

INDIAN TRAILS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
LIBRARY BOARD MEETING
WEDNESDAY, MARCH 17, 2010

CALL TO ORDER

President Looft called the meeting to order at 7:17 p.m. in the library at 355 South Schoenbeck Road, Wheeling, Illinois.

ATTENDANCE

The following trustees were present:

Louise Barnett	Henry Hackney Jr.
Walter Salganik	Doris Wagner
W. Gene Looft	Patricia Murray
Earl Sabes	

ABSENT:

Also present were:

Director Thomas C. Simiele, Chris Gibson, Robin Smith, Mike Jackiw, Greg Mueller and Susan Beal Swenson.

Guests: Carol Jung, Sue Hart, Donald Roalkvam

CONSENT AGENDA - All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

APPROVAL OF THE CONSENT AGENDA

A motion was made by Trustee Wagner and seconded by Trustee Salganik that the Consent Agenda be approved.

On the roll call the vote was:

AYES:	7-Barnett, Hackney, Murray, Salganik, Sabes, Wagner, and Looft
NAYES:	0
ABSTAIN:	0
ABSENT:	0

There being seven affirmative votes, the motion was approved.

COMMENTS ON STAFF REPORTS

The board asked for clarification on various reports.

ADDITIONS TO THE AGENDA

1. Ms. Jung asked to address the Board. Ms. Jung stated that she had lent the library her navy cap to display with other items for Veterans’ Day. Unfortunately, the cap is now missing. She was upset that not only was the hat missing, but that she was not aware that items were displayed at the owners’ risk. Director Simiele assured her that the staff had searched diligently for her hat, but that the cap was not showing in the photos of the display, and the staff was unable to trace receipt of the hat from Ms. Jung, or its current location. Director Simiele went on to state that a new procedure for all display items is now in place so that this type of situation would not happen again.

Sue Hart, President of the Friends of the Indian Trails Public Library District, presented Gene Looft with the keys to a new Ford Transit for use by mobile services. President Looft thanked the Friends for their continued support.

TREASURER’S REPORT AND WARRANT

A. Treasurer’s Report: Trustee Salganik reported that the funds were in balance with a total of \$5,836,896.28 in the various accounts.

B. Warrant #730: After reviewing selected invoices, Trustee Salganik made a motion to approve Warrant #730 for \$507,338.93. Trustee Sabes seconded the motion.

On the roll call the vote was:

- AYES: 7-Barnett, Hackney, Murray, Salganik, Sabes, Wagner, and Looft
- NAYES: 0
- ABSTAIN: 0
- ABSENT: 0

There being seven affirmative votes, the motion was approved.

C. Standard and Poors update: Trustee Salganik reported that Standard and Poors had completed its review of the Library. The Library’s rating has moved up from AA- to AA.

PRESIDENT’S ITEMS

President Looft gave a brief report on topics covered at February’s ILA Trustee’s Forum.

ADMINISTRATOR’S ITEMS.

Possible Satellite Locations: the lease for the possible Prospect Heights satellite location is being reviewed by Mr. Ritzman.

Surveys: 294 completed surveys have been returned as of the Board Meeting.

Budget: Due to the lowering of area EAV's, the 2010-2011 budget is expected to be smaller than the 2009-2010 budget. Staff is planning accordingly.

Report on gift of new van from the Friends of the Library: A new Ford Transit van was received from the Friends of the Library. The staff greatly appreciates the new vehicle, which will allow deliveries to be made without the use of personal vehicles.

FOUNDATION ACTIVITIES:

Silent auction items are being received. The auction itself will run in April.

NLS ACTIVITIES:

Trustee Wagner reported on NLS activities. The systems are discussing ways to combine services and conserve funds.

UNFINISHED BUSINESS:

Wall of Honor: the policy for having one's name added to the glass wall is currently being written and reviewed by staff.

Trustee in the Lobby: Trustees Murray and Hackney will hold "Trustee in the Lobby" from 12 -2 on Saturday, March 20, 2010.

NEW BUSINESS for announcement, deliberation and /or discussion only; no official action will be taken.

Trustee Hackney asked questions regarding materials security. Director Simiele answered the questions.

EXECUTIVE SESSION

Executive Session: Pursuant to Illinois Compiled Statutes, Chapter 5, Act 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body... and (c) (2) ...deliberations concerning salary schedules for one or more classes of employees...and (c) (21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

A motion was made by Trustee Murray and seconded by Trustee Wagner to move to Executive Session after a short recess.

On the roll call the vote was:

AYES:	7- Sabes, Looft, Murray, Barnett, Hackney, Salganik & Wagner
NAYES:	0
ABSTAIN:	0
ABSENT:	0

There being seven affirmative votes, the motion to move to Executive Session was approved at 8:55 p.m.

The meeting moved to Executive Session at 8:57 p.m. after a short recess.

A motion was made by Trustee Murray and seconded by Trustee Hackney to return to the open meeting at 9:28 p.m.

On the roll call the vote was:

AYES:	7-Looft, Sabes, Murray, Barnett, Hackney, Salganik & Wagner
NAYES:	0
ABSTAIN:	0
ABSENT:	0

There being seven affirmative votes, the motion to return to the open meeting was approved.

ADJOURNMENT

A motion was made by Trustee Murray and seconded by Trustee Hackney to continue the meeting on April 8, 2010.

On the roll call the vote was:

AYES:	7-Looft, Sabes, Murray, Barnett, Hackney, Salganik & Wagner
NAYES:	0
ABSTAIN:	0
ABSENT:	0

There being seven affirmative votes, the motion was approved.

The meeting adjourned at 9:35 p.m.