

**MINUTES**  
**INDIAN TRAILS PUBLIC LIBRARY DISTRICT**  
**355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090**  
**MEETING OF THE BOARD OF LIBRARY TRUSTEES**  
**SPECIAL MEETING**  
**Wednesday, February 7, 2018, 7:15 P.M. - Lake Room**

**CALL TO ORDER**

President Barnett called the meeting to order at 7:15 p.m.

**ATTENDANCE**

On the roll call, the following trustees were present:

Present: Louise Barnett, Mary Battinus, Henry Hackney Jr., W. Gene Looft, Bruce Matthews  
(*via phone*), Wendy Present (*via phone*), and Donald Roalkvam

Absent: None

Also present were:

Staff: Executive Director Brian Shepard, Deputy Director Ryann Uden, Susan Beal, Christina Stoll, Rosa Lloyd, Jenn Hovanec, Matt Teske, Michele Fenton, Susan Dennison, Jennifer Wonsowicz, Greg Mueller, Stavroula Harissis and Andrea Donatoni

Guests: Steve Maze of Elara Engineering

**APPROVAL OF REMOTE ATTENDANCE**

Trustees Matthews and Present will be phoning in remotely. A motion is needed to formally approve Trustees Matthews' and Present's attendance via remote means. A motion was made by Trustee Looft and seconded by Trustee Roalkvam to approve the attendance of Trustees Bruce Matthews and Wendy Present via electronic means.

On the roll call vote was:

AYES: 5: Barnett, Battinus, Hackney, Looft and Roalkvam

NAYES: 0

ABSTAIN: 2: Matthews and Present

ABSENT: 0

There being 5 affirmative votes, the motion passed.

**PUBLIC COMMENTS**

None

**UNFINISHED BUSINESS**

**HR Policy 7.14 - Paid Parental Leave Policy**

Trustee Battinus made a motion to approve new HR Policy 7.14 - Paid Parental Leave Policy as presented. Trustee Present seconded the motion.

On the roll call vote was:

AYES: 7: Barnett, Battinus, Hackney, Looft, Matthews, Present and Roalkvam

NAYES: 0

ABSTAIN: 0

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ABSENT: 0

There being 7 affirmative votes, the motion passed.

**ADJOURNMENT**

A motion was made by Trustee Hackney and seconded by Trustee Roalkvam to adjourn the meeting.

On the voice vote all were in favor and the motion carried.

President Barnett adjourned the meeting at 7:33 p.m.