

MINUTES
INDIAN TRAILS PUBLIC LIBRARY DISTRICT
355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090
MEETING OF THE BOARD OF LIBRARY TRUSTEES
BOARD WORKSHOP
Wednesday, August 1, 2018, 7:15 P.M. - Lake Room

CALL TO ORDER

President Barnett called the meeting to order at 7:15 p.m.

ATTENDANCE

On the roll call, the following trustees were present:

Present: Louise Barnett, Jamie Bulger, Henry Hackney Jr., W. Gene Looft, Bruce Matthews (*via phone*) and Donald Roalkvam

Absent: Wendy Present

Also present were:

Staff: Executive Director Brian Shepard, Deputy Director Ryann Uden, Susan Beal, Jennifer Wonsowicz and Andrea Donatoni

Guests: None

APPROVAL OF REMOTE ATTENDANCE

Trustee Matthews will be phoning in remotely. A motion is needed to formally approve Trustee Matthews' attendance via remote means. A motion was made by Trustee Roalkvam and seconded by Trustee Looft to approve the attendance of Trustee Bruce Matthews via electronic means.

On the voice vote all were in favor and the motion carried.

ADDITIONS TO THE AGENDA

Suggestion by Trustee Hackney to discuss the library's response to the recent fire in Prospect Heights. The item was added to the agenda prior to closed session.

PUBLIC COMMENTS

None

REVIEW OF ORDINANCE 215: COMBINED ANNUAL BUDGET AND APPROPRIATION FOR FY 2018-2019

Executive Director Shepard presented information pertinent to the FY 2018-2019 budget. Discussion was held and questions were answered. The budget will be formally presented at a budget hearing on September 12th and will be voted on at the board meeting later that evening.

REVIEW OF FY 2019 PER CAPITA GRANT REQUIREMENTS

Executive Director Shepard presented requirements necessary to apply for the FY 2019 Illinois Public Library Per Capita Grant. The board reviewed "Chapter 8 - Reference and Reader's Advisory Services" from *Serving Our Public 3.0* and chapters 6-10 of the *Trustee Fact File*. Discussion was held and questions were answered.

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7/18/18 Fire Affecting Branch Members

Trustee Hackney opened a discussion concerning the libraries' response to the Prospect Heights fire affecting members who frequent the Branch. The trustees commented positively on the library's overall response in helping the residents in need.

CLOSED SESSION

A motion was made by Trustee Roalkvam to move to closed session pursuant to ILCS, Chapter 5, 120/2.(c)(2): Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. Trustee Looft seconded the motion.

On the voice vote all were in favor and the motion carried.

The meeting moved to closed session at 7:55 p.m.

RETURN TO OPEN SESSION

A motion was made by Trustee Matthews and seconded by Trustee Looft to adjourn the closed session, and return to open session.

On the voice vote all were in favor and the motion carried.

The closed session adjourned at 8:40 p.m. and the Board returned to open session.

ADJOURNMENT

A motion was made by Trustee Looft and seconded by Trustee Roalkvam to adjourn the meeting.

On the voice vote all were in favor and the motion carried.

President Barnett adjourned the meeting at 8:40 p.m.