

**INDIAN TRAILS PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
LIBRARY BOARD MEETING  
WEDNESDAY, JULY 16, 2008**

**CALL TO ORDER**

President Roalkvam called the meeting to order at 7:15 p.m. in the library at 355 South Schoenbeck Road, Wheeling, Illinois.

**ATTENDANCE**

The following trustees were present:

Adam Gluckman	Pat Murray
Donald Roalkvam	Wally Salganik
Doris Wagner	

Trustee Sabes notified the board he would be arriving late. Trustee Hackney notified the board he would not be able to attend.

Also present were:

Director Tamiye Meehan, Chris Gibson, Richard Karels, Greg Mueller, Tiffany Nash, Robin Smith, Susan Beal Swenson and Marcin Terlik.

**CONSENT AGENDA-All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.**

**APPROVAL OF THE CONSENT AGENDA**

A motion was made by Trustee Murray and seconded by Trustee Gluckman that the Consent Agenda be approved.

On the roll call the vote was:

AYES:	5-Gluckman, Murray, Roalkvam, Salganik & Wagner
NAYES:	0
ABSTAIN:	0
ABSENT:	2-Hackney & Sabes

There being five affirmative votes, the motion was approved.

**COMMENTS ON STAFF REPORTS**

The board asked for clarification on various reports.

Trustee Sabes joined the meeting at 7:28 p.m.

### **ADDITIONS TO THE AGENDA**

There were no additions to the agenda.

### **TREASURER'S REPORT AND WARRANT**

**A. Treasurer's Report:** Trustee Salganik reported that the funds were in balance with a total of \$6,561,407.78 in the various accounts.

**B. Warrant #710:** After reviewing selected invoices, Trustee Salganik made a motion to approve Warrant #710 for \$509,095.97. Trustee Gluckman seconded the motion.

On the roll call the vote was:

AYES: 6-Gluckman, Murray, Roalkvam, Sabes, Salganik & Wagner  
NAYES: 0  
ABSTAIN: 0  
ABSENT: 1-Hackney

There being six affirmative votes, the motion was approved.

**C. Ordinance #154 – .02% Building and Sites Levy:** Trustee Salganik made a motion to approve Ordinance #154 for a .02% levy to be used for maintenance of the building and site. Trustee Gluckman seconded the motion.

On the roll call the vote was:

AYES: 6-Gluckman, Murray, Roalkvam, Sabes, Salganik & Wagner  
NAYES: 0  
ABSTAIN: 0  
ABSENT: 1-Hackney

There being six affirmative votes, the motion was approved.

### **PRESIDENT'S ITEMS**

**A. ALA Report:** President Roalkvam and Trustee Salganik reported to the board about their experiences at the recent ALA conference in Anaheim, California. He noted that Trustee Salganik will be attending upcoming staff feedback sessions to report on his experience at the conference.

**B. Acknowledgement of Trustee Gluckman's Service:** President Roalkvam presented Trustee Gluckman with a plaque to thank him for his service to the library.

President Roalkvam recessed the meeting at 7:48 p.m. for cake and coffee in Trustee Gluckman's honor.

President Roalkvam reconvened the meeting at 7:58 p.m.

## **ADMINISTRATOR'S ITEMS**

**A. Illinois Public Library Annual Report:** Director Meehan presented the board with the library's IPLAR report. Trustee Murray made a motion to accept the IPLAR report as presented. Trustee Wagner seconded the motion.

On the roll call the vote was:

AYES: 6-Gluckman, Murray, Roalkvam, Sabes, Salganik & Wagner  
NAYES: 0  
ABSTAIN: 0  
ABSENT: 1-Hackney

There being six affirmative votes, the motion was approved.

**B. Product Architecture & Design – RFID Related Remodeling:** Tiffany Nash, of Product Architecture & Design, updated the board on design plans for the library, and asked for feedback from the board.

**C. One Million Circulation = Celebration Time:** Director Meehan asked the board to close the library from 9 a.m. – 12 p.m. on Monday, July 28, so the senior administrators and division managers can provide breakfast for staff to celebrate reaching the one million annual circulation mark for the first time in the library's history. Trustee Murray made a motion to close the library on Monday, July 28, from 9 a.m. to 12 p.m. Trustee Wagner seconded the motion. The motion passed by a voice vote of 5-1-0 with one absence.

## **FOUNDATION ACTIVITIES**

Trustee Murray reported to the board on the upcoming fund-raising reception for artist and world traveler John Green.

## **NSLS REPRESENTATIVE'S REPORT**

Trustee Wagner reported the following: there are currently two vacancies on the NSLS board; the show *What's New in Libraries* has ceased production; and NSLS will start charging a fee for use of its podcast room. There will be no meeting in August.

## **UNFINISHED BUSINESS**

There was no unfinished business to report.

## **NEW BUSINESS for announcement, deliberation and /or discussion only; no official action will be taken.**

**A. Cancellation or Postponement of August Workshop:** Director Meehan asked the board if they wanted to hold, cancel or postpone the August Workshop as she will be attending a Synergy Workshop that week. This workshop will consist of training on the library's Harassment policy. The board decided to hold the workshop. Director Meehan will ask Assoc. Director Robin Smith to act in her stead.

- B.** The board discussed the recent after-hours incident at the Prospect Heights Library. They requested that the director get an estimate for the installation of outside cameras for monitoring the front and rear parking lots.

### **EXECUTIVE SESSION**

Executive Session: Pursuant to Illinois Compiled Statutes, Chapter 5, Act 120/2 (c) (21)  
Discussion of minutes of meetings lawfully closed under this Act... for... semi-annual review of the minutes as mandated by Section 2.06 and (3) for the selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law...

On the roll call the vote was:

AYES: 6-Gluckman, Murray, Roalkvam, Sabes, Salganik & Wagner  
NAYES: 0  
ABSTAIN: 0  
ABSENT: 1-Hackney

There being six affirmative votes, the motion was approved.

The meeting moved to Executive Session at 9:32 p.m. after a short break.

A motion was made by Trustee Murray and seconded by Trustee Salganik to return to the open meeting at 9:45 p.m.

On the roll call the vote was:

AYES: 6-Gluckman, Murray, Roalkvam, Sabes, Salganik & Wagner  
NAYES: 0  
ABSTAIN: 0  
ABSENT: 1-Hackney

There being six affirmative votes, the motion was approved.

Trustee Sabes moved to fill the board vacancy at the August board meeting. Trustee Murray seconded the motion. The motion was approved by voice vote with one dissenting vote.

### **ADJOURNMENT**

A motion was made by Trustee Sabes and seconded by Trustee Murray to adjourn the meeting.

AYES: 6-Gluckman, Murray, Roalkvam, Sabes, Salganik & Wagner  
NAYES: 0  
ABSTAIN: 0  
ABSENT: 1-Hackney

There being six affirmative votes, the motion was approved.

The meeting adjourned at 9:49 p.m.