

INDIAN TRAILS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
LIBRARY BOARD MEETING
WEDNESDAY, APRIL 21, 2010

CALL TO ORDER

President Looft called the meeting to order at 7:15 p.m. in the library at 355 South Schoenbeck Road, Wheeling, Illinois.

ATTENDANCE

The following trustees were present:

Louise Barnett	Henry Hackney Jr.
Walter Salganik	Doris Wagner
W. Gene Looft	Patricia Murray
Earl Sabes	

ABSENT:

Also present were: Director Thomas C. Simiele, Chris Gibson, Robin Smith, Mike Jackiw, Greg Mueller and Susan Beal.

Guests: Russ Crabtree, Holy Cow Consulting (via internet).

CONSENT AGENDA - All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

APPROVAL OF THE CONSENT AGENDA

A motion was made by Trustee Wagner and seconded by Trustee Sabes that the Consent Agenda be approved.

On the roll call the vote was:

AYES:	7-Barnett, Hackney, Murray, Salganik, Sabes, Wagner, and Looft
NAYES:	0
ABSTAIN:	0
ABSENT:	0

There being seven affirmative votes, the motion was approved.

COMMENTS ON STAFF REPORTS

The Board asked for clarification on various reports.

ADDITIONS TO THE AGENDA

- 1. **Ukrainian Librarian Visit:** Director Simiele gave a brief report on a visit by five librarians and several support staff from the Ukraine who toured the library earlier in the day.
- 2. **Meeting with Village of Buffalo Grove:** Director Simiele gave a brief report of a meeting held by members of the Library Board, Library Management, and the Financial Department of the Village of Buffalo Grove related to the expected changes in EAV.
- 3. **ILA Legislative Day:** Several of the area legislators were contacted by email, and 2 responded.
- 4. **Youth Division:** Director Simiele announced that Michele Davis was promoted to the Head of Youth Services Division.
- 5. **Sewer:** Mr. Mueller reported on a sewer problem that occurred on April 18, 2010. After several attempts, repairs were completed on April 21, 2010. Due to a backup in the first floor public restrooms, the carpeting in the Front Room, and part of the Circulation area will need to be replaced. The insurance company has been contacted.

TREASURER’S REPORT AND WARRANT

A. Treasurer’s Report: Trustee Salganik reported that the funds were in balance with a total of \$7,190,487.40 in the various accounts.

B. Warrant #731: After reviewing selected invoices, Trustee Salganik made a motion to approve Warrant #731 for \$445,768.90. Trustee Murray seconded the motion.

On the roll call the vote was:

AYES: 6-Barnett, Hackney, Murray, Sabes, Wagner, and Loof
 NAYES: 0
 ABSTAIN: 1-Salganik
 ABSENT: 0

There being six affirmative votes, the motion was approved.

C. Certificates of Deposit: Two CD’s rolled over this past month. One was renewed at First Midwest, the other at MB Financial. Both have an APY of 1.25%, for 12 months.

PRESIDENT’S ITEMS

None.

ADMINISTRATOR’S ITEMS.

- 1. Survey Results:** Russ Crabtree of Holy Cow Consulting reviewed the results of the Community Survey. The Board asked for clarification on various areas of the reports, to which Mr. Crabtree responded.

- 2. Prospect Heights Satellite Location Update:** Director Simiele updated the Board regarding the progress toward opening the satellite site in Prospect Heights. The site is currently being reviewed for any possible ADA issues, and various cosmetic issues are being addressed. The opening date has not yet been finalized.

FOUNDATION ACTIVITIES:

- 1. Bake Sale:** The Spring Bake Sale was held over the past weekend, resulting in \$400 of proceeds.

- 2. Silent Auction:** The Silent Auction ends on April 27, 2010.

- 3. Reader Garden:** To encourage brick sales, a sign has been placed in the area designated as the reader garden.

NLS ACTIVITIES:

Trustee Wagner stated she had no report at this time.

UNFINISHED BUSINESS:

RFID System: Director Simiele reported that he had sent a letter to the Presidents of ITG and SirsiDynix regarding outstanding issues with the RFID system and he had had a response from ITG. A technician from ITG was out earlier in the week to make adjustments to the system and change out the book drops.

ComEd Landscaping: Mr. Mueller stated that ComEd has not returned his calls, nor has ComEd made any efforts to correct the landscape issues from last year’s electrical line replacement. Mr. Mueller stated that he plans to go ahead with having the Library’s landscapers repair the damage so as to avoid accidents.

NEW BUSINESS for announcement, deliberation and /or discussion only; no official action will be taken.

None.

ADJOURNMENT

A motion was made by Trustee Murray and seconded by Trustee Hackney to adjourn.

On the roll call the vote was:

AYES: 7-Looft, Sabes, Murray, Barnett, Hackney, Salganik & Wagner
NAYES: 0
ABSTAIN: 0

ABSENT: 0

There being seven affirmative votes, the motion was approved.

The meeting adjourned at 9:59 p.m.