p.m. after a short recess.

A motion was made by Trustee Hackney and seconded by Trustee Looft to return to the open meeting at 9:05 p.m.

On the roll call the vote was:

AYES:	7-Barnett, Christel, Hackney, Looft, Roalkvam, Salganik & Wagner
NAYES:	0
ABSTAIN:	0
ABSENT:	0

There being seven affirmative votes, the motion to return to the open meeting was approved.

**ACTION ON EXECUTIVE SESSION ITEMS:**

none

**ADJOURNMENT**

A motion was made by Trustee Hackney and seconded by Trustee Roalkvam to adjourn the meeting.

On the roll call the vote was:

AYES:	7-Barnett, Christel, Hackney, Looft, Roalkvam, Salganik & Wagner
NAYES:	0
ABSTAIN:	0
ABSENT:	0

There being seven affirmative votes, the motion was approved.

The meeting adjourned at 9:06 p.m.