

**INDIAN TRAILS PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
LIBRARY BOARD MEETING  
WEDNESDAY, JUNE 16, 2010**

**CALL TO ORDER**

President Looft called the meeting to order at 7:15 p.m. in the library at 355 South Schoenbeck Road, Wheeling, Illinois.

**ATTENDANCE**

The following trustees were present:

Louise Barnett	Henry Hackney Jr.
Earl Sabes	Doris Wagner
W. Gene Looft	Patricia Murray

ABSENT: Walter Salganik

Also present were: Chris Gibson, Robin Smith, Mike Jackiw, Greg Mueller and Susan Beal.

Guests: Leslie Goldberg, Dist 214 Read to Learn Program

**CONSENT AGENDA** - All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

**APPROVAL OF THE CONSENT AGENDA**

A motion was made by Trustee Hackney and seconded by Trustee Sabes that the Consent Agenda be approved.

On the roll call the vote was:

AYES: 6-Barnett, Hackney, Murray, Sabes, Wagner, and Looft  
NAYES: 0  
ABSTAIN: 0  
ABSENT: 1- Salganik

There being six affirmative votes, the motion was approved.

**COMMENTS ON STAFF REPORTS**

The Board asked for clarification on various reports.

**ADDITIONS TO THE AGENDA**

**TREASURER’S REPORT AND WARRANT**

**A. Treasurer’s Report:** Trustee Looft reported that the funds were in balance with a total of \$6,559,896.35 in the various accounts.

**B. Warrant #733:** After reviewing selected invoices, Trustee Looft made a motion to approve Warrant #733 for \$437,722.05. Trustee Murray seconded the motion.

On the roll call the vote was:

AYES: 6-Barnett, Hackney, Murray, Sabes, Wagner, and Looft  
NAYES: 0  
ABSTAIN: 0  
ABSENT: 1- Salganik

There being six affirmative votes, the motion was approved.

**C. Resolution to transfer \$262,923.00 from the Corporate fund to the Working Cash fund:** After reviewing the balances in the funds Trustee Murray made a motion to transfer \$262,923.00 from the Corporate fund to the Working Cash fund to pay an outstanding “due from – due to” entry from the 1998 addition construction. Trustee Hackney seconded the motion.

On the roll call the vote was:

AYES: 6-Barnett, Hackney, Murray, Sabes, Wagner, and Looft  
NAYES: 0  
ABSTAIN: 0  
ABSENT: 1-Salganik

There being six affirmative votes, the motion was approved.

**D. Acceptance of the Wellness Insurance Network Agreement:** With the closing of NSLS and the spin-off of the medical insurance, a new agreement for the staff medical insurance. Trustee Wagner made a motion to accept the Wellness Insurance Network Agreement. Trustee Barnett seconded the motion.

On the roll call the vote was:

AYES: 6-Barnett, Hackney, Murray, Sabes, Wagner, and Looft  
NAYES: 0  
ABSTAIN: 0  
ABSENT: 1-Salganik

There being six affirmative votes, the motion was approved

## **PRESIDENT'S ITEMS**

**District 214 Read to Learn Program presentation:** Ms. Leslie Goldberg from District 214's Read to Learn Program presented a plaque to the Board in gratitude for the Library's assistance and support of the Read to Learn program. Since its inception in 1985, the program's 5,362 tutors have assisted 9,753 adult students.

## **ADMINISTRATOR'S ITEMS.**

**Prospect Heights Convenience Center update:** Ms. Gibson gave an update on the new Convenience Center. The Center has been well received, and has seen patrons of all ages from the local community.

**Non-Youth Status:** staff and management are working on plans to meet the needs of our community based on the result from the community survey, as well as requests from our patrons.

**4<sup>th</sup> of July:** Wheeling will not be holding a parade this year. Prospect Heights' parade will step off at 9 am on July 3, 2010. The starting location is in the same shopping center as the Prospect Heights Convenience Center. Ms. Gibson requested that the Board members let her know if they will be attending.

**Summer Reading Game:** The summer reading game began on June 12, 2010, and has been very well received; over 200 patrons signed up for the children's program.

**Mexican Consulate:** The Mexican Consulate will be using the large meeting room and the front room June 17 through June 20, 2010. They will be assisting local residents with paperwork such as birth certificates. The patrons are to make appointments to meet with the consulate representatives. Trustee Hackney requested that the Board be informed when large, possibly disruptive, groups are scheduled to use the library facilities.

## **FOUNDATION ACTIVITIES:**

The Foundation will be meeting on June 17, 2010.

## **NSLS ACTIVITIES:**

Services at NSLS have been suspended as of the end of May, 2010 due to lack of funding. Meetings are being held by NSLS staff, the NSLS Board, and area library staff to find alternate ways to continue as many services as possible.

## **UNFINISHED BUSINESS:**

Donor policy: Ms. Smith stated that the Donor Wall policy has been created and reviewed by staff. She will include it as part of the next Board agenda.

## **NEW BUSINESS:**

None.

**EXECUTIVE SESSION**

Executive Session: Pursuant to Illinois Compiled Statutes, Chapter 5, Act 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body... and (c) (2) ...deliberations concerning salary schedules for one or more classes of employees...and (c) (21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

A motion was made by Trustee Murray and seconded by Trustee Hackney to move to Executive Session after a short recess.

On the roll call the vote was:

AYES: 6- Sabes, Looft, Murray, Barnett, Hackney & Wagner  
NAYES: 0  
ABSTAIN: 0  
ABSENT: 1 - Salganik

There being six affirmative votes, the motion to move to Executive Session was approved at 8:45p.m.

The meeting moved to Executive Session at 9:00 p.m. after a short recess.

A motion was made by Trustee Murray and seconded by Trustee Hackney to return to the open meeting at 10:49 p.m.

On the roll call the vote was:

AYES: 6-Looft, Sabes, Murray, Barnett, Hackney & Wagner  
NAYES: 0  
ABSTAIN: 0  
ABSENT: 1 Salganik

There being six affirmative votes, the motion to return to the open meeting was approved.

**ADJOURNMENT**

A motion was made by Trustee Murray and seconded by Trustee Barnett to adjourn.

On the roll call the vote was:

AYES: 6-Looft, Sabes, Murray, Barnett, Hackney & Wagner  
NAYES: 0  
ABSTAIN: 0  
ABSENT: 1 - Salganik

There being six affirmative votes, the motion was approved.

The meeting adjourned at 10:50 p.m.