

MINUTES
INDIAN TRAILS PUBLIC LIBRARY DISTRICT
355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090
MEETING OF THE BOARD OF LIBRARY TRUSTEES
Wednesday, April 19, 2017, 7:15 P.M. - Lake Room

CALL TO ORDER

President Barnett called the meeting to order at 7:15 p.m. in the library at 355 Schoenbeck Road, Wheeling, Illinois 60090.

ATTENDANCE

On the roll call, the following trustees were present:

Present: Louise Barnett, Henry Hackney Jr., W. Gene Looft, Bruce Matthews, and Donald Roalkvam

Absent: Mary Battinus, Mary Christel

Also present were:

Staff: Executive Director Brian Shepard, Deputy Director Ryann Uden, Greg Mueller, Susan Dennison and Andrea Wojciechowski

Guests: Sherwin Begoun

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

APPROVAL OF THE CONSENT AGENDA

Trustee Roalkvam asked to add approval for registration at the ALA conference in Chicago to the consent agenda. A motion was made by Trustee Looft and seconded by Trustee Matthews to approve the remaining Consent Agenda items.

On the voice vote was:

AYES: 5: Barnett, Hackney, Looft, Matthews, and Roalkvam

NAYES: 0

ABSTAIN: 0

ABSENT: 2: Battinus, Christel

There being 5 affirmative votes, the motion passed.

COMMENTS ON STAFF REPORTS

The Board reviewed the Circulation Statistics report and the Executive Director's report. Discussion was held and questions were answered by Executive Director Shepard.

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PUBLIC COMMENTS

Sherwin Begoun asked the Board how his taxes would be affected at the conclusion of the renovation to the Indian Trails Public Library District at 355 Schoenbeck Road, Wheeling, IL 60090. The Board explained to Mr. Begoun that the completion of the building project would have no impact on property taxes. Mr. Begoun asked the Board what is the expected lifespan of this renovation. The Board explained that other than required maintenance, the expectation was that this would be last addition to this site.

UNFINISHED BUSINESS

355 Construction Update/Wrap-Up:

Executive Director Shepard updated the Board on the current status of the 355 Schoenbeck Road construction project. Discussion was held and questions were answered.

NEW BUSINESS

Nominating Committee/Trustee Vacancy

Executive Director Shepard discussed the need to appoint a nominating committee to elect officers during the May 17th Board meeting following the swearing in of the new Board. A nominating committee was appointed to include President Barnett, Trustee Hackney and Trustee Looft. In addition, the Board was informed that advertising has begun in the search for a trustee to fill Mary Christel's vacant seat. Trustees Hackney and Roalkvam agreed to review prospective applicants. Interviews for prospective candidates will take place at the regular Board meeting in May.

Attendance at 2017 ALA Conference in Chicago

Trustee Roalkvam asked about registering for the 2017 ALA Conference to be held in Chicago in late June. Executive Director Shepard confirmed that this item will be added to the agenda at the Board Meeting on May 17, 2017. Additional Trustees interested in attending the conference will also be added to this agenda.

TREASURER'S REPORT

Treasurer Roalkvam presented the financial reports. The funds were in balance with a total of \$8,935,729.27 at the end of March, 2017 in the various accounts. The reports were discussed and questions were answered. Trustee Roalkvam stated the reports would be filed for audit.

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TREASURER’S WARRANT #815

After reviewing selected invoices, Trustee Roalkvam made a motion to approve Warrant #815 for \$1,627,448.75. Trustee Looft seconded the motion.

On the roll call vote was:

AYES: 5: Barnett, Hackney, Looft, Matthews, and Roalkvam

NAYES: 0

ABSTAIN: 0

ABSENT: 2: Battinus, Christel

There being 5 affirmative votes, the motion passed.

PRESIDENT’S DISCUSSION

President Barnett commended the entire staff for their excellent work completing the move and preparing for the opening on April 10, 2017. President Barnett was particularly pleased with the level of customer service exhibited by the staff during the reopening.

EXECUTIVE DIRECTOR’S DISCUSSION

Executive Director Shepard reminded the Board to file their Cook County Ethics Statements by May 1, 2017. Reminders were given regarding the May 6th Grand Opening at 10:00 am, the May 18th Wheeling/Buffalo Grove Rotary Meeting to be held at the library and the May 25th library professionals tour from 10:00 am to 12:00 pm. Executive Director Shepard informed that Board that multiple tours to see the renovation have been scheduled. The May Board Workshop will include specifics about the Grand Opening.

ADJOURNMENT

A motion was made by Trustee Hackney and seconded by Trustee Roalkvam to adjourn the meeting.

On the voice vote was:

AYES: 5: Barnett, Hackney, Looft, Matthews, and Roalkvam

NAYES: 0

ABSTAIN: 0

ABSENT: 2: Battinus, Christel

There being 5 affirmative votes, the motion passed.

President Barnett adjourned the meeting at 8:29 p.m.