

**MINUTES**  
**INDIAN TRAILS PUBLIC LIBRARY DISTRICT**  
**355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090**  
**MEETING OF THE BOARD OF LIBRARY TRUSTEES**  
**Wednesday, April 17, 2019, 7:15 P.M.**

**CALL TO ORDER**

President Barnett called the meeting to order at 7:16 p.m.

**ATTENDANCE**

On the roll call, the following trustees were present:

Present: Louise Barnett, Henry Hackney Jr., W. Gene Looft, Bruce Matthews, and Wendy Present

Absent: Jamie Bulger, Donald Roalkvam

Also present were:

Staff: Executive Director Brian Shepard, Deputy Director Ryann Uden, Susan Beal and Robyn Franklin

Guests: None

**ADDITIONS TO THE AGENDA**

None

**CONSENT AGENDA**

All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

**APPROVAL OF ITEMS ON CONSENT AGENDA**

A motion was made by Trustee Looft and seconded by Trustee Present to approve the Consent Agenda items.

On the voice vote all were in favor and the motion carried.

**COMMENTS ON CONSENT AGENDA ITEMS**

The Board reviewed and commented on the monthly highlights report. Discussion was held and questions were answered by Executive Director Shepard.

**PUBLIC COMMENTS**

None

**UNFINISHED BUSINESS**

None

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**NEW BUSINESS**

**Facilities Update**

Executive Director Shepard updated the Board on recent facilities issues.

**Policy Manual Updates**

Trustee Matthews made a motion to approve Policy Manual updates to Policy 2.14 - Launch Pad as presented. Trustee Hackney seconded the motion.

On the voice vote all were in favor and the motion carried.

**TREASURER'S REPORT**

Executive Director Shepard presented the financial reports. The funds were in balance with a total of \$7,763,053.92 at the end of March, 2019 in the various accounts. The reports were discussed and questions were answered. President Barnett stated the reports would be filed for audit.

**TREASURER'S WARRANT #839**

After reviewing selected invoices, Trustee Looft made a motion to approve Warrant #839 for \$700,324.18. Trustee Present seconded the motion.

On the roll call vote was:

AYES: 5: Barnett, Hackney, Looft, Matthews and Present

NAYES: 0

ABSTAIN: 0

ABSENT: 2: Bulger, Roalkvam

There being 5 affirmative votes, the motion passed.

**PRESIDENT'S DISCUSSION**

President Barnett discussed the need for a Nominating Committee.

**EXECUTIVE DIRECTOR'S DISCUSSION**

The Executive Director discussed current work being done by the library staff as well information on upcoming events. He also noted that at the Wheeling Township Annual meeting the library was given an "Outstanding Donor" award for all of the work that is done for the community.

**ADJOURNMENT**

A motion was made by Trustee Hackney and seconded by Trustee Present to adjourn the meeting.

On the voice vote all were in favor and the motion carried.

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President Barnett adjourned the meeting at 8:19 p.m.