

**INDIAN TRAILS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
LIBRARY BOARD MEETING
WEDNESDAY, MARCH 19, 2008**

CALL TO ORDER

President Roalkvam called the meeting to order at 7:19 p.m. in the library at 355 South Schoenbeck Road, Wheeling, Illinois.

ATTENDANCE

The following trustees were present:

Adam Gluckman	Pat Murray
Donald Roalkvam	Earl Sabes
Wally Salganik	Doris Wagner

Trustee Hackney notified the board he would be arriving late.

Also present were:

Director Tamiye Meehan, Nicole Burchfield, Ken Czapla, Emmett Erwin, Barry Gerth, Chris Gibson, Mike Jackiw, Carol Javens, Richard Karels, Jennifer Koch, Trish McLaughlin, Greg Mueller, Matt Rock, Susan Beal Swenson and Rod Whitlow.

Trustee Hackney arrived at 7:25.

RFID PRESENTATION

Robin Smith introduced Emmett Erwin and Rod Whitlow of Bibliotheca of Philadelphia, Pennsylvania. They led a presentation of their RFID system and answered questions from the board.

Ken Czapla of Central Technologies of Gary, Indiana, gave a brief presentation on how our present self-checkout units can be integrated with RFID.

CONSENT AGENDA-All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

APPROVAL OF THE CONSENT AGENDA

A motion was made by Trustee Murray and seconded by Trustee Hackney that the Consent Agenda be approved.

On the roll call the vote was:

AYES:	7-Gluckman, Hackney, Murray, Roalkvam, Sabes, Salganik, & Wagner
NAYES:	0
ABSTAIN:	0
ABSENT:	0

There being seven affirmative votes, the motion was approved.

COMMENTS ON STAFF REPORTS

The board asked for clarification on various reports.

Matt Rock introduced Jennifer Koch, the new Public Relations Coordinator.

Trish McLaughlin introduced Nicole Burchfield, the new Programming Librarian.

ADDITIONS TO THE AGENDA

Director Meehan removed the acceptance of bid for RFID and added the following to the agenda: postponement of the board retreat currently scheduled for April 12 and cancellation of the April 2nd board workshop.

TREASURER’S REPORT AND WARRANT

A. Treasurer’s Report Trustee Salganik reported that the funds were in balance with a total of \$5,909,309.77 in the various accounts.

B. Warrant #706: After reviewing selected invoices, Trustee Salganik made a motion to approve Warrant #706 for \$410,266.96. Trustee Murray seconded the motion.

On the roll call the vote was:

AYES: 7-Gluckman, Hackney, Murray, Roalkvam, Sabes, Salganik, & Wagner
NAYES: 0
ABSTAIN: 0
ABSENT: 0

There being seven affirmative votes, the motion was approved.

C. Recommendation for New Auditor: Trustee Salganik reported to the board that the Finance Committee recommends Wolf & Co., of Oak Brook, to audit the library’s finances. After a brief discussion, Trustee Salganik made a motion to hire Wolf & Co. to audit the library’s finances. Trustee Murray seconded the motion.

On the roll call the vote was:

AYES: 7-Gluckman, Hackney, Murray, Roalkvam, Sabes, Salganik, & Wagner
NAYES: 0
ABSTAIN: 0
ABSENT: 0

There being seven affirmative votes, the motion was approved.

PRESIDENT’S ITEMS

A. Institutional Registration for Illinois Library Day: President Roalkvam asked the board to agree to pay for an institutional registration to Illinois Library Day for the library. Roalkvam explained the \$100 registration fee is used to help defray costs of producing promotional materials and organizing the event. After discussion, Trustee Wagner made a motion

to pay the \$100 for an institutional registration to Illinois Library Day. Trustee Salganik seconded the motion.

On the roll call the vote was:

AYES: 7-Gluckman, Hackney, Murray, Roalkvam, Sabes, Salganik, & Wagner
NAYES: 0
ABSTAIN: 0
ABSENT: 0

There being seven affirmative votes, the motion was approved.

ADMINISTRATOR’S ITEMS

A. Division Manager – Activity Update: Director Meehan introduced Matt Rock, Public Communications Division Head, to update the board on activities in his division.

B. Ending of Four-Day Workweek Option: Director Meehan led a discussion with the board regarding ending the four-day workweek option for employees. Meehan noted that only four employees currently take advantage of the offer. Trustee Murray made a motion to cease offering the four-day workweek option for employees. Trustee Salganik seconded the motion. On the voice vote, the motion carried by a vote of 7-0-0.

FOUNDATION ACTIVITIES

President Roalkvam reminded the board of the silent auction during the month of April and the bake sale coinciding with the used book sale April 25-27.

NLS REPRESENTATIVE’S REPORT

Trustee Wagner reported that there was no February meeting. She also noted that she would not be able to attend the March meeting and asked for a volunteer to go in her place.

UNFINISHED BUSINESS

There was no unfinished business to report.

NEW BUSINESS for announcement, deliberation and /or discussion only; no official action will be taken.

There was no new business to report.

ADJOURNMENT

A motion was made by Trustee Murray and seconded by Trustee Hackney to adjourn the meeting.

On the roll call the vote was:

AYES: 7-Gluckman, Hackney, Murray, Roalkvam, Sabes, Salganik, & Wagner
NAYES: 0
ABSTAIN: 0
ABSENT: 0

There being seven affirmative votes, the motion was approved.

The meeting adjourned at 9:42 p.m.